

Minutes of the Regular Meeting  
of the  
Fonn Villas Civic Association

April 2012

Note: The Regular Meeting of the Board was preceded by an Executive Session, in which a payment plan for maintenance fees for one residence was approved by the Board.

I. CALL TO ORDER

The regular monthly meeting of the Fonn Villas Civic Association was held on April 2, 2012 at the Pines Presbyterian Church.

Board Members Present: Pat Clynes, John Baugher, Nete Sundt, Tonya Wright, Greg Holloway, Will Frederking, Ross Roberts, David Valerius, David Robertson  
Board Members Absent: none

President Pat Clynes called the meeting of the Association to order at 7:19 pm.

II. REVIEW AND APPROVAL OF MINUTES

- All minutes are posted on the website.
- Minutes of March 2012 meeting. **A motion was made by David Robertson to approve the minutes. The motion was seconded by Greg Holloway. The motion was unanimously approved.**

III. TREASURER'S REPORT - OLLIE ALDRICH

- The Treasurer's report was distributed before the meeting to Board members. (Report is attached.)

IV. PARLIAMENTARIAN REPORT - JOHN BAUGHER

- No report

V. ARCHITECTURAL STANDARDS COMMITTEE REPORT - DICK SUNDT

- Report is attached.
- Dick Sundt requests an additional \$300 to cover postage expenses to send certified letters to homeowners who are in violation of the ACC guidelines. No action was taken on this request.

VI. EXECUTIVE COMMITTEE REPORTS

- a. Maintenance Fund - Will Frederking
  - All except one resident has paid maintenance fees; the remaining resident is on a payment plan.
- b. Security - Pat Clynes
  - No report.

- c. Super Neighborhood - Tonya Wright
  - At the March 26th meeting of the Super Neighborhood, there was an extensive discussion of the Memorial Drive Reconstruction project. Details can be found at the Super Neighborhood website: MemorialSN.org
  - The next meeting of the Super Neighborhood will be April 23rd, at 6:30 pm.

## VII. ADVISORY COMMITTEE REPORTS

- a. Citizens on Patrol - report by Nick Hiemstra
  - Houston Police Department has scheduled a meeting with all COP chapters; Nick will be attending for Fonn Villas.
- b. Directory - delivered by Neil Parsons:
  - Directories have been delivered to block captains for distribution.
  - Residents have donated \$250 so far.
- c. Entrance Beautification - delivered by Bill Prewett
  - All entrances have been readied for the Spring; now we just pray for rain!
- d. Maintenance and Parks - Ross Roberts
  - Most of the trees in Bendwood park killed by drought have been cut down. The stumps will be ground down.
  - Ross is working with the city to get additional mulch in the playground.
  - We are currently getting bids to repair/repaint the metal fence at the Attingham/Barryknoll entrance to Fonn Villas .
  - Jack Long reported that we have the appropriate hardware to fix the flag pole; we are waiting for a high-lift truck from the City to actually make the repair.
- e. TIRZ 17 - delivered by David Tresh
  - Pretty quiet at TIRZ 17.
  - There are two projects currently working:
    - Detention pond by Lowe's on the Katy Freeway
    - Barryknoll improvement project
- f. Newsletter - report by David Robertson
  - No report.
- g. Welcoming - Nete Sundt
  - We have called on one new family, in a house that's been vacant for five years!
- h. Webmaster - Brandon Lackey
  - No report
- i. Documentation - Nete Sundt
  - No report

## VIII. BUSINESS

- a. Approval of Architectural Guidelines (Pat Clynes)
  - After brief discussion, **John Baugher moved approval of the ACC Guidelines, as posted on the website. David Robertson seconded. The motion passed unanimously.**
- b. Payment Plan Policy (Will Frederking)
  - We have made changes to accommodate changes in state law.
  - **Will Frederking moved to adopt changes and file payment policy; Ross Roberts seconded. The motion passed unanimously.**
- c. Maintenance Fund Financial Procedures and Timeline (Will Frederking)
  - **Will Frederking moved to accept Maintenance Fund Financial Procedures and Timeline. Nete Sundt seconded. The motion passed unanimously.**
  - Procedures and timeline are on the website.
- d. Procedures for Minutes (David Robertson)
  - **David Robertson moved approval of Procedures for Handling of Meeting Minutes; Ross Roberts seconded. The motion passed unanimously.**
- e. ASC/ACC Prodedures (John Baugher / Dick Sundt)
  - John Baugher will ensure these are filed with County.
- f. Execution of Certificates of Filing for all Procedures and New Guidelines (John Baugher)
  - All documents will get signed at end of meeting, and John will work with attorney to get these filed.
- g. Maintenance of Metal Fence on Attingham (Pat Clynes)
  - Covered earlier in meeting.
- h. Fonn Villas stickers for Cars (Pat Clynes)
  - We did not have information for discussion; will be discussed in May meeting.

## IX. ADJOURN

John Baugher made a motion to adjourn the meeting. Will Frederking seconded the motion. The motion was approved unanimously.

The meeting adjourned at 8:07 p.m.

## Architectural Standards Committee Report

April 2, 2012

1. There has been a total of 4 ACC Applications approved since the last board meeting. Applications were for new roof, new fence, new garage door and repair of a car port damaged by a recent storm.
2. Guidelines have been reviewed and submitted to the Board for approval.
3. A tour of the subdivision was conducted on the 9th of March. I was not pleased with the results and rather than send letters to the offenders I chose to write a note in this month's newsletter. Sometime over the next three months I will conduct another inspection. I do not inspect on Sundays - I understand that some people may need to put their trash barrels/bags out during the daylight hours. However, I will send letters to offenders this next time around. In that regard, I request an additional \$300.00 be added to my budget to cover the expense of sending certified mail. This is only a precaution to cover future expenses if my newsletter article does not achieve the desired results. There were a total of 67 violations found during the March 9th inspection tour of which 47 were trash bags and 17 were trash barrels. The remaining violations were a trailer with boats parked in the driveway, another trailer parked in the driveway and miscellaneous construction items(trash) between the garage and fence.



Dick Sundt

Chairman, ASC

Fonn Villas Civic Association, Inc.

**Maintenance Fund**

Income & Expense Statement

	Annual		Month of March, 2012	
	Budget	Actual	Budget	Actual
Interest Income	80	12	9	12
Interest EE Bond 7-92	1,560	-	-	-
Interest EE-Bond 5-93	660	-	-	-
Resale certificates/Late Fees	1,350	250	100	250
Maintenance Fees	64,317	674	450	674
<b>TOTAL INCOME</b>	<b>67,967</b>	<b>936</b>	<b>559</b>	<b>936</b>

	Three Months March, 2012	
	Budget	Actual
Directory ads	24	25
FVCA dues	780	804
Interest income	-	-
	550	800
	63,700	64,291
<b>TOTAL INCOME</b>	<b>65,054</b>	<b>65,920</b>

**Special Events Fund**

Income & Expense Statement  
Three Months Ending March 31, 2012

	INCOME
Directory ads	3,790
FVCA dues	250
Interest income	4
<b>TOTAL INCOME</b>	<b>4,044</b>

**EXPENSES**

Accounting CPA	3,950	337	3,600	2,480
Architectural Standards Committee	470	-	320	-
Citizens on Patrol	50	-	25	-
Documentation	35	-	15	-
Entrances - beautification ***	4,450	-	-	-
Insurance	4,766	-	-	-
Legal Fees	2,750	100	700	401
Maintenance of subdivision	5,025	225	750	449
Newsletter: Delivery	480	40	120	120
Office Supplies & Postage	200	-	50	-
Pest Control	-	-	-	-
PO Box Rental	44	-	-	-
Rent: - Mini Storage	380	360	380	360
- Safe Deposit Box - Armegey Bank	75	-	-	-
Security: Constable Patrol ***	35,742	-	8,935	8,935
Super Neighborhood Assn.	669	65	216	235
Utilities: Electric	1,017	70	235	105
Utilities: Water	175	-	-	-
Website	50	-	-	41
Welcoming exp.	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>60,328</b>	<b>1,197</b>	<b>15,346</b>	<b>13,126</b>

**TOTAL EXPENSES** (9,699)

**NET EXCESS INCOME (EXPENSES)** (5,655)

**NET EXCESS INCOME (EXPENSES)** (261)

\*\*\* Revised by Board of Directors

**Fonn Villas Civic Association, Inc.**

**Maintenance Fund**

**Balance Sheet**  
March 31, 2012

**Special Events Fund**

**Balance Sheet**  
March 31, 2012

**ASSETS**

**Cash and Bank Accounts:**

Checking - Amegy Bank	6,358
Money Market - Amegy Bank	93,174

**Investments:**

5-93 EE Bonds (6 at \$5,000)	31,212
7-92 EE Bonds (30 at \$1,000)	41,040
Deposits Paid	-

TOTAL Other Assets	72,252
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Prepaid Security	8,935
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<b><u>TOTAL ASSETS</u></b>	<b>180,719</b>
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**LIABILITIES & EQUITY**

**LIABILITIES**

Prepaid Printing Costs	1,049
Maintenance Fees	-

<b>TOTAL LIABILITIES</b>	<b>1,049</b>
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**EQUITY**

Equity December 31, 2011	126,876
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Net Excess Income (Expenses) 2012	52,794
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<b>TOTAL EQUITY</b>	<b>179,670</b>
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<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>180,719</b>
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**ASSETS**

**Cash and Bank Accounts:**

Savings-Wells Fargo	13,996
Cash on hand	-

<b><u>TOTAL ASSETS</u></b>	<b>13,996</b>
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**LIABILITIES & EQUITY**

**LIABILITIES**

Unearned Directory Support	
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**EQUITY**

Equity December 31, 2011	19,651
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Net Excess Income 2012	(5,655)
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<b>TOTAL EQUITY</b>	<b>13,996</b>
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<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>13,996</b>
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# FONN VILLAS CIVIC ASSOCIATION

## BOARD OF DIRECTORS

DATE: April 2, 2012

Officers	Name	Position	Signature	Telephone
President	Pat Clynes	4		713-505-1322
Vice President	Dave Valerius	8		713-461-2868
Treasurer	Ollie Aldrich	N/A		713-464-9111
Member	Will Frederking	7		713-465-5363
Member	Greg Holloway	3		713-961-9681
Member	Tonya Wright	6		713-827-0680
Sergeant-at-Arms	Nete Sundt	5		713-467-1795
Parliamentarian	John Baugher	1		713-464-4722
Member/Secretary	David Robertson	9		
Member	Ross Roberts	2		713-464-7106
Member				

## COMMITTEE CHAIRS

Committee	Name	Signature	Telephone
Architectural Standards BRAC	Dick Sundt		713-467-1795
Entrance Beautification	Bill Prewett		713-973-1171
Citizen's Patrol	Nick Hiemstra		713-463-9819
Directory	Diane Donovan		713-973-0636
Parks and Maintenance	Ross Roberts		713-464-7106
Newsletter	David Robertson		
Security	Pat Clynes		713-505-1322
Picnic	Pam Kelley		713-467-9011
Memorial City TIRZ Liaison	David Tresch		713-465-4097
Super Neighborhood Rep.	Tonya Wright		713-827-0680
Welcoming	Nete Sundt/Zoe Nagle		713-467-1795
Webmaster	Brandon Lackey		713-973-0438
Maintenance Fund	Will Frederking		713-465-5363

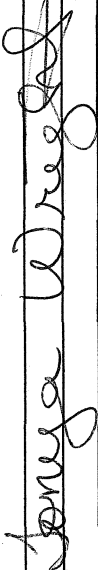






# FONN VILLAS CIVIC ASSOCIATION

## BLOCK REPRESENTATIVES

DATE: September - 2012

Street	Name	Signature	Telephone
ATTINGHAM	Leslie Hattig		713-647-6919
BARRYKNOLL - EAST	Carey McCord		713-973-9913
BARRYKNOLL - WEST	Joke Bergen		713-932-9766
BENDWOOD	Tonya Wright		713-827-0680
BROKEN BOUGH	Diana Chenoweth		713-984-9592
COBBLESTONE	Karen Lee		713-647-9844
HALLIE - LOWER	Cindy Brown		713-464-7442
HALLIE - UPPER	Neely Besetny		713-973-6528
KIMBERLEY	Terri Lamb		713-467-5262
KINGSRIDE - EAST	Donna Aldrich		713-827-7719
KINGS RIDE - WEST	Bob Atkinson		713-465-7655
LORNMEAD	Rafael Alvarez		713-984-0444
OLD OAKS	Courtenay McNew		713-827-7719
PEBBLEBROOK - EAST	Kathy Standige		713-984-9544
PEBBLEBROOK - WEST	Jana Johnson		713-505-1128
PINEROCK	Jennifer Pruett		713-827-1313
ROCKY MEADOW - EAST	Kara Barrow		713-464-8413
ROCKY MEADOW - WEST	Lee Mikes		713-859-6738
TAYLORCREST - EAST	Greg Shaw		713-467-1631
TAYLORCREST - WEST	Dick Sundt/Kim Frederking		713-467-1795
TRAIL HOLLOW - EAST	Denise Ingram		713-464-1482
TRAIL HOLLOW - WEST	Cyndy Davis - Zoe Nagle		713-461-8321
VAL LENA	Charlotte Mitchell		713-722-0118
VINDON	Mereditth Cooley		713-984-1786