

EXHIBIT B

APPLICATION FOR MAJOR CONSTRUCTION

Submit your completed Application to:

Fonn Villas Civic Association, Inc.
c/o *Architectural Standards Committee* Chair
P.O. Box 97007
Houston, Texas 77279-9007

One (1) signed electronic copy of the Application for Major Construction (Exhibit B) must be emailed to the current ASC Chairman. A certified check for the requisite Major Construction Application Fee (Schedule A), payable to "Fonn Villas Civic Association, Inc." must be mailed to the address listed at the top of the Application for Major Construction. Two (2) paper copies in large drawing format of the plans specified in the Required Materials Check List must be delivered to the ASC Chair at an agreed location and time. Plans and materials samples submitted to Fonn Villas will not be returned and shall remain the property of the ACC.

Complete and accurately scaled plans should include all items as listed on the Required Materials Check List of the Application for Major Construction form. For new remodeling materials, it must state that new materials are harmonious with existing materials.

Every effort will be made to provide timely response to applications. In all cases the ACC will approve or disapprove within 45 days of receipt of the Application for Major Construction. Please note that if any of the requested documents are missing, are deemed insufficient, or additional information is requested by the ASC, the application will be delayed accordingly with a new start date set for the 45-day approval period upon receipt of the new Application for Major Construction re-submittal to the ASC. The ASC will NOT respond to verbal requests for approval or as to the status of the application process. Once construction commences, if changes are made without prior approval of the ACC, the ACC reserves the right to stop construction and to require the Lot owner to remove or modify any unauthorized/unapproved *Improvement*.

LOT OWNER AND BUILDER INFORMATION

Lot Owner Name(s): _____

Subject/Property Address: _____

Owner's Mailing Address: _____

Home Phone: _____ Cell Phone: _____

E-mail Address: _____

Builder 's Name: _____

Builder's Address: _____

Builder's Office Phone: _____ Builder's Cell Phone: _____

Builder's Email Address: _____

Received by: _____

Date: _____

REQUIRED MATERIALS CHECK LIST

- Signed original of the** Application for Major Construction (4 Pages)
- Cut sheet examples for brick, stone, siding, paint, shingles, other roofing
- Application Fee payable to *FVCA*: (\$_____)
- Signed original of the Construction Deposit Agreement (Exhibit D).
- Construction Deposit payable to *FVCA*: (\$_____)
- Survey of the *Lot* executed by a licensed professional land surveyor. The survey must include the square footage of the *Lot*, the *Benchmark*, all existing *Improvements*, topography and the location and size of all trees.
- Site Plan of all proposed *Improvements* including and not limited to *Building(s)*, driveway, sidewalk(s), patio(s), decking, fence, pool, and removed and replaced trees.
- Floor plans
- Elevations drawing of all sides of the proposed *Structure(s)*. The drawing must include the height of the *Building(s)*, the height of the drip edge of the highest roof eave, the elevation of the *new Finished Floor Elevation* relative to the *Benchmark*.
- Foundation Plan – Structural drawings including details.
- Roof Plan
- Drainage plan prepared and sealed by a Professional Engineer, licensed in the state of Texas.
- Exterior lighting* plan (if any).

GENERAL INFORMATION ABOUT THE BUILDING(S)Number of stories in *Residential Unit* _____

Area Calculations:

Lot size _____ SF*Residential unit foot print* _____ SF*Related Quarters foot print* _____ SF*Garage foot print* _____ SF*Porte-co-chere foot print* _____ SF
(if living space is above or could be converted to living space)*Patio(s) foot print (if living space is above, could be converted to living space, or it is a part of the foundation slab)* _____ SF*Covered porches foot print* _____ SF*Total foot print* _____ SF*Foot print / Lot size =* _____ %

Number of 12 inch or greater diameter trees to be removed: _____

Pre-Existing Threshold Elevation: _____

New FFE: _____

Highest Roof Ridge: _____

Highest Roof Eave: _____

Color/Finish and Material Description: (Samples should be attached)

Brick/stone, etc. % coverage: _____

Siding - type, spec, paint color: _____

Trim, Fascia, Soffit - Type, paint color: _____

Roofing - Brand specs, color: _____

Fence - height, material, color: _____

ACKNOWLEDGEMENT

I/we submit this Application for Major Construction with supporting documentation, attachments including certified check for applicable Application Fee, and agree to abide by the terms of the Major **Construction Guidelines: (Addendum to Guidelines)**. I/we agree to not begin demolition and construction until after receipt of written approval from the *FVCA' s* ACC, completion of the Construction Deposit Agreement including the associated fees, and to notify the ASC Chair upon completion of 1) *foundation slab* Forms, 2) Framework of *Buildings*, and 3) final completion of all *Structures*.

NOTE: For the purposes of this agreement, email between designated email addresses shall serve as written notifications and communications.

Signature of Applicant(s): _____ Date: _____

Designated email address: _____

Name of ASC Chair: _____

Designated email address: _____

Resubmission Date: _____

Contingent Approval (pending receipt of an Executed Construction Deposit Agreement only):

Contingent Approval _____ Date: _____

Signature: _____

Chair of the ACC
Fonn Villas Civic Association, Inc.

Final Approved: _____ Date: _____

Signature: _____

Chair of the ACC
Fonn Villas Civic Association, Inc.

Project: Disapproved: _____ Date: _____

Signature: _____

Chair of the ACC (or ASC Chair)
Fonn Villas Civic Association, Inc.

APPROVAL OF THIS APPLICATION BY THE ASC, ACC, OR THE BOARD OF

DIRECTORS DOES NOT CONSTITUTE A REPRESENTATION OF THE ADEQUACY OR SAFETY OF THE DESIGN OR COMPLIANCE WITH CODES OR OTHER LEGAL REQUIREMENTS AND ALL SUCH LEGAL REQUIREMENTS MUST BE COMPLIED WITH.