

**Minutes of the Regular Meeting of the
Fonn Villas Civic Association**

February 10, 2016

1. Call to Order

- a. The regular monthly meeting of the Fonn Villas Civic Association was held on February 10, 2016 at the Pines Presbyterian Church.
- b. Board Members Present: Karl Holub, Christine Caulfield, Paul Dunne, Jim Gleaves, Makeea Grainger, Greg Hattig, Jana Johnson, and Joanna Rose
- c. Board Members Absent: Pat Clynes
- d. President Karl Holub called the meeting of the Association to order at 7:17 pm.

2. Review and Approval of Minutes – Christine Caulfield

- a. Minutes of the December 7, 2015 Board meeting, January 11, 2016 Called Board Meeting, and January 11, 2016 Organizational Meeting are posted on the FVCA website.
- b. **Christine Caulfield made a motion to approve the minutes. Joanna Rose seconded. The motion passed unanimously.**

3. Treasurer’s Report – Jim Gleaves

- a. See attached report
- b. Jim reported that the Board may want to move more money to the Vanguard account than it has in the past. He will bring a recommendation to the March meeting for consideration.
- c. Jim also reported that there are 19 homeowners who have not paid maintenance and/or the community facilities assessment (approximately \$10,000 outstanding).

4. Parliamentary Report – John Baugher

- a. See attached report

5. Architectural Standards Committee Report – Stefano Costantini

- a. Stefano reported that there is one application pending for an addition and that he is continuing to look for a third party to perform architectural reviews.

6. Executive Committee Reports

- a. Security – Pat Clynes (not present)
 - i. No report
- b. Super Neighborhood – Paul Dunne
 - i. See attached report
- c. Community Facilities – Pat Clynes (not present)
 - i. No report

7. Advisory Committee Reports

- a. Citizen Patrol – Maurice Stadler
 - i. Volunteers logged 15 hrs in January.
- b. Directory – Sarah Valerius (not present)
 - i. Nete Sundt reported that the directory is finished and ready for printing.
- c. Maintenance and Parks – Makeea Grainger
 - i. No report
- d. TIRZ 17 – David Tresh
 - i. See attached report
- e. Newsletter – Maurice Stadler
 - i. No report
- f. Welcoming – Nete Sundt
 - i. See attached report
- g. Website – Maurice Stadler
 - i. Maurice reported the website goals for the year:
 - 1. Clarify that website meets legal requirements;
 - 2. Make website intuitive, user-friendly, useful, and selling point for potential home buyers (in progress);
 - 3. Add content of community facility and swim team website (by April); and
 - 4. Improve styling.
- h. Documentation – Nete Sundt
 - i. See attached report
- i. Community Facilities – Pat Clynes (not present)
 - i. No report
- j. Social – Jana Johnson
 - i. Jana reported that she has requested and has been receiving feedback from neighbors concerning ideas for Community Facilities events.

8. Business

- a. Vote to hire Greater Houston Pool Management for 3-year agreement – Jim Egger (not present)
 - i. Karl Holub reported that the Community Facilities Committee recommends entering into a 3-year contract with Greater Houston Pool Management to provide maintenance and lifeguard services. The Committee received bids from 3 of 5 companies contacted, met with 2 of the 3 companies, checked references for GHPM, and recommend GHPM based on price, service, and fit. The service will cost approximately \$12,000 more than last year, not including a 5% discount that is available if the Board pays the yearly invoice in full at the beginning of the season.

- ii. **Joanna Rose made a motion to hire Greater Houston Pool Management for a 3-year agreement. Karl Holub seconded. The motion passed 5-2, with Makeea Grainger and Christine Caulfield voting against entering into a 3-year contract. Jana Johnson abstained from voting.**
 - iii. **Karl Holub made a motion to pay the annual service charge in full and accept the 5% discount. Jim Gleaves seconded. The motion passed unanimously.**
- b. Vote to approve community facilities budget – Jim Egger (not present)
- i. Discussion regarding whether to fix the slide stairs at the Community Facilities or to replace the slide and stairs completely.
 - ii. **Karl Holub made a motion for a \$2,500 increase for fixing the slide stairs. Jim Gleaves seconded. The motion passed unanimously.**
 - iii. Karl indicated that the Board does not need to vote on replacing the grills.
 - iv. Discussion regarding whether to replace the lap pool pumps and filters at a cost of approximately \$7,000.
 - v. **Karl Holub made a motion to replace the pumps and filters for the lap pool for the upcoming season. Paul Dunne seconded. The motion passed 7-1, with Makeea Grainger voting against replacement at this time.**
 - vi. Discussion regarding whether and when to make improvements to the kiddie pool, including adding a second drain, leveling the coping, and replastering. Estimate is approximately \$12,000. Item tabled pending additional information.
 - vii. Discussion regarding whether and how to fix lighting in pools due to potential safety issue. Estimate is approximately \$20,000. Item tabled in order to obtain 3rd bid.
- c. Vote to approve expenses for entrance landscaping, maintenance, and repairs – Makeea Grainger
- i. Makeea reported that the budget accurately reflects expenses for landscaping and maintenance with the exception of the Barryknoll entrance and, she is, therefore, requesting a \$6,500 increase to line 5150 for improvements to that entrance, including installation of a sprinkler system and replacement of a tree, bushes, and grass.
 - ii. **Makeea Grainger made a motion to increase the entrance landscape budget by \$6500. Karl Holub seconded. The motion passed unanimously.**
- d. Vote to get preliminary approval to hire architectural firm to review major construction applications – Stefano Costantini
- i. Stefano reported that he has narrowed the candidates to 2-3 and intends to present the options and/or his recommendation next month.
- e. Vote to give \$50 gift card to Pines Presbyterian Church – Nete Sundt
- i. **Karl Holub made a motion that the Board provide a \$50 gift card to Pines Presbyterian Church secretary. Makeea Grainger seconded. The motion passed unanimously.**
- f. Vote to approve overall budget and amount, if any to transfer from checking account to Vanguard Fund – Maurice Stadler

- i. Maurice recommends transferring \$5,000 from the FVCA checking account to the Vanguard Fund.
- ii. **Jim Gleaves made a motion to transfer \$5,000 to Vanguard and to approve the budget. Greg Hattig seconded. The motion passed unanimously.**

9. **Adjourn**

- a. **Karl Holub adjourned the meeting at 8:49 pm.**

Agenda for Board Meeting – February 10, 2016

The board of directors will meet Wednesday, February 10, 7:15 P.M., at the Pines Presbyterian Church, room W12. Here is the agenda:

1. Call to order
2. Review and approval of minutes – Caulfield
3. Treasurer report – Gleaves/Stadler
4. Parliamentarian report – Baugher
5. Architectural Standards Committee report – Constantini
6. Executive committee reports
 - a. Security – Clynes
 - b. Memorial Super Neighborhood – Dunne
 - c. Community facilities – Clynes
7. Advisory committee reports
 - a. Citizen Patrol – Stadler
 - b. Directory – Valerius
 - c. Maintenance and park – Grainger
 - d. TIRZ 17 – Tresch
 - e. Newsletter – Stadler
 - f. Welcoming – Sundt
 - g. Website - Stadler
 - h. Documentation – Sundt
 - i. Community facilities – Wallace/Seidensticker
 - j. Social – Johnson
8. Business
 - a. Vote to hire Greater Houston Pool Management for a 3-year agreement – Egger
 - b. Vote to approve community facilities budget – Egger
 - c. Vote to approve expenses for entrance landscaping, maintenance, and repairs – Grainger
 - d. Vote to get preliminary approval to hire architectural firm to review major construction applications - Constantini
 - e. Vote to give \$50 gift card to Pines Presbyterian Church – Sundt
 - f. Vote to approve overall budget and amount, if any, to transfer from checking account to Vanguard Fund – Gleaves/Stadler
9. Adjourn

Fonn Villas Civic Association

Balance Sheet

As of 01/31/16

Account	Description	Operating	Reserves	Other	Totals
ASSETS					
1002	Cash - Operating - Alliance	241,133.55			241,133.55
1007	EE Bonds Issued July 1992	48,096.00			48,096.00
1008	EE Bonds Issued May 1993	36,816.00			36,816.00
1009	Cash - Vanguard Fund	93,075.03			93,075.03
1300	Due from (to) Swim Club	(163,082.72)			(163,082.72)
1350	Due from (to) Maintenance			163,082.72	163,082.72
	TOTAL CASH & INVESTMENTS	256,037.86	.00	163,082.72	419,120.58
1800	Swim Club Asset Merger Value			182,703.00	182,703.00
1850	Swim Club Accumulated Deprec.			(100,329.00)	(100,329.00)
	TOTAL OTHER ASSETS	.00	.00	82,374.00	82,374.00
	TOTAL ASSETS	256,037.86	.00	245,456.72	501,494.58
LIABILITIES & EQUITY					
CURRENT LIABILITIES:					
2105	Prepaid Newsletter Printing	11.66			11.66
2200	Prepaid Assessments	609.51			609.51
	Subtotal Current Liab.	621.17	.00	.00	621.17
RESERVES:					
	Subtotal Reserves	.00	.00	.00	.00
EQUITY:					
3900	Maintenance Fund	182,275.09			182,275.09
3904	Special Events Fund	22,386.25			22,386.25
3906	Swim Club Fund			156,025.52	156,025.52
	Current Year Net Income/(Loss)	50,755.35	.00	89,431.20	140,186.55
	Subtotal Equity	255,416.69	.00	245,456.72	500,873.41

Fonn Villas Civic Association

Balance Sheet

As of 01/31/16

Account	Description	Operating	Reserves	Other	Totals
	TOTAL LIABILITIES & EQUITY	256,037.86	.00	245,456.72	501,494.58
		=====	=====	=====	=====

Fonn Villas Civic Association

Income/Expense Statement
Period: 01/01/16 to 01/31/16

Account	Description	Actual	Current Period		Actual	Year-To-Date		Yearly Budget
			Budget	Variance		Budget	Variance	
MAINTENANCE FUND REVENUE:								
04001	Assessments - Maintenance F	61,600.56	61,000.00	600.56	61,600.56	61,000.00	600.56	64,285.00
04002	Interest from July 1992 Bonds	948.00	948.00	.00	948.00	948.00	.00	1,908.00
04003	Interest from May 1993 Bonds	120.00	120.00	.00	120.00	120.00	.00	1,488.00
04004	Vanguard Interest/Capital Gai	511.88	665.00	(153.12)	511.88	665.00	(153.12)	1,884.00
04005	Alliance Bank Interest	16.26	15.00	1.26	16.26	15.00	1.26	180.00
04010	Transfer Fees	60.00	100.00	(40.00)	60.00	100.00	(40.00)	1,200.00
04012	Refinance Fee	60.00	35.00	25.00	60.00	35.00	25.00	420.00
04015	HO Interest Income	22.79	12.00	10.79	22.79	12.00	10.79	20.00
04020	HO Late Fees	200.00	300.00	(100.00)	200.00	300.00	(100.00)	750.00
Subtotal Maintenance Fund		63,539.49	63,195.00	344.49	63,539.49	63,195.00	344.49	72,135.00
SPECIAL EVENTS ACTIVITY								
04510	Business Donations	1,575.00	1,500.00	75.00	1,575.00	1,500.00	75.00	3,575.00
04520	Dues Revenue	555.00	500.00	55.00	555.00	500.00	55.00	1,465.00
04590	Community Events	(2,324.38)	(2,000.00)	(324.38)	(2,324.38)	(2,000.00)	(324.38)	(2,000.00)
04600	Directory Printing Expense	.00	.00	.00	.00	.00	.00	(1,850.00)
Special Events Income		(194.38)	.00	(194.38)	(194.38)	.00	(194.38)	1,190.00
TOTAL MAINTENANCE FUNC		63,345.11	63,195.00	150.11	63,345.11	63,195.00	150.11	73,325.00
MAINTENANCE EXPENSES								
05100	Constable Patrol	9,382.01	9,382.00	(.01)	9,382.01	9,382.00	(.01)	37,528.00
05150	Entrance Landscaping	322.51	405.83	83.32	322.51	405.83	83.32	4,870.00
05200	Entrance Maintenance	2,560.00	270.00	(2,290.00)	2,560.00	270.00	(2,290.00)	270.00
05250	Accounting & Admin	410.00	410.00	.00	410.00	410.00	.00	4,920.00
05300	Insurance - D&O Policy	.00	.00	.00	.00	.00	.00	2,250.00
05500	Legal	(462.75)	102.08	564.83	(462.75)	102.08	564.83	1,225.00
05550	Water	71.80	70.83	(.97)	71.80	70.83	(.97)	850.00
05600	Newsletter Delivery	80.00	80.00	.00	80.00	80.00	.00	760.00
05650	Electricity	29.29	43.75	14.46	29.29	43.75	14.46	525.00
05720	Website	.00	.00	.00	.00	.00	.00	3,750.00
05750	Post Office Box	.00	.00	.00	.00	.00	.00	280.00
05800	Office Supplies & Postage	196.90	41.67	(155.23)	196.90	41.67	(155.23)	500.00
05850	Architectural Standards	.00	166.67	166.67	.00	166.67	166.67	2,000.00
TOTAL MAINTENANCE EXPE		12,589.76	10,972.83	(1,616.93)	12,589.76	10,972.83	(1,616.93)	59,728.00

Fonn Villas Civic Association

Income/Expense Statement
 Period: 01/01/16 to 01/31/16

Account	Description	Actual	Current Period		Actual	Year-To-Date		Yearly Budget
			Budget	Variance		Budget	Variance	
	TOTAL MAINT SURPLUS/(DE	50,755.35	52,222.17	(1,466.82)	50,755.35	52,222.17	(1,466.82)	13,597.00
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FACILITIES/POOL REVENUE								
08100	Facilities Assessment-Full	85,769.04	85,000.00	769.04	85,769.04	85,000.00	769.04	93,000.00
08150	Facilities Assessment-Senior	9,794.90	9,000.00	794.90	9,794.90	9,000.00	794.90	10,000.00
08160	Facilities Assessment-Adj Sr.	750.00	.00	750.00	750.00	.00	750.00	.00
08175	Pool Memberships - Non Mem	.00	.00	.00	.00	.00	.00	45,000.00
08200	Swim Team Dues	.00	.00	.00	.00	.00	.00	16,000.00
08300	Facility/Swim Concessions	.00	.00	.00	.00	.00	.00	500.00
08350	Facility/Swim Sponsorships	.00	.00	.00	.00	.00	.00	5,000.00
08400	Facilities Other Revenue	.00	.00	.00	.00	.00	.00	2,080.00
	TOTAL FACILITIES/POOL RE	96,313.94	94,000.00	2,313.94	96,313.94	94,000.00	2,313.94	171,580.00
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FACILITIES/POOL EXPENSES								
09100	Accounting & Admin	410.00	410.00	.00	410.00	410.00	.00	4,920.00
09175	Printing & Postage	.00	95.83	95.83	.00	95.83	95.83	1,150.00
09250	Swim Team Expenses	.00	.00	.00	.00	.00	.00	15,000.00
09275	Pool Salt System Contract	263.71	525.00	261.29	263.71	525.00	261.29	6,300.00
09300	Pool Maintenance Contract	.00	.00	.00	.00	.00	.00	40,000.00
09325	Pool/Facilities Supplies	.00	.00	.00	.00	.00	.00	2,000.00
09350	Pool/Facilities Repairs	45.00	.00	(45.00)	45.00	.00	(45.00)	6,000.00
09400	Facilities Landscape Maintena	604.68	688.00	83.32	604.68	688.00	83.32	8,256.00
09404	Swim Team Liability Insurance	.00	.00	.00	.00	.00	.00	3,500.00
09408	Swim Team Benches	3,507.00	3,500.00	(7.00)	3,507.00	3,500.00	(7.00)	8,000.00
09410	Facilities/Pool Liab Insuranc	.00	.00	.00	.00	.00	.00	7,000.00
09425	Facilities/Pool Property Taxe	712.07	.00	(712.07)	712.07	.00	(712.07)	5,500.00
09450	Facilities/Pool Electricity	946.25	500.00	(446.25)	946.25	500.00	(446.25)	8,900.00
09475	Facilities/Pool WIFI/Phone	.00	90.00	90.00	.00	90.00	90.00	1,080.00
09500	Facilities/Pool Water	302.13	300.00	(2.13)	302.13	300.00	(2.13)	5,600.00
09510	Facilities Improvements	.00	.00	.00	.00	.00	.00	10,000.00
09520	Facilities Website	.00	.00	.00	.00	.00	.00	3,750.00
09525	Facilities/Pool Other Expense	91.90	50.00	(41.90)	91.90	50.00	(41.90)	600.00

Fonn Villas Civic Association

Income/Expense Statement
 Period: 01/01/16 to 01/31/16

Account	Description	Actual	Current Period		Actual	Year-To-Date		Yearly Budget
			Budget	Variance		Budget	Variance	
	TOTAL FACILITIES/POOL EX	6,882.74	6,158.83	(723.91)	6,882.74	6,158.83	(723.91)	137,556.00
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	FACILITIES/POOL SURPLUS,	89,431.20	87,841.17	1,590.03	89,431.20	87,841.17	1,590.03	34,024.00
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	TOTAL SURPLUS/(DEFICIT)	140,186.55	140,063.34	123.21	140,186.55	140,063.34	123.21	47,621.00
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REPORT OF THE PARLIAMENTARIAN

FEBRUARY 11, 2016

Two new dedicatory instruments; 1) Major Construction: Demolition, New Construction of Buildings, External Home Addition and Remodeling - Addendum to Guidelines for Architectural and Neighborhood Standards and 2) Procedures to be Followed by the "Architectural Standards Committee" (ASC) and the "Architectural Control Committee" (ACC) as amended on March 5, 2012 & January, 2016 have been recorded in Harris County, Texas.

Copies of these documents were given to the Webmaster and the Documentation Committee. The originals are being turned over to the President for storage with the vital documents of the Association.

The FVCA attorney is preparing a new Management Certificate to be recorded in Harris County.

Fonn Villas Civic Association

Executive Committee Report

Memorial Super Neighborhood Council

The following is a summary of the items discussed at the Memorial Super Neighborhood Meeting held on **25Jan16**. Official Minutes of the Meeting can be found on the organization's website – www.memorialsn.org

Item No.	Description
1	<p>Law Enforcement Update – Constable – Sgt. Janice Grizzaffi</p> <ul style="list-style-type: none"> • For the second month, vehicle burglaries rose in the area. Sadly, in these instances 90-95% of the vehicles were left unlocked • Do NOT leave packages in the open in your car's interior – it is an invitation for theft. • Keep on alert for vehicles that follow you down your street. If you feel that you are being followed, then do NOT pull into your driveway. Leave the neighborhood and drive to a more public area, e.g. shopping center, and then call 911. • There are two (2) basic groups of car burglaries – <ul style="list-style-type: none"> ○ Handle Pullers – typically want the treasures in the car – cell phones, wallets, computers, etc ○ Professionals – typically want the vehicle itself • No crime statistics were available at the time of the meeting • Constable invited all to visit the Precinct 5 website at constablepct5.com for a list of public programs available for the individual and the community.
2	<p>Houston City Council Update – Greg Travis, City Council Representative, District G</p> <ul style="list-style-type: none"> • Councilman Travis made a few public remarks and then turned the report over to Mark Kirschke, who transitioned from Councilman Pennington's staff to serve as Director of Constituent Services and Communications on Councilman Travis' staff. • Councilman Travis is available typically every Tuesday evening at George's Pastaria at 7:30 PM – 1722 Dairy Ashford. This was campaign promise he made prior to the election • Additionally, Councilman Travis gave everyone in the room his cell phone number which you can call at any time – 713-443-4307 • The Memorial Project is scheduled to go to the Contractor on or about 15Feb16. Plans are being made for public meetings with the Contractor where he will advise neighborhood residents of upcoming construction plans along with planned closures and detours. • City of Houston pothole program has been very successful. The number of pothole reports is up over 1000% with a 24hr repair rate of ~ 94%. • CIP meeting is planned for 3March16 – no venue set. Check Councilman Travis' website for details. • Notice given that the bridge on Memorial just east of Memorial Forest Swim Club will be closed from approximately April 2016 through start of school in the fall for repair.

3	<p>Main Speaker – Richard K. Long , Natural Resources Manager in the Houston Project Office for the US Army corps of Engineers, Galveston District</p> <ul style="list-style-type: none"> • Mr Long gave an extensive presentation on the history of the Addicks & Barker Dams Management Policies & Updates
4	<p>Standard Business</p> <ul style="list-style-type: none"> • The following standard business conducted. <ol style="list-style-type: none"> 1. Approval of the March Minutes of Meeting 2. Treasure’s Report 3. By-Laws Report 4. Beautification Report 5. Drainage Report 6. Infrastructure Report
5	<p>President’s Report</p> <ul style="list-style-type: none"> • See the attached handout from the Community Associations Institute (CAI) • Recommend that all Board members attend this session planned for 30April16. Cost is \$55 per attendee.
6	<p>Meeting was called to order at 6:34 PM and adjourned at 8:05 PM</p>

MEMORIAL SUPER NEIGHBORHOOD COUNCIL

Regular Monthly Council Meeting

January 25, 2016

13194 Memorial – Memorial Dr. United Methodist Church – The Gate at the Connection Center

AGENDA

<u>START TIME</u>	<u>DURATION (MINUTES)</u>	<u>AGENDA ITEM</u>
6:30	5	I. Call to Order / Establish Quorum
6:35	10	II. Law Enforcement Update – Constable Precinct 5 Sergeant Janice Grizzaffi
6:45	15	III. Houston City Council Update Councilmember Greg Travis, District G Mark Kirschke, Director of Communications, District G
7:00	5	IV. Treasurer’s Report <i>Susan Thompson</i>
7:05	25	V. Addicks & Barker Dams Management Policies & Updates Richard K. Long, Natural Resources Manager in the Houston Project Office for the U.S. Army Corps of Engineers, Galveston District
7:30	10	VI. President’s Report / Approve November & December Minutes / 2016 Meetings <i>Greg Sergesketter</i>
7:40	15	VII. Committee Reports Memorial Drive Reconstruction – <i>Randy Jones</i> Infrastructure – <i>Rob Benz</i> Drainage – <i>Jack Smart</i>
7:55		VIII. Adjourn

Next Regularly Scheduled Meeting of the Council:
Monday, February 22, 2016, 6:30 PM

(13194 Memorial – Memorial Drive United Methodist Church – The Gate at the Connection Center)

Web Site: www.memorialsn.org
Email: memorialsn16@gmail.com

Board Leadership Development Workshop

Course Registration Information

IMPORTANT—ADVANCE REGISTRATION IS REQUIRED

COURSE OUTLINE:

The course covers:

- Module 1: Governing Documents and Roles & Responsibilities
- Module 2: Communications, Meetings and Volunteerism
- Module 3: Fundamentals of Financial Management
- Module 4: Professional Advisors and Service Providers
- Module 5: Association Rules and Conflict Resolution

You'll value the interaction with your facilitators and peers at the *Board Leadership Development Workshop*. You'll be able to ask questions, get detailed explanations and receive feedback. Plus, you'll take home tremendous resources to enhance your learning experience.

TOOLKIT

With your course registration, you will receive a complete toolkit of resources containing:

- *The Board Member Tool Kit*
- *The Board Member Tool Kit Workbook*
- *Community Association Leadership: A Guide for Volunteers*
- *Managing & Governing: How Community Associations Function*
- *The Homeowner & the Community Association* brochure
- *From Good to Great: Principles for Community Association Success*

RECOGNITION

Community leaders who complete the *Board Leadership Development Workshop* will receive a certificate of completion and recognition on the CAI website along with the name of their association and city and state.

Saturday, April 30, 2016
 "The Gate" in the TJ MAXX Shopping Center
 13194 Memorial Drive
 Houston, TX 77079

REGISTRATION FEES:
 \$55.00

SEND APPLICATION AND PAYMENT TO:
 Community Associations Institute
 9525 Katy Freeway, Suite 303
 Houston, Texas 77024

QUESTIONS:
 Call – Chapter Office
 713-784-5462

This class requires a minimum of 10 people. Please contact the Chapter office the day before the class to make sure we have met the minimum.

Board Leadership Development Workshop

SPACE IS LIMITED—RESERVE YOUR PLACE NOW!

_____ YES, I want to enroll in the following CAI workshop:

COURSE DATE: _____ **LOCATION:** _____

1. Complete information

NAME _____
 TITLE _____
 FIRM/ASSOCIATION _____
 STREET ADDRESS _____
 CITY/STATE/ZIP + 4 _____
 PHONE _____
 E-MAIL _____

Sign up additional attendees from your association

(make additional copies as needed)

2. Calculate payment:

(Make check payable to _____)

Number of Attendees x Cost = _____ Total
 _____ x _____ = \$ _____

TOTAL ENCLOSED \$ _____

CHECK NUMBER _____

CREDIT # _____

EXP. DATE _____

NAME _____

3. Send application and payment to address above.

4. Register online at www.caihouston.org.



Fonn Villas Civic Association

Executive Committee Report Memorial Super Neighborhood Council

The following is a summary of the items discussed at the Memorial Super Neighborhood Meeting held on **25Jan16**. Official Minutes of the Meeting can be found on the organization's website – www.memorialsn.org

Item No.	Description
1	<p>Law Enforcement Update – Constable – Sgt. Janice Grizzaffi</p> <ul style="list-style-type: none"> • For the second month, vehicle burglaries rose in the area. Sadly, in these instances 90-95% of the vehicles were left unlocked • Do NOT leave packages in the open in your car's interior – it is an invitation for theft. • Keep on alert for vehicles that follow you down your street. If you feel that you are being followed, then do NOT pull into your driveway. Leave the neighborhood and drive to a more public area, e.g. shopping center, and then call 911. • There are two (2) basic groups of car burglaries – <ul style="list-style-type: none"> ○ Handle Pullers – typically want the treasures in the car – cell phones, wallets, computers, etc ○ Professionals – typically want the vehicle itself • No crime statistics were available at the time of the meeting • Constable invited all to visit the Precinct 5 website at constablepct5.com for a list of public programs available for the individual and the community.
2	<p>Houston City Council Update – Greg Travis, City Council Representative, District G</p> <ul style="list-style-type: none"> • Councilman Travis made a few public remarks and then turned the report over to Mark Kirschke, who transitioned from Councilman Pennington's staff to serve as Director of Constituent Services and Communications on Councilman Travis' staff. • Councilman Travis is available typically every Tuesday evening at George's Pastaria at 7:30 PM – 1722 Dairy Ashford. This was campaign promise he made prior to the election • Additionally, Councilman Travis gave everyone in the room his cell phone number which you can call at any time – 713-443-4307 • The Memorial Project is scheduled to go to the Contractor on or about 15Feb16. Plans are being made for public meetings with the Contractor where he will advise neighborhood residents of upcoming construction plans along with planned closures and detours. • City of Houston pothole program has been very successful. The number of pothole reports is up over 1000% with a 24hr repair rate of ~ 94%. • CIP meeting is planned for 3March16 – no venue set. Check Councilman Travis' website for details. • Notice given that the bridge on Memorial just east of Memorial Forest Swim

	Club will be closed from approximately April 2016 through start of school in the fall for repair.
3	<p>Main Speaker – Richard K. Long , Natural Resources Manager in the Houston Project Office for the US Army corps of Engineers, Galveston District</p> <ul style="list-style-type: none"> • Mr Long gave an extensive presentation on the history of the Addicks & Barker Dams Management Policies & Updates
4	<p>Standard Business</p> <ul style="list-style-type: none"> • The following standard business conducted. <ol style="list-style-type: none"> 1. Approval of the March Minutes of Meeting 2. Treasure’s Report 3. By-Laws Report 4. Beautification Report 5. Drainage Report 6. Infrastructure Report
5	<p>President’s Report</p> <ul style="list-style-type: none"> • See the attached handout from the Community Associations Institute (CAI) • Recommend that all Board members attend this session planned for 30April16. Cost is \$55 per attendee.
6	Meeting was called to order at 6:34 PM and adjourned at 8:05 PM

TIRZ Board Meeting – January 26, 2016

- CIP Update
 - Received COH comments
 - CIP approved except for southside detention
 - Several meetings with COH, TIRZ, Engineers, etc.
 - TIRZ to get appraisal info on alternate sites
 - Rickel thinks COH will eventually come around to SBISD as best site
- Lumpkin
 - Should finish end of February 2016
- W140
 - Klotz waiting on CIP approval before moving forward
- North Gessner
 - Klotz met with MMD to discuss amenities for Gessner

Fonn Villas Board Meeting

February 10, 2016

Welcoming:

1 new family was welcomed

Documentation:

More updating of all of the Documentation Books has been done



Nete Sundt

Fonn Villas Civic Association
 2016 Preliminary Budget
 Updated: February 10, 2016

of Homes 348 348 348 348
 Assessment Rate/Sq Ft 0.022 0.022 0.022 0.022
 Average Assessment/Home \$ 203 \$ 203 \$ 203 \$ 184

Actual 2013 Actual 2014 Budget 2015 Projected 2015 Budget 2016

I. Maintenance Fund Revenue

4001 Assessments - Maintenance Fund	\$ 70,502	\$ 70,937	\$ 70,520	\$ 70,528	\$ 64,109
4002 Interest from July 1992 Bonds	1,692	1,752	1,836	1,836	1,908
4003 Interest from May 1993 Bonds	1,308	1,368	1,428	1,428	1,488
4004 Vanguard Interest/Capital Gains	209	1,380	1,657	1,205	1,884
4005 Alliance Bank Interest	-	-	-	105	180
4010 Transfer Fees	760	2,620	2,300	1,120	1,200
4012 Refinance Fees	-	-	-	480	420
4015 HO Interest Income	-	-	-	20	20
4020 HO Late Fees	461	513	513	986	750
Miscellaneous	165	-	-	-	-
4510 Business Donations	-	-	-	-	3,575
Maintenance Fund Revenue	\$ 75,097	\$ 78,570	\$ 78,254	\$ 77,708	\$ 75,534

Special Events Activity

4510 Directory Support Revenue	\$ 3,875	\$ 3,875	\$ 3,575	\$ 3,575	\$ -
4520 Dues Revenue	1,465	1,420	1,420	785	1,465
Special Events Bank Interest	2	2	3	1	-
4590 Community Events	-	-	(3,000)	(2,483)	(3,000)
4600 Directory Printing Expense	(1,536)	(1,595)	(1,695)	(1,770)	(1,850)
Special Events Revenue	\$ 3,806	\$ 3,702	\$ 303	\$ 108	\$ (3,385)

Total Maintenance Fund Revenue

Total Maintenance Fund Revenue	\$ 78,903	\$ 82,272	\$ 78,557	\$ 77,816	\$ 72,149
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Maintenance Fund Expenses

5100 Constable Patrol	\$ 35,741	\$ 35,741	\$ 37,230	\$ 37,230	\$ 37,528
5150 Entrance Landscaping	10,410	6,385	6,385	3,675	8,707
5200 Entrance Maintenance	270	227	270	268	3,909

5250 Accounting & Admin	5,444	5,275	5,182	4,962	4,920
5400 Insurance - D&O Policy	2,144	2,150	2,150	2,150	2,250
5500 Insurance - General Liability	2,121	2,940	3,234	-	-
Insurance - Crime	459	-	-	-	-
5550 Legal	1,108	9,711	4,941	5,106	1,225
5600 Water	966	742	796	819	850
5650 Newsletter Delivery	715	1,100	820	740	760
5700 Electricity	585	557	466	421	525
5700 Storage	918	612	894	268	-
5710 Documentation	89	-	89	-	-
5720 Website	-	-	75	-	700
5730 Gifts	-	-	50	40	-
5750 Post Office Boxes	54	56	60	-	280
5800 Office Supplies & Postage	6	74	2,032	2,870	500
5850 Architectural Standards	-	4	10	-	2,000
5900 Welcoming	-	24	24	-	-
Total Maintenance Expenses	\$ 61,030	\$ 65,598	\$ 64,708	\$ 58,548	\$ 64,154

I. TOTAL MAINTENANCE SURPLUS/(DEFICIT) **\$ 17,873** **\$ 16,674** **\$ 13,849** **\$ 19,268** **\$ 7,995**

# of Senior Rate Facilities Charged	100
# of Full Rate Facilities Charged	248
\$ Facilities Senior Rate	\$ 100
\$ Facilities Full Rate	\$ 375

II. Facilities/Pool Revenue

8100 Facilities Assessment - Full	Data not provided	\$ 94,125	\$ 92,225	\$ 93,000
8150 Facilities Assessment - Senior		9,700	9,300	10,000
8175 Non Member Pool Memberships		-	49,715	45,000
8200 Swim Team Dues		14,000	16,561	16,000
8250 Facilities Rentals		-	594	-
8300 Facility/Swim Concessions		2,400	621	500
8350 Facility/Swim Donations		5,000	5,000	5,000
8400 Facilities Other Revenue		2,080	2,870	2,080
Total Facilities/Pool Revenue		\$ 127,305	\$ 176,886	\$ 171,580

Facilities/Pool Expenses







9100 Accounting & Admin	\$ 3,690	\$ 3,690	\$ 4,920
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9175 Printing & Postage	600	657	1,150
9225 Membership Expense	-	616	-
9250 Swim Team Expense	19,808	15,059	15,000
9275 Pool Salt System Contract	2,373	2,110	6,300
9300 Pool Maintenance Contract	29,200	32,430	40,000
9325 Pool/Facilities Supplies	2,250	500	2,000
9350 Pool/Facilities Repairs	4,500	14,097	47,500
9400 Facilities Landscape Maintenance	900	4,669	7,331
Swim Team Liability Insurance			3,500
Swim Team Benches			8,000
9410 Facilities/Pool Liability Insurance	9,000	5,571	7,000
9425 Facilities/Pool Property Taxes	5,500	5,500	5,500
9450 Facilities/Pool Electricity	7,400	4,298	8,900
9475 Facilities/Pool Wi-Fi/Phone	810	719	1,080
9500 Facilities/Pool Water	4,700	4,472	5,600
Facilities Improvements			10,000
Website			1,700
9525 Facilities/Pool Other Expenses	450	3,203	4,100
Total Facilities/Pool Expenses	\$ 91,181	\$ 97,590	\$ 179,581
II. TOTAL FACILITIES/POOL SURPLUS/(DEFICIT)	\$ 36,124	\$ 79,296	\$ (8,001)
III. COMBINED FVCA TOTAL SURPLUS/(DEFICIT)	\$ 49,973	\$ 98,564	\$ (6)

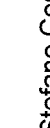



FONN VILLAS CIVIC
ASSOCIATION

BOARD OF DIRECTORS

DATE: 5/20/2016

Officers	Name	Position	Signature	Telephone
President	Karl Holub	7		713-972-1211
Vice President				
Treasurer	Jim Gleaves	3		713-346-1337
Member	Joanna Bono Rose	8		713-467-6130
Member	Paul Dunne	4		713-906-6127
Member	Makeea Grainger	5		713-464-5990
Sergeant-at-Arms	Nete Sundt	N/A		713-467-1795
Member/Secretary	Christine Caulfield	9		203-605-6292
Member	Greg Hattig	1		713-443-7108
Member	Jana Johnson	2		832-656-0353
Member	Pat Clynes	6		713-824-8480
Parliamentarian	John Baugher	N/A		713-249-2262

COMMITTEE CHAIRS

Committee	Name	Signature	Telephone
Architectural Standards	Stefano Costantini		713-818-9393
Documentation	Dick & Nete Sundt		713-467-1795
Citizen Patrol	Maurice Stadler		713-468-5369
Directory	Sarah Valerius		713-461-2868
Parks, Maintenance & Entrances	Makeea Grainger		713-464-5990
Newsletter	Maurice Stadler		713-468-5369
Security	Pat Clynes		713-824-8480
Social Committee	Jana Johnson		832-656-0353
Memorial City TIRZ Liaison	David Tresch		713-465-4097
Super Neighborhood Rep.	Paul Dunne		713-906-6127
Welcoming	Nete Sundt		713-467-1795
Webmaster	Maurice Stadler		713-468-5369
Maintenance Fund			

FONN VILLAS CIVIC ASSOCIATION

BLOCK REPRESENTATIVES

DATE: Feb 10 2016

Street	Name	Signature	Telephone
ATTINGHAM	Leslie Hattig		281-804-5820
BARRYKNOLL - EAST	Carey McCord		713-973-9913
BARRYKNOLL - WEST			
BENDWOOD	Tonya Wright		713-827-0680
BROKEN BOUGH	Diana Chenoweth		713-984-9592
COBBLESTONE	Karen Lee		713-647-9844
HALLIE - LOWER	Cindy Brown		713-464-7442
HALLIE - UPPER			713-
KIMBERLEY	Terri Lamb		713-467-5262
KINGSRIDE - EAST			
KINGS RIDE - WEST	Bob Atkinson		713-465-7655
LORNMEAD	Brandon Frank		713-201-3422
OLD OAKS	Beth Hackworth		713-464-1852
PEBBLEBROOK - EAST			
PEBBLEBROOK - WEST	Jana Johnson		713-505-1128
PINEROCK	Jennifer Pruett		713-827-1313
ROCKY MEADOW - EAST	Kara Barrow		713-464-8413
ROCKY MEADOW - WEST	Lee Mikes		713-859-6738
TAYLORCREST - EAST	Greg Shaw		713-467-1631
TAYLORCREST - WEST	Nete Sundt/Kim Frederking		713-467-1795
TRAIL HOLLOW - EAST			
TRAIL HOLLOW - WEST	Bina Lorfing		713-465-4048
VAL LENA	Charlotte Mitchell		713-722-0118
VINDON	Meredith Cooley		713-984-1786