

**Minutes of the Annual Members Meeting of the
Fonn Villas Civic Association**

January 11, 2016

1. Call to Order

- a. The annual meeting of the Fonn Villas Civic Association was held on January 11, 2016 at the Pines Presbyterian Church.
- b. Board Members Present: Jim Egger, Christine Caulfield, Paul Dunne, Makeea Grainger, Karl Holub, and Joanna Rose
- c. Board Members Absent: Joe Bono, Pat Clynes, and Melinda Speight
- d. President Jim Egger called the meeting of the Association to order at 7:15 pm.

2. Review and Approval of Minutes – Christine Caulfield

- a. Minutes of the January 19, 2015 Annual Members Meeting are posted on the FVCA website.
- b. **Jim Egger made a motion to approve the minutes as posted on the website. Christine Caulfield seconded. The motion passed unanimously.**

3. Treasurer’s Report – Maurice Stadler

- a. See attached report

4. Parliamentarian Report – John Baugher

- a. See attached report

5. Architectural Standards Committee Report – Joe Bono (not present)

- a. No report

6. Executive Committee Reports

- a. Security – Pat Clynes (not present)
 - i. No report
- b. Super Neighborhood – Paul Dunne
 - i. See attached report
 - ii. Minutes of the November 23, 2015 meeting also attached
- c. Community Facilities – Jim Egger
 - i. Jim reported that the Community Facilities had a successful first year of operation.

7. Advisory Committee Reports

- a. Citizen Patrol – Maurice Stadler
 - i. Volunteers logged 6 hours in December.

- ii. Maurice requests that residents volunteer their time to assist with Citizen Patrol which is sponsored by the Houston Police Department.
 - iii. Volunteers drive around the neighborhood for 1-2 hours to help keep the neighborhood secure and crime free.
 - iv. Volunteers are to call the Constable if they see anything suspicious and should not get involved.
 - v. If anyone is interested in helping, please contact Maurice to arrange training.
- b. Directory – Sarah Valerius
 - i. Nete has collected changes from residents, and changes are still being accepted.
 - ii. The new format will accommodate extra phone numbers and addresses.
 - iii. If anyone has ideas for sponsors, please contact Sarah.
- c. Maintenance and Parks – Makeea Grainger
 - i. See attached report
- d. TIRZ 17 – David Tresh
 - i. See attached report
- e. Newsletter – David Robertson (not present)
 - i. No report
- f. Welcoming – Nete Sundt
 - i. See attached report
- g. Webmaster – Brandon Lackey (not present)
 - i. No report
- h. Documentation – Nete Sundt
 - i. See attached report
- i. Community Facilities – Iain Wallace/Elizabeth Seidensticker (not present)
 - i. No report
- j. Social Committee
 - i. No report

8. Business

- a. Election of Board Members – Jim Egger
 - i. Jim Egger, Joe Bono, and Melinda Speight are rotating off the Board.
 - ii. A quorum of ballots was announced by Nete Sundt, Sergeant at Arms.
 - iii. Three new Board Members were elected:
 - Position 1 -- Greg Hattig
 - Position 2 -- Jana Johnson
 - Position 3 -- Jim Gleaves

9. Adjourn

- a. **Jim Egger made a motion to adjourn the meeting. Karl Holub seconded. The motion passed unanimously.**

b. The meeting was adjourned at approximately 7:54 pm.

Notice of Annual Meeting of the Members for 2016

Sunday, December 27, 2015 at 08:57PM

Fonn Villas

On Monday, January 11th, 2016, the Fonn Villas Civic Association (FVCA) will hold our annual Members Meeting. The meeting will be held at 7:15 in the Gym of Pines Presbyterian Church.

The two purposes of the meeting are:

- 1) Receive annual reports from all Committees
- 2) Hear the results of the election of new members of the FVCA Board of Directors

Please join us.

Article originally appeared on Fonn Villas (<http://www.fonnvillas.org/>).

See website for complete article licensing information.

Fonn Villas Civic Association

Balance Sheet
 As of 12/31/15

Account	Description	Operating	Reserves	Other	Totals
ASSETS					
1002	Cash - Operating - Alliance	194,777.80			194,777.80
1007	EE Bonds Issued July 1992	47,148.00			47,148.00
1008	EE Bonds Issued May 1993	36,696.00			36,696.00
1009	Cash - Vanguard Fund	92,563.15			92,563.15
1300	Due from (to) Swim Club	(128,972.24)			(128,972.24)
1350	Due from (to) Maintenance			128,972.24	128,972.24
	TOTAL CASH & INVESTMENTS	<u>242,212.71</u>	<u>.00</u>	<u>128,972.24</u>	<u>371,184.95</u>
1800	Swim Club Asset Merger Value			182,703.00	182,703.00
1850	Swim Club Accumulated Deprec.			(100,329.00)	(100,329.00)
	TOTAL OTHER ASSETS	<u>.00</u>	<u>.00</u>	<u>82,374.00</u>	<u>82,374.00</u>
	TOTAL ASSETS	<u>242,212.71</u>	<u>.00</u>	<u>211,346.24</u>	<u>453,558.95</u>
LIABILITIES & EQUITY					
CURRENT LIABILITIES:					
2105	Prepaid Newsletter Printing	11.66			11.66
2200	Prepaid Assessments	37,539.71			37,539.71
2210	Prepaid Facilities Assessment			55,320.72	55,320.72
	Subtotal Current Liab.	<u>37,551.37</u>	<u>.00</u>	<u>55,320.72</u>	<u>92,872.09</u>
RESERVES:					
	Subtotal Reserves	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
EQUITY:					
3900	Maintenance Fund	165,451.70			165,451.70
3904	Special Events Fund	22,204.00			22,204.00
3906	Swim Club Fund			89,863.55	89,863.55
	Current Year Net Income/(Loss)	17,005.64	.00	66,161.97	83,167.61
	Subtotal Equity	<u>204,661.34</u>	<u>.00</u>	<u>156,025.52</u>	<u>360,686.86</u>

Fonn Villas Civic Association
Balance Sheet
As of 12/31/15

Account	Description	Operating	Reserves	Other	Totals
	TOTAL LIABILITIES & EQUITY	242,212.71	.00	211,346.24	453,558.95

Fonn Villas Civic Association

Income/Expense Statement Period: 12/01/15 to 12/31/15

Account	Description	Actual	Current Period		Actual	Year-To-Date		Yearly Budget
			Budget	Variance		Budget	Variance	
MAINTENANCE FUND REVENUE:								
04001	Assessments - Maintenance Fi	.50	.00	.50	70,347.26	70,520.00	(172.74)	70,520.00
04002	Interest from July 1992 Bonds	.00	.00	.00	1,836.00	1,836.00	.00	1,836.00
04003	Interest from May 1993 Bonds	120.00	120.00	.00	1,428.00	1,428.00	.00	1,428.00
04004	Vanguard Interest/Capital Gai	(332.83)	138.00	(470.83)	975.15	1,657.00	(681.85)	1,657.00
04005	Alliance Bank Interest	12.98	.00	12.98	102.87	.00	102.87	.00
04010	Transfer Fees	160.00	200.00	(40.00)	1,370.00	2,300.00	(930.00)	2,300.00
04012	Refinance Fee	60.00	.00	60.00	540.00	.00	540.00	.00
04015	HO Interest Income	1.85	.00	1.85	14.59	.00	14.59	.00
04020	HO Late Fees	.00	.00	.00	1,011.00	513.00	498.00	513.00
Subtotal Maintenance Fund		22.50	458.00	(435.50)	77,624.87	78,254.00	(629.13)	78,254.00
SPECIAL EVENTS ACTIVITY								
04510	Business Donations	.00	.00	.00	3,575.00	3,575.00	.00	3,575.00
04520	Dues Revenue	420.00	.00	420.00	615.00	1,420.00	(805.00)	1,420.00
04525	Special Events Bank Interest	.00	3.00	(3.00)	1.00	3.00	(2.00)	3.00
04590	Community Events	(60.03)	.00	(60.03)	(2,238.75)	(3,000.00)	761.25	(3,000.00)
04600	Directory Printing Expense	.00	.00	.00	(1,770.00)	(1,695.00)	(75.00)	(1,695.00)
Special Events Income		359.97	3.00	356.97	182.25	303.00	(120.75)	303.00
TOTAL MAINTENANCE FUNC		382.47	461.00	(78.53)	77,807.12	78,557.00	(749.88)	78,557.00
MAINTENANCE EXPENSES								
05100	Constable Patrol	.00	.00	.00	37,230.02	37,230.00	(.02)	37,230.00
05150	Entrance Landscaping	322.51	580.00	257.49	4,081.61	6,385.00	2,303.39	6,385.00
05200	Entrance Maintenance	.00	.00	.00	267.50	270.00	2.50	270.00
05250	Accounting & Admin	410.00	575.00	165.00	4,962.00	5,182.00	220.00	5,182.00
05300	Insurance - D&O Policy	.00	.00	.00	2,150.00	2,150.00	.00	2,150.00
05400	Insurance - General Liability	.00	3,234.00	3,234.00	.00	3,234.00	3,234.00	3,234.00
05500	Legal	270.20	69.00	(201.20)	6,958.42	4,941.00	(2,017.42)	4,941.00
05550	Water	99.48	61.00	(38.48)	923.57	796.00	(127.57)	796.00
05600	Newsletter Delivery	60.00	60.00	.00	740.00	820.00	80.00	820.00
05650	Electricity	30.36	45.00	14.64	403.88	466.00	62.12	466.00
05700	Storage	.00	76.00	76.00	268.00	894.00	626.00	894.00
05710	Documentation	.00	.00	.00	.00	89.00	89.00	89.00
05720	Website	120.00	.00	(120.00)	120.00	75.00	(45.00)	75.00
05730	Gifts	.00	.00	.00	40.00	50.00	10.00	50.00
05750	Post Office Box	.00	.00	.00	272.00	60.00	(212.00)	60.00

Fonn Villas Civic Association

Income/Expense Statement Period: 12/01/15 to 12/31/15

Account	Description	Actual	Current Period		Actual	Year-To-Date		Yearly Budget
			Budget	Variance		Budget	Variance	
05800	Office Supplies & Postage	184.56	.00	(184.56)	2,384.48	2,032.00	(352.48)	2,032.00
05850	Architectural Standards	.00	.00	.00	.00	10.00	10.00	10.00
05900	Welcoming	.00	.00	.00	.00	24.00	24.00	24.00
TOTAL MAINTENANCE EXPE		1,497.11	4,700.00	3,202.89	60,801.48	64,708.00	3,906.52	64,708.00
TOTAL MAINT SURPLUS/(DE		(1,114.64)	(4,239.00)	3,124.36	17,005.64	13,849.00	3,156.64	13,849.00

FACILITIES/POOL REVENUE

08100	Facilities Assessment-Full	.00	.00	.00	92,225.00	94,125.00	(1,900.00)	94,125.00
08150	Facilities Assessment-Senior	.00	.00	.00	9,300.00	9,700.00	(400.00)	9,700.00
08175	Pool Memberships - Non Mem	.00	.00	.00	49,715.00	.00	49,715.00	.00
08200	Swim Team Dues	.00	.00	.00	16,561.00	14,000.00	2,561.00	14,000.00
08250	Facilities Rentals	.00	.00	.00	2,573.00	.00	2,573.00	.00
08300	Facility/Swim Concessions	.00	.00	.00	621.00	2,400.00	(1,779.00)	2,400.00
08350	Facility/Swim Sponsorships	.00	.00	.00	5,000.00	5,000.00	.00	5,000.00
08400	Facilities Other Revenue	160.00	.00	160.00	3,199.25	2,080.00	1,119.25	2,080.00
TOTAL FACILITIES/POOL RE		160.00	.00	160.00	179,194.25	127,305.00	51,889.25	127,305.00

FACILITIES/POOL EXPENSES

09100	Accounting & Admin	410.00	410.00	.00	3,770.00	3,690.00	(80.00)	3,690.00
09150	Legal & Professional Fees	.00	.00	.00	666.50	.00	(666.50)	.00
09175	Printing & Postage	.00	.00	.00	656.54	600.00	(56.54)	600.00
09225	Membership Expense	.00	.00	.00	615.54	.00	(615.54)	.00
09250	Swim Team Expenses	.00	.00	.00	15,059.11	19,808.00	4,748.89	19,808.00
09275	Pool Salt System Contract	263.71	263.71	.00	2,373.68	2,373.39	(.29)	2,373.39
09300	Pool Maintenance Contract	625.00	.00	(625.00)	43,576.13	29,200.00	(14,376.13)	29,200.00
09325	Pool/Facilities Supplies	.00	250.00	250.00	.00	2,250.00	2,250.00	2,250.00
09350	Pool/Facilities Repairs	.00	.00	.00	14,097.16	4,500.00	(9,597.16)	4,500.00
09400	Facilities Landscape Maintena	604.68	.00	(604.68)	4,670.58	900.00	(3,770.58)	900.00
09410	Facilities/Pool Liab Insuranc	.00	.00	.00	5,570.74	9,000.00	3,429.26	9,000.00
09425	Facilities/Pool Property Taxe	2,165.91	.00	(2,165.91)	4,608.53	5,500.00	891.47	5,500.00
09450	Facilities/Pool Electricity	795.45	500.00	(295.45)	7,863.74	7,400.00	(463.74)	7,400.00
09475	Facilities/Pool WIFI/Phone	179.94	90.00	(89.94)	809.30	810.00	.70	810.00
09500	Facilities/Pool Water	698.59	400.00	(298.59)	5,807.01	4,700.00	(1,107.01)	4,700.00

Fonn Villas Civic Association

Income/Expense Statement
 Period: 12/01/15 to 12/31/15

Account	Description	Actual	Current Period		Actual	Year-To-Date		Yearly Budget
			Budget	Variance		Budget	Variance	
09525	Facilities/Pool Other Expense	184.56	50.00	(134.56)	2,887.72	450.00	(2,437.72)	450.00
	TOTAL FACILITIES/POOL EX	5,927.84	1,963.71	(3,964.13)	113,032.28	91,181.39	(21,850.89)	91,181.39
	FACILITIES/POOL SURPLUS	(5,767.84)	(1,963.71)	(3,804.13)	66,161.97	36,123.61	30,038.36	36,123.61
	TOTAL SURPLUS/(DEFICIT)	(6,882.48)	(6,202.71)	(679.77)	83,167.61	49,972.61	33,195.00	49,972.61

Report of the Parliamentarian - 2015

Texas HOA Law

A number of new law passed in the 2015 legislative session.

A link to summaries = www.TexasHOALaw.com/2015.

Recordings in Harris County real property records

Maintenance Fund Collection Procedures.

An amendment to the Guidelines.

Fonn Villas Civic Association

Executive Committee Report

Memorial Super Neighborhood Council

The following is a summary of the items discussed at the Memorial Super Neighborhood Meeting held on **14Dec15**. Official Minutes of the Meeting can be found on the organization's website – www.memorialsn.org

Item No.	Description
1	<p>Law Enforcement Update – Constable – Sgt. Janice Grizzaffi</p> <ul style="list-style-type: none">• Vehicle burglary continues to be on the rise in the area. Sadly, in these instances 90-95% of the vehicles were left unlocke• Do NOT leave packages in the open in your car's interior – it is an invitation for theft.• Keep on alert for vehicles that follow you down your street. If you feel that you are being followed, then do NOT pull into your driveway. Leave the neighborhood and drive to a more public area, e.g. shopping center, and then call 911.• No crime statistics were available at the time of the meeting
2	<p>Houston City Council Update – Oliver Pennington, City Council Representative, District G</p> <ul style="list-style-type: none">• This was Councilman Pennington's last Super Neighborhood Meeting as the District G representative. He is term limited and has served his 6yrs.• Greg Travis won the election to replace Councilman Pennington. He was present at the meeting and was introduced. However, he had no formal comments• Memorial Drive funding has been approved as of Dec 9. Total cost of the Project is \$39MM. Project is scheduled for 860 days of construction. Public meetings are being scheduled for the Contractor to present his near term plan for road closures and traffic re-routing.• Councilman Pennington presented a short re-cap of his work while in the service of District G.• Following the meeting, Councilman Pennington was given a token of appreciation by the Super Neighborhood attendees and a group photo was taken.• During his inaugural speech, new mayor Sylvester Turner announced that the turnaround for all pothole repairs reported via the 311 line will be 24 hours starting 18Jan16. This covers all potholes that are smaller than 5ft x 5ft. Phone number is 713-837-0311 or simply dial 311• Mark Kirschke will transition from Councilman Pennington's staff to serve as Director of Constituent Services and Communications on Councilman Travis' staff.
3	<p>Main Speaker – Chritopher Archambault, Daughtry & Jordan</p> <ul style="list-style-type: none">• Mr. Archambault was present to speak on the behalf of the Community Associations Institute. (CAI)

	<ul style="list-style-type: none"> • The CAI has more than 32,000 members covering 60 domestic chapters throughout the US. Its purpose is to provide information, education, and resources to those involved in community association governance and management. • Gave a general overview that covered the following topics: <ul style="list-style-type: none"> ○ Board Duties and Responsibilities ○ Governing Documents & records ○ Member's Duties • Group offers sessions, either at local venues, or at your location that brings individuals new to the role as a Home Owners' Association Board member up to speed.
4	<p>Standard Business</p> <ul style="list-style-type: none"> • The following standard business conducted. <ol style="list-style-type: none"> 1. Approval of the March Minutes of Meeting 2. Treasure's Report 3. By-Laws Report 4. Beautification Report 5. Drainage Report 6. Infrastructure Report
5	<p>President's Report</p> <ul style="list-style-type: none"> • No report was given.
6	<p>Meeting was Adjourned</p>

Paul J. D...
11 JAN 15

MEMORIAL SUPER NEIGHBORHOOD COUNCIL

Regular Monthly Council Meeting

December 14, 2015

13194 Memorial – Memorial Dr. United Methodist Church – The Gate at the Connection Center

AGENDA

<u>START TIME</u>	<u>DURATION (MINUTES)</u>	<u>AGENDA ITEM</u>
6:30	5	I. Call to Order / Establish Quorum
6:35	10	II. Law Enforcement Update – Constable Precinct 5 Sergeant Janice Grizzaffi
6:45	15	III. Houston City Council Update Councilmember Oliver Pennington, District G
7:00	5	IV. Treasurer's Report <i>Susan Thompson</i>
7:05	25	V. HOA Board Duties and Liabilities Chris Archambault, Daughtry & Jordan, P.C.
7:30	10	VI. President's Report / Approve November 23 rd Minutes / 2016 Meetings <i>Greg Sergesketter</i>
7:40	15	VII. Committee Reports Memorial Drive Reconstruction – <i>Randy Jones</i> Infrastructure – <i>Rob Benz</i>
7:55		VIII. Adjourn

Next Regularly Scheduled Meeting of the Council:
Monday, January 25, 2016, 6:30 PM

(13194 Memorial – Memorial Drive United Methodist Church – The Gate at the Connection Center)