

# 2021-12-13 Regular Board of Directors Meeting Minutes

Monday, December 13, 2021

7:21 PM

## **Agenda**

### **Call to Order**

### **Approval of Minutes - Deal**

### **Treasurer Report - Branch**

### **Architectural Committee Report - Gleaves**

### **Executive Committee Reports**

**Security - Ferrier**

**Community Facilities - Hill**

### **Advisory Committee Reports**

**Parks and Maintenance - Hill**

**TIRZ 17 - Dunson**

**Memorial Super Neighborhood - Wright, Branch**

**Documentation - Wright**

**Social - Szema**

**Welcoming - Williams**

**Newsletter - Eisterhold**

**Website - Benlateef**

### **New Business**

Appointment Vote Tabulators for Annual Meeting

Vote on RFP

ACC Charter

### **Meeting Adjourn**

## **Attendees**

Allison Marshall, Lindsay Deal, Kyle Hill, Natalia Branch, Tonya Wright, Alexander Rosca, Michael Ferrier

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## Call to Order

7:22 PM - Fonn Villas Swim Facilities

## Approval of Minutes - Deal

October 2021 draft minutes on the website for review and approval next month

November 2021 draft minutes available for review on the website

Motion to **approve October 2021 and November 2021 minutes** Ferrier motioned, Wright seconded, **motion passes**

## Treasurer Report - Branch

Maintenance Fund:

- Similar story to the past few months. All categories of spend are pretty much on track, apart from legal that is over by \$6K. However, we also had to enforce some construction deposit fines and late fees that were not in the budget, which will help offset some of the increased expenses.
- We have \$10K left for December and expect to end the year right on budget.
- Offset some increased expenses from construction fees

Facilities:

- We've talked a lot about the budget throughout the year. In summary, the pool made extra \$34K in revenue which we voted to spend on the diving boards and a deposit for a new slide.
- We have \$7.7K left for December and expect to come in very close to the budget.
- Replace diving boards, 80% from
- Finish right on budget

Donations, fundraising:

Prioritized list for replacement/updating available in [2022 approved budget sheet](#)

Ping pong tables on sale now and are listing to be replaced

Basketball nets are also available and on the replacement list

## Architectural Committee Report - Gleaves

YTD 35 minor construction

4 homes under construction, one recently complete

3 remodeling, one recently complete

1 application in the process and 1 application anticipated

Transition last week to transfer responsibilities

Need for 2 positions on ACC - board liaison (currently sitting on board), sitting ACC member

Appoint board liaison in January meeting

## Executive Committee Reports

### Security - Ferrier

Contract expiring and going to renew in March

No change in prices

Vote to approve the new contract at January/February meeting

## Community Facilities - Hill

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## **Christmas Pop-up made about \$1000**

Christmas party well attended

Attempted break-in to the safe in the lifeguard shack, key is no longer working, will need to be rekeyed

Defibrillator is missing, presumed stolen

Need to change the lock box code and potentially replace defibrillator and cash safe

## **Advisory Committee Reports**

### **Parks and Maintenance - Hill**

Lights missing at the park entrance since the park lights at the playground went out

Old Oak light not working

Christmas wreaths up

### **TIRZ 17 - Dunson**

Metro National about the future of the Memorial City Mall - plans to turn it into multi-family apartments and City Centre like development

Memorial Drive project on time, 60% complete, to be finished by calendar year 2022

Planning to extend to Gessner after the initial area complete

### **Memorial Super Neighborhood - Wright**

[Minutes from 25 October 2021](#)

Greg Travis reported on over schedule and budget on Kirkwood project, directed to increase HPD patrols where crime is increasing including Memorial City Mall

[Next Monday meeting on Zoom](#)

Suggested donation for \$100 to help cover expenses - to be put on the **January agenda**

Need to find a replacement chairperson, if you miss two meetings we no longer have representation - need to appoint a new person during the **January meeting**

### **Documentation - Wright**

Contacting Best Fit for the beginning of next month to receive the list for January's vote

Need to find a storage for old documents - Kyle volunteered to store the existing paper

Rosca volunteer to digitize existing paper documentation

### **Social - Szema**

Sara Nejad threw the Christmas party - Thank you

### **Welcoming - Williams**

No report

Need someone to volunteer to updating and printing directory, gathering the sponsors, printing and delivery

### **Newsletter- Kirkpatrick**

No report

### **Website - Melner**

No report

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## Business

### Appointment Vote Tabulators for Annual Meeting

Nete Sundt and Susan Winkler volunteered to tabulate

Set date for Annual Meeting at Jan 24, 2022

Sundt to check for the room at Pines Presbyterian

Decision to **appoint Nete Sundt and Susan Winkler as vote tabulators for Annual 2022 meeting**

Marshall motion, Ferrier seconds, **motion passes**

### Vote on RFP

Rosca to update the dates - prepare for bid review on February 11th

Prepare to be sent December 13th

Special thanks to Alex Rosca for proposal development

Decision to **release the RFP tomorrow for reply on February 11th** Deal motion, Marshall, motion passes

### ACC Charter

Special thanks to Josh Nix for draft ACC Charter development

Decision to **adopt the new ACC Charter as prepared** Marshall motion, Branch second motion passes

## Meeting Adjourned

8:05 PM

## Prepared by:

*Lindsay Deal 12/13/2021*

## Approved by:

*Alexander ROSCA*  
Alexander ROSCA (May 22, 2022 22:04 CDT)