

MEMORIAL SUPER NEIGHBORHOOD 16 COUNCIL MINUTES

November 23, 2015

I. Pre-Meeting Performance by ECHO

Conductor Michael Fahey performed on the violin during the pre-meeting performance for approximately 25 minutes. He took a variety of requests from residents of the Memorial SN, officials, and representatives of officials.



II. Call to Order/Establish Quorum

The regular meeting of the Memorial Super Neighborhood 16 (Memorial SN) was called to order at 6:40 p.m. on November 23, 2015 at Memorial Drive United Methodist Church – The Gate by Memorial SN Council President, Greg Sergesketter. Ben Crocker, Communications Secretary, confirmed that a quorum was present with 23 out of the 27 members represented.

In Attendance:

President	Greg Sergesketter
Vice President	Randy Jones
Communications Secretary	Ben Crocker
Treasurer	Susan Thompson
Recording Secretary	Jackie Williford



III. Law Enforcement Update – Constable Precinct Five

Sergeant Sullivan (City of Houston):

30-Day Crime Comparison

	9/21/15-10/21/15	10/21/15-11/19/15	% Change
Murder	0	0	0.0%
Sexual Assault	1	1	0.0%
Robbery	11	4	-63.6%
Aggravated Assault	5	5	0.0%
Violent Crime	17	10	-41.2%
Burglary Habitation	5	8	60.0%
Burglary Building	9	18	100.0%
BMV	76	92	21.1%
Theft	104	106	1.9%
Auto Theft	16	14	-12.5%
Non Violent Crime	210	238	13.3%
Part I Crime Total	227	248	9.3%

Call the non-emergency HPD number if you need a police officer at your home at 713-884-3131.

Make sure you are locking your vehicles, and do not leave valuables in your vehicle because it only tempts a potential thief. Also, you can request an officer come and complete a home security inspection; this will provide you with an insurance deduction as long as your insurance provider is participating.

With the holiday season coming, do not leave gifts visible in your vehicle. If you will be out of town during the holidays, please contact the precinct through their website or call them to complete the vacation watch form.

The Houston Police Department is hosting PIP Meetings every 3rd Thursday at 7:00pm at the Westside station at 3203 South Dairy Ashford. These meetings will have guest speakers, refreshments, and statistic/monthly information.

IV. Houston City Council Update

District G – Mark Kirschke

CIP Meetings will be held early next year, February/March and there will be a community engagement meeting for residents to provide input.

In appreciation of his hard work and dedication as Communications Director for Councilmember Pennington for the past six years, Memorial SN recognized Mark Kirschke.

1. Memorial Drive Reconstruction (N-798):

- PWE received TxDOT approval of construction bid on 8/21/15. We are presently working on the RCA for construction award (it is currently being circulated for approvals) and expect the RCA to be on Council's agenda in the next two weeks. There is no Council this week, so my fingers are crossed it will appear on the December 2nd Agenda. ***Update*** the RCA is being circulated for final signature.
- Construction Notice to Proceed (NTP) normally occurs about 30-60 days after council approval. My best guess is early spring 2016. We will request another public meeting to be held before construction begins to talk about schedules, phasing and traffic management.

- Construction duration is 860 calendar days and construction will start in phases. First phase of construction should be on east half of the project - Kirkwood to Dairy Ashford.
- Construction low bidder is Oscar Renda and total construction cost is around \$33MM.
- Private utility relocation especially for AT&T is ongoing. AT&T's relocation work will also occur in conjunction with the Memorial construction phasing.
- Expectations should be that this is going to be a traffic nightmare for the next 2-1/2 years

2. Gessner Road CIP:

- On February 25th, CM Pennington wrote a memo to PWE Director Dale Rudick expressing constituent concerns regarding widening Gessner and asking PWE to look at the bottlenecks at intersections to try to find traffic solutions, and requesting that they consider the residential nature of the area.
- On March 2, 2015, CM Pennington received a reply from Director Rudick committing PWE to analyzing engineering efforts and exploring options for major intersections along Gessner and committing to a public meeting that fall.
- If you have driving down Gessner in this stretch, you will notice they are doing some improvements right now, namely providing larger left turn stacking bays.
- Construction slated for FY2019 in current adopted CIP (FY2016-2020) — three years away.
- Still waiting on PWE to schedule community engagement meeting. We are told this project was moved to the back burner and this public meeting is not anticipated anytime soon. PWE shared with our office that they are giving it a total rethink.

3. Kirkwood Panel Replacement:

- A number of panels have been/are being replaced on Kirkwood between Memorial and Buffalo Bayou
- If a roadway will not be reconstructed in the next 5-7 years, it is a candidate for concrete panel replacement; Kirkwood from Buffalo Bayou to Memorial is not on the 5+5 schedule so presumably will not be reconstructed in the next 10 years.
- Mark unrolled the drawings and offered a hard copy.
- A number of things actually going on:
 - Concrete panel replacement
 - New ADA compliant wheelchair ramps
 - Inlets being reconstructed
 - Sanitary sewer manhole being adjusted to grade
 - Control joints between panels being repaired/replaced
 - Spalled concrete at existing manhole covers repaired
 - Bridge expansion joints being repaired
 - Bridge approach slabs replaced

4. M-261 (Mitigating Detention):

The City has removed M-261 (mitigating detention) from the CIP. PWE retained AECOM to perform a study of the impacts of storm drainage projects on Buffalo Bayou, using more comprehensive storm water modeling techniques. They have also made certain design changes to the four remaining projects in the queue. The net result is that the projects now pose no adverse impact to Buffalo Bayou and will not require the mitigation detention scoped under M-261.

5. Reporting Matters to 3-1-1:

- Online: <http://hfdapp.houstontx.gov/311/index.php>
- Email: 311@houstontx.gov
- Phone: 713-837-0311 (or 3-1-1)

- Smartphone: download the mobile app from the site above (or from the Apple App site or the Google Play site) and use it to report matters directly to the City of Houston; this allows you to attach a picture of the issue, which helps the City decide what resources are needed to fix the issue and allows you to report an issue when you do not know the exact address (it uses GPS coordinates).
- Our experience is that about 75-90% of all issues reported to 311 get fixed to the satisfaction of constituents; the others may require intervention by my office; we therefore ask that you need your SR# (service request number) handy, as well as the estimate you receive from the City as to how long it will take the remedy the situation; if that deadline comes without the requested work, please contact CM Pennington's office with the SR# and we will do our best to get it solved.

6. Similar Situation with PWE CIP Projects:

- You see flags, barrels, or other sign of construction activity and you want to know what is going on
- You want to know the details of a construction project
- You want to know the schedule of an upcoming construction project
- You want to comment on an ongoing construction project

Email: PWECIP@houstontx.gov

Call: 832-395-2090

7. New Council Member:

Council Member Elect Greg Travis will take over the District G office on January 4th. His contact information will stay the same as our current information:

832.393.3007 (phone)

832.395.9571 (fax)

DistrictG@houstontx.gov (email)

We met with Mr. Travis to go over the projects we are working on, the list of meetings he should consider attending, and the issues important to each super neighborhood. Our goal is an orderly transition.

8. Early Voting for Municipal Elections:

For More Information: <http://www.harrisvotes.org/>

Early voting: December 2-5: 7:00am-7:00pm
 December 6: 1:00pm-6:00pm
 December 7 & 8: 7:00am-7:00pm

You may vote early at ANY of the 31 early voting locations on any of the dates and times listed above.

On December 12, you may only vote at your precinct polling location.

- City of Houston Mayor (Sylvester Turner vs. Bill King)
- Controller (Bill Frazer vs. Chris Brown)
- At-Large #1 (Mike Knox vs. Georgia Provost)
- At-Large #2 (David Robinson vs. Willie Davis)
- At-Large #4 (Amanda Edwards vs. Roy Morales)
- At-Large #5 (Jack Christie vs. Sharon Moses)

V. Treasurers Report – Susan Thompson

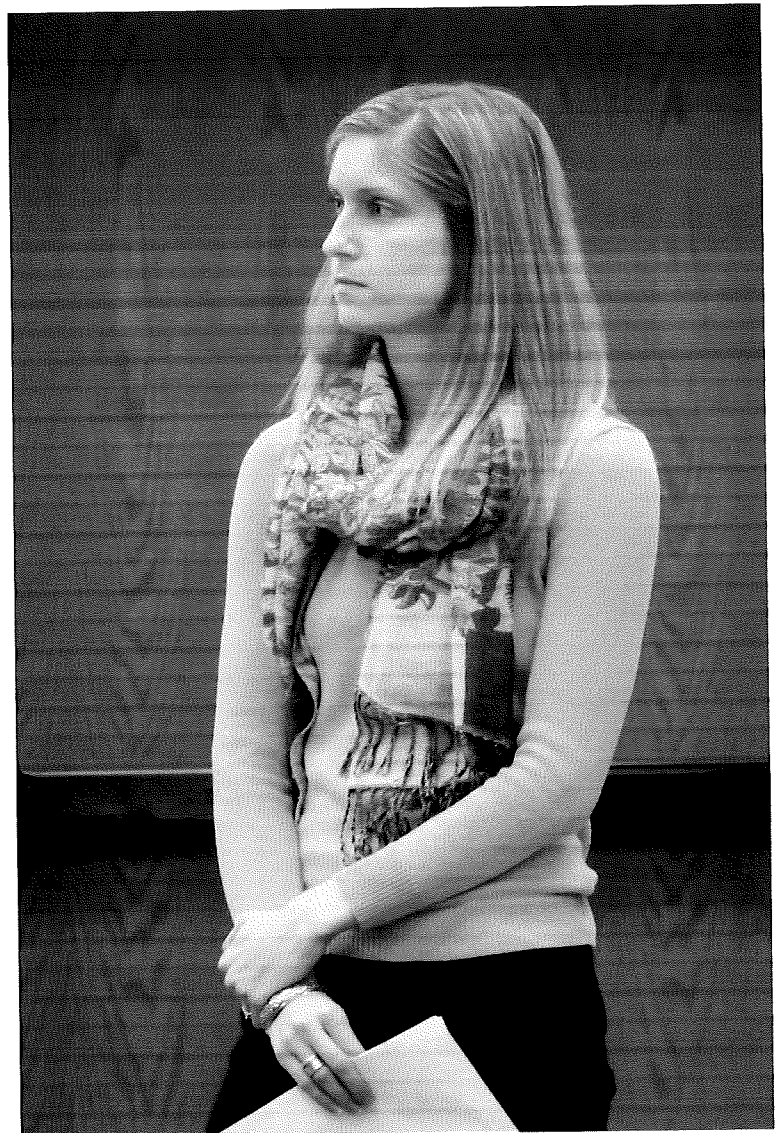
Susan Thompson, Memorial SN Treasurer, reported that Memorial SN has a bank balance of \$1,687.24 as of the end of October. Two new donations were made; Barker's Landing for \$100 and Nottingham Forest 8 for \$100.

VI. Energy Corridor of Houston Orchestra – Sarah McDonner

The Energy Corridor of Houston Orchestra (ECHO) is a 70-member orchestra that primarily performs in the Energy Corridor, but they hold performances in the surrounding areas. Currently they have four concert programs in their season; the season runs from September to May. They have a Fall concert and a Spring concert at BridgePoint Bible Church. A New Year's Eve concert/Gala will be held where they have a silent auction, the concert and followed by a party that lasts till 2:00 am at the Holiday Inn Energy Corridor. Last Concert is at the Memorial Oaks Cemetery for a Memorial Day Celebration. They also performed two chamber concerts this year. The Memorial Day event is free, but all other concerts are ticketed events.

Upcoming Concerts:

- Holiday Inn's 2nd Annual NYE Masquerade from 8:00pm to 3:00am on December 31, 2015 at the Holiday Inn West Energy Corridor
 - The hotel will be providing discounted room rates (\$20.15) for anyone wishing to stay the night that attends the concert/event
 - Silent Auction/Fundraiser
 - Party at the hotel after the concert followed by a Pre-Dawn Brunch
- Opus 4 in Concert from 3:30pm to 6:00pm on February 21, 2016 at the Bernhardt Winery
- East by Southeast from 7:00pm to 9:30pm on April 24, 2016 at the BridgePoint Bible Church
- Memorial Day Celebration from 11:00am to 12:00pm on May 30, 2016 at the Memorial Oaks Cemetery



This is their second season since inception last year. The members vary in skill and they are always looking for volunteers to join and perform with them. Currently half of the members are professional musicians, approximately 20% are music teachers, and the remainder are business professionals.

For more information, you can go to the website at: <http://www.echorchestra.org>.

VII. Houston City Council

Greg Travis, District G Councilmember Elect

There will be a lot of stability and continuity and one of those things will be that Mark Kirschke will be staying in the District G office as Communications Director. His goal is to serve and to make District G better and if any issues ever arise, you can contact him and the problem/issue will be taken care of if possible.

VIII. Mayor's Citizen's Assistance Office

Rhonda Sauter with the Department of Neighborhoods, Citizens Assistance Office, is available to assist with neighborhood matters.

The City and HPD are currently looking for feedback regarding the body cameras for police officers. Feedback is needed from everyone to effectively gauge the policy (camera online all day, officer unable to turn the camera on and off, etc.).

SNAPS – Public Works does not want to be included in them while Parks does due to Rebuild Houston. However no decision has been made regarding them and until administration makes a decision, the SNAPS are in limbo.

If issues are not being resolved, she can be contacted to provide assistance. Her contact information is on the home page of Memorial SN's website.

IX. President's Report/Approve October 26th Minutes – Greg Sergesketter

Upon motion made and seconded, the minutes of the October 26, 2015 Memorial SN Council Meeting were unanimously approved.

Early Voting is from December 2-8 and voting is on December 12. Check harrisvotes.org to locate your polling location due to some Precincts combining polling locations. There will be a variety of positions in the runoff including the Mayor.

Metro will attend the February meeting.

The December meeting will be on Monday, December 14, 2015.

Fleetwood Post Office – hesitation on moving it since there won't be any other offices in the area if the Town & Country also closes as currently scheduled. Congressman Culberson is working to keep one of the locations open.

X. Committee Reports

Memorial Drive Reconstruction (N-000798) – Randy Jones

Limited number of esplanades that are wide enough for landscaping and only two were long enough to foster interest from the neighborhoods to adopt. Only 40-50 trees will be planted on the esplanades in the entire project. People's habits will have to change during construction to make this bearable. Randy is staying focused on making sure the most up-to-date information is on the website.

Drainage Committee – Jack Smart

Jack Smart met with the City to change the lighting in their neighborhood to more decorative lighting, below are some of his notes from his experience.

- Neighborhoods have to work with the Engineer (Ian Hlavacek) that handles light replacement
- Decorative lights don't provide as much light and so additional lights have to be added
- Come in a variety of colors to pick from
- Costs range anywhere from \$1,800 to \$2,000 each but could be higher
- New holes will have to be dug and new wires will have to be run under the street
- The neighborhood will incur the costs of running new wires under the street

Infrastructure Committee – Rob Benz and Tom Dodson

No current updates on the TIRZ 17 Memorial Drive project.

If you would like to be a part of the committees, please contact the chair for that committee.

XI. Adjourn

Greg Sergesketter adjourned the meeting at 8:04 pm. The next general meeting will be 6:30-8:00 p.m. on December 14, 2015 at Memorial Drive United Methodist Church – The Gate at the Connection Center.

Attendance (23 members out of 27):

1. Ashford Forest Civic Club (absent)
2. Autumn Oaks
3. Barker's Landing HOA
4. Brittwood HOA
5. Ethan's Glen
6. Fleetwood
7. Fonn Villas (absent)
8. Frostwood Community Imp Assn
9. Memorial Bend Civic Assn
10. Memorial Club Townhouses
11. Memorial Drive Acres (absent)
12. Memorial Thicket
13. Memorial Way
14. Non-HOA Residential
15. Non-Profit
16. Nottingham IV
17. Nottingham Civic Association
18. Nottingham Forest Civic Club
19. Nottingham Forest HOA (NF8)
20. Somerset Place Assn
21. Thornwood
22. West Bayou Oaks
23. Westchester Owners Committee
24. Westchester Villas
25. Winding Brook Acres (absent)
26. Woods On Memorial
27. Yorkshire Civic Assn

MEMORIAL SUPER NEIGHBORHOOD COUNCIL

Regular Monthly Council Meeting

November 23, 2015

13194 Memorial – Memorial Dr. United Methodist Church – The Gate at the Connection Center

AGENDA

<u>START TIME</u>	<u>DURATION (MINUTES)</u>	<u>AGENDA ITEM</u>
6:10	25	I. Pre-Meeting Performance by ECHO Conductor Michael Fahey
6:35	5	II. Call to Order / Establish Quorum
6:40	10	III. Law Enforcement Update – Constable Precinct 5 Sergeant Janice Grizzaffi
6:50	15	IV. Houston City Council Update District G – Communications Director Mark Kirschke
7:05	5	V. Treasurer's Report <i>Susan Thompson</i>
7:10	15	VI. Energy Corridor of Houston Orchestra Sarah McDonner
7:25	10	VII. Houston City Council Greg Travis, District G Councilmember Elect
7:35	5	VIII. Mayor's Citizens' Assistance Office Rhonda Sauter, Department of Neighborhoods
7:40	5	IX. President's Report / Approve October 26th Minutes <i>Greg Sergesketter</i>
7:45	15	X. Committee Reports Memorial Drive Reconstruction – <i>Randy Jones</i> Drainage – <i>Jack Smart</i> Infrastructure – <i>Rob Benz & Thomas Dodson</i>
8:00		XI. Adjourn

**Next Regularly Scheduled Meeting of the Council:
Monday, December 21, 2015, 6:30 PM**

(13194 Memorial – Memorial Drive United Methodist Church – The Gate at the Connection Center)

Web Site: www.memorialsn.org
Email: memorialsn16@gmail.com

Maintenance and Parks Advisory Committee Annual Report for 2015

Reported by Makeea Grainger

- 1. GreenPros was hired to maintain the landscaping at the entrances and the surrounding area of the community center.**
- 2. Joann Lammons adopted the grass from Old Oaks down to the Baskin Robins parking lot.**
- 3. Morgan Group, through Carter Bechtol, adopted the strip along the west side of Attingham from Vindon north to the new construction.**
- 4. The lights at the entrances have been repaired or replaced to upgrade the illumination.**
- 5. Pat Walters, executive director for the Memorial Management District, was contacted about the lack of landscape maintenance along Town & Country Street. He agreed to maintain the grass along the east side of the street.**
- 6. A list of improvements and maintenance/safety issues was developed by the FV board of directors pertaining to Bendwood Park. Rubi Longoria, Administrative Assistant for Houston Parks and Recreation responded to the list emailed to the city. The list, including her responses, is attached. As of 1/10/16 none of the work has been done. It was suggested that FV adopt the park so that it can be better maintained. If we choose to do that we were told to call Maritu De La Fuente at 832-395-7029.**

Ideas being considered for 2016:

- 1. Find a volunteer to spear head the efforts for Bendwood Park improvements and maintenance/safety.**
- 2. Enhance some of the entrances with new plants, additional sprinkler systems, and cleaning/repair.**
- 3. Look for others who might be interested in adopting areas FV maintains.**

Bendwood Park

Improvements

1. Dog poop disposal bag stand and trash can on each of the four sides of the park. Trash cans are already in place to address this concern.
2. Update the sprinkler system to make it automatic. All Parks are on a 21-day mowing cycle; therefore the use of an irrigation system is discouraged. Alternatively, the Community can adopt park and maintain the system. Please contact Marilu De La Fuente at 832-395-7029 for more information.
3. Add trash cans on all sides of the park. Will evaluate in November.
4. Replace the cracked slab for the basketball court and possibly enlarge it. This is a Capital request that is currently not funded.

Maintenance/Safety

1. Stabilize the chain link fence on the west side of the park so people can not pull it back and cut through. The west side fence belongs to the school. Will obtain quote to repair ballfield fence and paint.
2. Trim the trees to encourage the grass to fill in. Please note, Parks classified as Neighborhood Parks are on a tree trimming cycle and unless the tree limbs pose an immediate safety hazard, trees will be addressed on our set trimming schedule.
3. Raise the sidewalk in areas where water stands and dirt and mud collects. Will evaluate in November.
4. Place drainage in places where water stands in the grass, particularly along the west side next to the Bedwood School. Will evaluate and repairs will be scheduled within 120 days.
5. Paint or replace the fence around the baseball diamond. (Wayne/Frank)
6. There are 2 places north of the playground where there used to be metal posts and all that is left is the concrete plug in the ground that needs to be dug up. Will evaluate and schedule repairs within 120 days.
7. Spread ant poison once in a while to control fire ants. This is not a practice within our department.
8. Add additional material to the base of the playground. Not sure if it is mulch or what. Checking on this.
9. Paint the benches under the gazebo. We do not paint park benches as a standard.
10. Remove debris in the drains in the sidewalk along the Kimberley side of the park. Will remove debris in November.
11. Replace bulbs or repair lights around basketball court. Completion scheduled in November.

12. Replace bulb in one coach light east of the playground equipment. Completion scheduled for November.
13. Remove the large tree stump next to one of the basketball goals. Forestry removes tree stumps during the winter months; removal has been scheduled for Winter 2016.

TIRZ Board Meeting – December 15, 2015

- David Hamilton resigned
- Lumpkin Rd
 - Completed paving from I-10 to Westview
 - Installed pedestrian light fixtures
 - Started paving north of Westview
 - Continuing basis construction
 - Contract completion date is April 14, 2016
- Memorial Drive
 - COH accepted LAN design
 - Another town hall meeting
- Briar Branch
 - Klotz looking to TIRZ to give guidance on extending straws
- CIP
 - No comments from COH
 - Board frustrated by lack of urgency by COH

Additional Data Learned after TIRZ Meeting

- 12/01/15 letter from COH PWE (Dale Rudick) to Icken
 - W-151 Detention basin at Memorial City Mall, *or*
 - W-153 Detention at Bendwood Park
- 12/16/15 letter from Icken to TIRZ listing priority of projects
 - W-140 Channel Improvements
 - Witte Drainage
 - Memorial Mall detention
- Letter from John Rickel to Icken
 - Complains about the time lag from the 1st to the 16th; after the last TIRZ board meeting of the year
 - Disagrees with almost everything in Icken and Rudick letters
 - Wants “summit” meeting with TIRZ, Icken, PWE, LAN, Scott Bean, Greg Travis, and Walter P. Moore - *meeting took place - 01/11/16.*

Attended a meeting on December 17, 2015 held by Frostwood residents regarding flooding and how this ad hoc group is trying to generate help from COH and HCFCD to get detention south of I-10. The group has visited with all council members and Andy Icken. Group wants TIRZ to put detention at Mac Haik. Engineers in group said any work done on Memorial by TIRZ that is within 10 feet of a brick wall will most likely require the wall to be replaced or repaired. Raised concerns that residents may be responsible for these expenses. Had lunch with Bruce Nichols and rep from Somerset Townhomes. Discussed Somerset project to repair conduit into Buffalo Bayou at back end of their land.

Fonn Villas Civic Association Board

January 11 2016

Welcoming:

10 new families were welcomed during the year

Documentation:

Documentation books were updated as needed


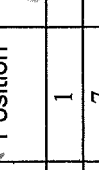




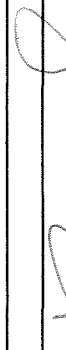



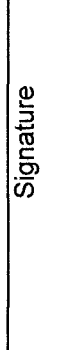
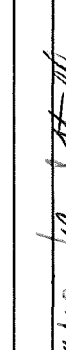
A handwritten signature in black ink, appearing to read "Nete Sundt". The signature is written in a cursive style with a large, stylized initial "N".

Nete Sundt



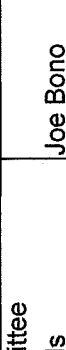


FONN VILLAS CIVIC
ASSOCIATION

BOARD OF DIRECTORS

DATE: Jan. 11 2016

Officers	Name	Position	Signature	Telephone
President	Jim Egger	1		713-461-2868
Vice President	Karl Holub	7		713-972-1211
Treasurer	Maurice Stadler	N/A		713-468-5369
Member	Joanna Bono Rose	8		713-467-6130
Member	Paul Dunne	4		713-906-6127
Member	Makeea Grainger	5		713-464-5990
Sergeant-at-Arms	Nete Sundt	N/A		713-467-1795
Member/Secretary	Christine Caulfield	9		203-605-6292
Member	Melinda Speight	3		713-503-0108
Member	Joe Bono	2		832-758-1850
Member	Pat Clynes	6		713-824-8480
Parliamentarian	John Baugher	N/A		713-249-2262

COMMITTEE CHAIRS

Committee	Name	Signature	Telephone
Architectural Standards	Joe Bono		832-758-1850
Documentation	Dick & Nete Sundt		713-467-1795
Citizen Patrol	Maurice Stadler		713-468-5369
Directory	Sarah Valerius		713-461-2868
Parks, Maintenance & Entrances	Makeea Grainger		713-464-5990
Newsletter	David Robertson		713-824-8480
Security	Pat Clynes		713-467-9011
Picnic	Pam Kelley		713-465-4097
Memorial City TIRZ Liaison	David Tresch		713-906-6127
Super Neighborhood Rep.	Paul Dunne		713-467-1795
Welcoming	Nete Sundt		713-467-1795
Webmaster	Brandon Lackey		713-973-0438
Maintenance Fund	Jim Egger & Melinda Speight		713-461-2868

FONN VILLAS CIVIC ASSOCIATION

BLOCK REPRESENTATIVES






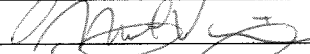
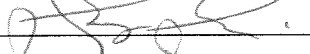





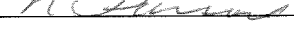
DATE: Jan 11 2016

Street	Name	Signature	Telephone
ATTINGHAM	Leslie Hattig		281-804-5820
BARRYKNOLL - EAST	Carey McCord		713-973-9913
BARRYKNOLL - WEST			
BENDWOOD	Tonya Wright		713-827-0680
BROKEN BOUGH	Diana Chenoweth		713-984-9592
COBBLESTONE	Karen Lee		713-647-9844
HALLIE - LOWER	Cindy Brown		713-464-7442
HALLIE - UPPER			713-
KIMBERLEY	Terri Lamb		713-467-5262
KINGSRIDE - EAST			
KINGS RIDE - WEST	Bob Atkinson		713-465-7655
LORNMEAD	Brandon Frank		713-201-3422
OLD OAKS	Beth Hackworth		713-464-1852
PEBBLEBROOK - EAST			
PEBBLEBROOK - WEST	Jana Johnson		713-505-1128
PINEROCK	Jennifer Pruett		713-827-1313
ROCKY MEADOW - EAST	Kara Barrow		713-464-8413
ROCKY MEADOW - WEST	Lee Mikes		713-859-6738
TAYLORCREST - EAST	Greg Shaw		713-467-1631
TAYLORCREST - WEST	Nete Sundt/Kim Frederking		713-467-1795
TRAIL HOLLOW - EAST			
TRAIL HOLLOW - WEST	Bina Lorfing		713-465-4048
VAL LENA	Charlotte Mitchell	<i>Charlotte J. Mitchell</i>	713-722-0118
VINDON	Meredith Cooley		713-984-1786

FONN VILLAS CIVIC ASSOCIATION

RESIDENTS

DATE: Jan 11 2016

PRINT NAME	SIGNATURE	TELEPHONE
Roberta Procek		in directory
DICK SUNDT		
Stelzo Costantini		
Karen Davidson		
Janet Colhoun		
Michael Vainis		
LEO GRAYLICK		
J. Davidson		
Bill Holick		
John & Diane Donovan		
Sam Baird		
Jana Johnson		
Neil PARSONS		713-464-8573