

Minutes of the Regular Meeting
of the
Fonn Villas Civic Association

November 2012

I. CALL TO ORDER

The regular monthly meeting of the Fonn Villas Civic Association was held on November 5, 2012 at the Pines Presbyterian Church.

Board Members Present: John Baugher, Pat Clynes, Will Frederking, Greg Holloway, Ross Roberts, David Robertson, Nete Sundt, Tonya Wright
Board Members Absent: David Valerius

President Pat Clynes called the meeting of the Association to order at 7:15 pm.

II. PRESENTATION BY SGT. MITCH HUTTER – CONSTABLE’S OFFICE

- Sgt. Hutter reported that the Constable’s office offers a free home security inspection, which could provide a 5-10% savings on homeowner’s insurance. (Flyer attached). He advises not to answer the door for anyone you don’t recognize. Call the Constable at 281-463-6666 if you see any suspicious people in the neighborhood.
- Constable Greg Mahannah advised to keep a lookout for anything unusual on your street. He recommended using Leadsonline.com to keep a personal inventory of your valuables. This can make recovery faster and easier. Citizens should use the “civilians” tab. The website is also used by the police to monitor inventory in pawn shops.
- Constable Ben McGuire said if you ever have any doubts about whether to call the Constable about a situation, err on the side of making the call and let them come out. He also advised that if you have a home alarm, set it up so that it calls the Constable first instead of HPD, because the response time will be faster.

III. REVIEW AND APPROVAL OF MINUTES

- All minutes are posted on the website.
- Minutes of October 2012 meeting. **A motion was made by David Robertson to approve the minutes. The motion was seconded by John Baugher. The motion was unanimously approved.**

IV. TREASURER’S REPORT – MAURICE STADLER

- The Treasurer’s report was distributed before the meeting to the Board members.
- Report is attached.

V. PARLIAMENTARIAN REPORT – JOHN BAUGHER

- The original Management Certificate was received and sent to the Treasurer.
- Certificate is posted on the website.

VI. ARCHITECTURAL STANDARDS COMMITTEE REPORT – NETE SUNDT FOR DICK SUNDT

- Dick was home sick Nete reported there were 2 new applications approved in October.
- Report is attached.

VII. EXECUTIVE COMMITTEE REPORTS

- a. Maintenance Fund – Will Frederking
 - No report
- b. Security – Pat Clynes
 - There was a break-in on Lornmead on Halloween day.
 - Pat reminds residents to call the Constable if they see anything suspicious.
- c. Super Neighborhood – Tonya Wright
 - Full minutes of the last meeting can be found at MemorialSN.org.
 - Area crime is down, except for auto theft.
 - Call the City of Houston Parking Management Division at [832-393-8690](tel:832-393-8690) with concerns about the parking situation on Fonn Villas streets.
 - An eRecycling event will be held on November 17 from 9am-2pm in the parking lot at the northwest corner of N Eldridge and Dairy Ashford.
 - Next regular meeting is November 26 at the Memorial Drive United Methodist Church Scout Lodge.

VIII. ADVISORY COMMITTEE REPORTS

- a. Citizens on Patrol – Nick Hiemstra
 - No report, but volunteering is way down.
 - Pat Clynes suggested that people go work a shift when they are available. Make sure you log the hours on the log sheet.
- b. Directory – Diane Donovan/Neil Parsons
 - Diane is selling ads and reports that some small businesses are not renewing their ads.
- c. Entrance Beautification – Bill Prewett
 - This week, seasonal color will go in. Light fall maintenance will also be done, as well as adjusting sprinkler clocks.
- d. Maintenance and Parks – Ross Roberts
 - Ross will replace light bulbs at the entrances, adjust lighting timers, and trim the hedges
- e. TIRZ 17 – David Tresch
 - No October or November meeting was held. Next regular meeting is December 12.
 - Executive Director of TIRZ 17 resigned as of October 15
 - David reported about a CIP project to extend Town and Country Way to the Beltway feeder. This is a low-priority project for TIRZ, with no plans in place right now. Right-of-way issues with existing buildings may prevent it from ever being done.
 - Report is attached.
- f. Newsletter - David Robertson
 - No report
- g. Welcoming – Nete Sundt
 - Two new families were welcomed in October
 - Report is attached.
- h. Webmaster – Brandon Lackey (not in attendance)
 - No report
- i. Documentation – Nete Sundt
 - No report

IX. BUSINESS

- a. Shrubbery on Attingham Fence (Pat Clynes, Ross Roberts)
 - Ross Roberts received a bid to install 100 ligustrum plants on Attingham at a cost of \$4314.85 to replace trees lost during the freeze and drought.
 - John Baugher, Parliamentarian, stated that according to the by-laws, three competitive bids are needed for an expenditure of this amount.
 - Ross Roberts stated that he will have 3 bids at the next meeting.
 - There was also a discussion of why ligustrum was chosen, and whether or not individual residents can request other types of shrubs (such as oleander) outside the fences that adjoin their property, since some residents use their own resources to water the shrubs.
- b. New Secretary (David Robertson)
 - **David Robertson moved that Melinda Speight be approved as the new secretary. The motion was seconded by Gregg Holloway and unanimously approved.**
- c. Pool Discussion (Pat Clynes)
 - David Robertson asked if we could create a task force to study this.
 - There will be more discussion in February.
- d. Increase in Millage Rate (Pat Clynes)
 - **David Robertson made a motion to increase the mil rate to \$0.022. The motion was seconded by John Baugher. After extensive discussion, the motion was unanimously approved.**
- e. Approve 2013 Budget (Pat Clynes)
 - Budget was previously sent to board members.
 - Budget is attached.
 - **A motion was made by David Robertson to approve the budget. The motion was seconded by John Baugher and unanimously approved.**
- f. Approve List of Homeowners in Fonn Villas for Billing (Maurice Stadler)
 - The CPA will compile and maintain the list.
 - No vote was taken.
- g. Approve CPA to Handle Filing for Maintenance Fund (Maurice Stadler)
 - **Nete Sundt made a motion to approve. The motion was seconded by Tonya Wright and unanimously approved.**
- h. Date for Annual Meeting
The date for the annual meeting will be January 21, 2013.
A motion was made by Tonya Wright to approve the date. The motion was seconded by Nete Sundt and unanimously approved.

X. ADJOURN

- **David Robertson made a motion to adjourn the meeting. John Baugher seconded the motion. The motion was approved unanimously.**
- The meeting adjourned at 8:48 pm.

Agenda

1. Call to Order
2. Presentation by Sgt. Mitch Hutter - Constable's Office
3. Review and approval of minutes
4. Treasurer's Report - Maurice Stadler
5. Parliamentarian Report - John Baugher
6. Architectural Standards Committee Report - Dick Sundt
7. Executive Committee Reports
 1. Maintenance Fund - Will Frederking
 2. Security - Pat Clynes
 3. Super Neighborhood - Tonya Wright
8. Advisory Committee Reports
 1. Citizens on Patrol - Nick Hiemstra
 2. Directory - Diane Donovan
 3. Entrance Beautification - Bill Prewett
 4. Maintenance and Parks - Ross Roberts
 5. TIRZ17 - David Tresch
 6. Newsletter - David Robertson
 7. Welcoming - Nete Sundt
 8. Webmaster - Brandon Lackey
 9. Documentation - Nete Sundt
9. Business
 1. Shrubbery on Attingham Fence (Pat Clynes, Ross Roberts)
 2. New Secretary (David Robertson)
 3. Pool Discussion (Pat Clynes)
 4. Increase in milage rate (Pat Clynes)
 5. Approve 2013 Budget (Pat Clynes)
 6. Approve list of homeowners in Fonn Villas for billing (Maurice Stadler)
 7. Approve CPA to handle filling for Maintenance Fund (Maurice Stadler)
10. Adjourn



OFFICE OF
Phil Camus, Constable Precinct 5
HARRIS COUNTY, TEXAS

FREE HOME INSPECTION SURVEY

**SAVE 5 TO 10% ON YOUR HOMEOWNERS
INSURANCE
(depending on your insurance carrier)**

**GET SIMPLE SUGGESTIONS ON
HOW TO BETTER SECURE YOUR
HOME**

**CALL THE PCT5 CONSTABLE'S
OFFICE AT
281-463-6666
AND ASK FOR
SERGEANT MITCH HUTTER**

Fonn Villas Civic Association, Inc.

Maintenance Fund
Income & Expense Statement

	Annual	Month of October, 2012		Ten Months October, 2012	
	<u>Budget</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
INCOME					
Interest Income	80	5	2	70	64
Interest EE Bond 7-92	1,560	-	-	1,560	1,632
Interest EE-Bond 5-93	660	-	216	324	1,164
Resale certificates/Late Fees	1,350	100	100	1,250	1,650
Maintenance Fees	64,317	-	-	64,317	64,317
TOTAL INCOME	67,967	105	318	67,521	68,827
EXPENSES					
Accounting CPA	3,950	-	-	3,950	2,480
Architectural Standards Committee	470	-	-	420	40
Citizens on Patrol	50	-	-	50	-
Documentation	35	-	-	35	-
Entrances - beautification ***	4,450	1,250	-	4,450	3,141
Insurance	4,766	-	-	4,766	4,633
Legal Fees	2,750	100	73	2,300	1,400
Maintenance of subdivision	5,915	225	225	3,690	2,914
Newsletter: Delivery	480	40	60	400	420
Office Supplies & Postage	200	-	-	150	51
Pest Control	-	-	-	-	-
PO Box Rental	44	44	52	44	52
Rent: - Mini Storage	380	-	-	380	360
- Safe Deposit Box - Amegy Bank	75	-	-	75	75
Security: Constable Patrol	35,742	8,936	8,935	35,742	35,741
Super Neighborhood Assn.	-	-	-	-	-
Utilities: Electric	669	46	84	619	618
Utilities: Water	1,017	86	-	809	534
Website	175	-	-	-	-
Welcoming exp.	50	25	-	50	41
TOTAL EXPENSES	61,218	10,752	9,430	57,930	52,500
NET EXCESS INCOME (EXPENSES)	6,749	(10,647)	(9,112)	9,591	16,327

*** Revised by Board of Directors

Special Events
Income & Expense Statement
Ten Months Ending October 31, 2012

INCOME	
Directory ads	3,790
FVCA dues	1,300
Interest income	11
TOTAL INCOME	5,101
EXPENSES	
Directory	(1,488)
50th Anniversary Dinner	
Tickets (260)	5,200
Expenses	(13,411)
TOTAL EXPENSES	(9,699)
NET EXCESS INCOME (EXPENSES)	(4,597)

Fonn Villas Civic Association, Inc.

Maintenance Fund

**Balance Sheet
October 31, 2012**

Special Events

**Balance Sheet
October 31, 2012**

ASSETS

Cash and Bank Accounts:

Checking - Amegy Bank	3,660
Money Market - Amegy Bank	66,710

Investments:

5-93 EE Bonds (6 at \$5,000)	32,376
7-92 EE Bonds (30 at \$1,000)	41,868
TOTAL Other Assets	74,244

Prepaid Security

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TOTAL ASSETS

144,613

LIABILITIES & EQUITY

LIABILITIES

Prepaid Newsletter Printing	1,411
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Maintenance Fees	-
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TOTAL LIABILITIES	1,411
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EQUITY

Equity December 31, 2011	126,876
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Net Excess Income (Expenses) 2012	16,327
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TOTAL EQUITY	143,203
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TOTAL LIABILITIES & EQUITY

144,614

ASSETS

Cash and Bank Accounts:

Savings-Wells Fargo	16,454
Cash on hand	-

TOTAL ASSETS

16,454

LIABILITIES & EQUITY

LIABILITIES

Unearned Directory Support	1,400
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TOTAL LIABILITIES	1,400
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EQUITY

Equity December 31, 2011	19,651
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Net Excess Income 2012	(4,597)
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TOTAL EQUITY	15,054
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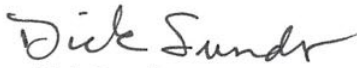
TOTAL LIABILITIES & EQUITY

16,454

Architectural Standards Committee Report

November 5, 2012

1. There have been two ACC applications submitted since the last FVCA meeting. One was for outdoor remodeling of the house and the other was to paint a house.
2. A tour of the subdivision will be conducted this month


Dick Sundt

Chairman, ASC

TIRZ Redevelopment Authority Meeting

November 5, 2012

No October 2012 meeting.

No November 2012 meeting.

Next meeting is December 12, 2012

Pat Walters resigned as Executive Director of the TIRZ17, effective October 15, 2012.

A committee has been formed to find a new executive director.

Report on Town & Country Way.

The project would be to extend T&C Way from where it turns north to the I10 feeder behind City Center directly west to the Beltway 8 feeder. The purpose would be to reduce traffic flow going west bound on Kimberley and Memorial. A primary benefit would be that it would give emergency vehicles a way to avoid having to go through the I10/Beltway interchange.

There are right-of-way issues related to this project with multiple owners being involved in the project area. The TIRZ does not see this as a priority project.

November 5 - 2012

To The Fonn Villas Board

Newcomers:

2 new families were welcomed in October

Documentation:

No report

Respectfully submitted,



Nete Sundt

	Initial	Revised	2012 Though October	Estimated annual	2013
Income					
Maintenance charges	64,317		64,317	64,317	64,317
Accrued interest from bonds issued July 1992	1,560		1,632	1,632	1,694
Accrued interest from bonds issued May 1993	660		1,056	1,272	1,321
Resale certificates			1,100	1,200	1,200
Maintenance-charge late fees	1,350		550	550	550
Money-market-account interest	80		53	58	58
Total	67,967	67,967	68,709	69,029	69,140
Expenses					
Constable patrol	35,742		35,741	35,741	36,992
Insurance - directors & officers liability	2,202		2,144	2,144	2,144
Insurance - general liability	2,091		2,030	2,030	2,030
Insurance - crime	473		459	459	459
Mowing and trimming	4,100		2,024	4,074	4,100
Accounting	3,950		2,480	2,480	3,080
Legal	2,750		1,400	1,680	1,800
Entrance beautification	2,500	4,450	3,141	4,391	2,500
Water	1,017		534	780	898
Newsletter delivery	480	540	420	540	740
Electricity	669		618	660	660
Storage	380		360	360	360
Website	175		0	175	175
Office supplies and postage	200		51	61	120
Safe deposit box	75		75	75	75
Post office box	44		52	52	62
Welcoming	50		41	41	42
Architectural standards	470		40	40	40
Documentation	35		0	0	35
Total	57,403	59,413	51,610	55,783	56,312
Net income	10,565	8,555	17,098	13,245	12,827

	Comment
Income	
Maintenance charges	\$0.020 per square foot
Accrued interest from bonds issued July 1992	4% annual interest rate
Accrued interest from bonds issued May 1993	4% annual interest rate
Resale certificates	
Maintenance-charge late fees	
Money-market-account interest	
Total	
Expenses	
Constable patrol	Assume 3.5% increase
Insurance - directors & officers liability	No change expected
Insurance - general liability	No change expected
Insurance - crime	No change expected
Mowing and trimming	
Accounting	2012 expense was lower than 2011's
Legal	Mean of previous seven years
Entrance beautification	Return to non-drought expense
Water	
Newsletter delivery	Rate increased
Electricity	
Storage	No change expected
Website	
Office supplies and postage	
Safe deposit box	
Post office box	Assume \$10 increase in 2012 to occur in 2013
Welcoming	
Architectural standards	
Documentation	
Total	
Net income	

FONN VILLAS CIVIC ASSOCIATION

BOARD OF DIRECTORS

DATE: Nov. 5-2012

Officers	Name	Position	Signature	Telephone
President	Pat Clynes	4		713-505-1322
Vice President	Dave Valerius	8		713-461-2868
Treasurer	Ollie Aldrich <i>Shanice Stadler</i>	N/A		713-464-9111 <i>468-5369</i>
Member	Will Frederking	7		713-465-5363
Member	Greg Holloway	3		713-961-9681
Member	Tonya Wright	6		713-827-0680
Sergeant-at-Arms	Nete Sundt	5		713-467-1795
Parliamentarian	John Baugher	1		713-464-4722
Member/Secretary	David Robertson	9		
Member	Ross Roberts	2		713-464-7106
Member				

COMMITTEE CHAIRS

Committee	Name	Signature	Telephone
Architectural Standards	Dick Sundt		713-467-1795
BRAC			
Entrance Beautification	Bill Prewett		713-973-1171
Citizen's Patrol	Nick Hiemstra		713-463-9819
Directory	Diane Donovan		713-973-0636
Parks and Maintenance	Ross Roberts		713-464-7106
Newsletter	David Robertson		
Security	Pat Clynes		713-505-1322
Picnic	Pam Kelley		713-467-9011
Memorial City TIRZ Liaison	David Tresch		713-465-4097
Super Neighborhood Rep.	Tonya Wright		713-827-0680
Welcoming	Nete Sundt/Zoe Nagle		713-467-1795
Webmaster	Brandon Lackey		713-973-0438
Maintenance Fund	Will Frederking		713-465-5363

FONN VILLAS CIVIC ASSOCIATION

BLOCK REPRESENTATIVES

DATE: Nov 5 - 2012

Street	Name	Signature	Telephone
ATTINGHAM	Leslie Hattig		713-647-6919
BARRYKNOLL- EAST	Carey McCord		713-973-9913
BARRYKNOLL - WEST	Joke Bergen		713-932-9766
BENDWOOD	Tonya Wright	<i>Tonya Wright</i>	713-827-0680
BROKEN BOUGH	Diana Chenoweth		713-984-9592
COBBLESTONE	Karen Lee		713-647-9844
HALLIE - LOWER	Cindy Brown		713-464-7442
HALLIE - UPPER	Neely Besetny		713-973-6528
KIMBERLEY	Terri Lamb		713-467-5262
KINGSRIDE - EAST	Donna Aldrich		713-827-7719
KINGS RIDE - WEST	Bob Atkinson		713-465-7655
LORNMEAD	Rafael Alvarez		713-984-0444
OLD OAKS	Courtenay McNew		713-827-7719
PEBBLEBROOK - EAST	Kathy Standige		713-984-9544
PEBBLEBROOK - WEST	Jana Johnson		713-505-1128
PINEROCK	Jennifer Pruett		713-827-1313
ROCKY MEADOW - EAST	Kara Barrow		713-464-8413
ROCKY MEADOW - WEST	Lee Mikes		713-859-6738
TAYLORCREST - EAST	Greg Shaw <i>G. Shaw</i>		713-467-1631
TAYLORCREST - WEST	Dick Sundt/Kim Frederking <i>Dick Sundt</i>		713-467-1795
TRAIL HOLLOW - EAST	Denise Ingram		713-464-1482
TRAIL HOLLOW - WEST	Cyndy Davis - Zoe Nagle		713-461-8321
VAL LENA	Charlotte Mitchell	<i>Charlotte Mitchell</i>	713-722-0118
VINDON	Meredith Cooley		713-984-1786

