

**Minutes of Board Action Taken Without a Meeting
Pursuant to Bylaws of Fonn Villas Civic Association, Article 6, Sec. 10**

April 2016

1. On April 27th and April 28th, 2016, the members of the Board of the Fonn Villas Civic Association participated in an email discussion concerning whether to immediately replace FVCA's existing umbrella insurance policy, which contains a swim team exclusion, with an AIG policy that does not contain such an exclusion.
2. The Board members who participated in the email discussion included Karl Holub, Christine Caulfield, Pat Clynes, Paul Dunne, Jim Gleaves, Makeea Grainger, Greg Hattig, Jana Johnson, and Joanna Rose.
3. The premium for the AIG umbrella policy is \$5,123 annually (\$5,550 for the period from May 1, 2016 until the renewal date of FVCA's primary casualty coverage on June 6, 2017).
4. The AIG umbrella requires underlying automobile liability coverage which would be added to the ACE Casualty policy for an annual charge of \$175.
5. Many bids were requested and 3 bids were received for umbrella policies including swim team coverage.
6. **Jim Gleaves made a motion to replace the existing umbrella insurance policy with the AIG policy. Christine Caulfield seconded. The motion passed unanimously (see attached).**



IMPORTANT - PLEASE REVIEW MOTION AND VOTE BY REPLYING TO THIS EMAIL

Christine Caulfield <ccaufield007@gmail.com>

Thu, Apr 28, 2016 at 9:25 AM

To: jorose01@yahoo.com, "<ghattig@sbcglobal.net>" <ghattig@sbcglobal.net>, "<Paul.Dunne@fluor.com>" <Paul.Dunne@fluor.com>, James Gleaves <james.gleaves@worthaminsurance.com>, Jana Johnson <jana.h.johnson@gmail.com>, Karl Holub <kholub123@gmail.com>, Makeea Grainger <makeegrainger@gmail.com>, "ptclynes@aol.com" <ptclynes@aol.com>

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Greg Hattig <ghattig@sbcglobal.net>

Thu, Apr 28, 2016 at 9:28 AM

To: Christine Caulfield <ccaufield007@gmail.com>, jorose01@yahoo.com, Paul.Dunne@fluor.com, James Gleaves <james.gleaves@worthaminsurance.com>, Jana Johnson <jana.h.johnson@gmail.com>, Karl Holub <kholub123@gmail.com>, Makeea Grainger <makeegrainger@gmail.com>, ptclynes@aol.com

My vote is Yes

Greg Hattig

713 443-7108 cell

From: Christine Caulfield [mailto:ccaulfield007@gmail.com]
Sent: Thursday, April 28, 2016 9:25 AM
To: jorose01@yahoo.com; <ghattig@sbcglobal.net>; <Paul.Dunne@fluor.com>; James Gleaves; Jana Johnson; Karl Holub; Makeea Grainger; ptclynes@aol.com
Subject: IMPORTANT - PLEASE REVIEW MOTION AND VOTE BY REPLYING TO THIS EMAIL

[Quoted text hidden]

Karl Holub <kholub123@gmail.com> Thu, Apr 28, 2016 at 9:32 AM
To: Christine Caulfield <ccaulfield007@gmail.com>
Cc: jorose01@yahoo.com, "<ghattig@sbcglobal.net>" <ghattig@sbcglobal.net>, "<Paul.Dunne@fluor.com>" <Paul.Dunne@fluor.com>, James Gleaves <james.gleaves@worthaminsurance.com>, Jana Johnson <jana.h.johnson@gmail.com>, Makeea Grainger <makeeagrainger@gmail.com>, "ptclynes@aol.com" <ptclynes@aol.com>

I approve this motion.
I vote yes to its adoption.
Thank you very much board.
Karl

This also clarifys to me the issues that come up sometimes for 1000 dollars are less that modify an existing bid or project we may simply follow this method as to wait 4weeks to vote on 600 dollars or something seems to long

Sent from my iPhone

[Quoted text hidden]

Makeea Grainger <makeeagrainger@gmail.com> Thu, Apr 28, 2016 at 10:56 AM
To: Karl Holub <kholub123@gmail.com>
Cc: Christine Caulfield <ccaulfield007@gmail.com>, jorose01@yahoo.com, "<ghattig@sbcglobal.net>" <ghattig@sbcglobal.net>, "<Paul.Dunne@fluor.com>" <Paul.Dunne@fluor.com>, James Gleaves <james.gleaves@worthaminsurance.com>, Jana Johnson <jana.h.johnson@gmail.com>, "ptclynes@aol.com" <ptclynes@aol.com>

Just to be clear. I vote yes.

Makeea F. Grainger, M. A., CCC-SLP
832-723-4791
[Quoted text hidden]

Paul.Dunne@fluor.com <Paul.Dunne@fluor.com> Thu, Apr 28, 2016 at 12:15 PM
To: Christine Caulfield <ccaulfield007@gmail.com>

I vote IN FAVOR of the motion as it appears below.

Regards,

Paul Dunne
Process Technology
Fluor Corporation
1 Fluor Daniel Drive
Sugar Land, TX 77478-3899
281-263-3136

From: **Christine Caulfield** <ccaufield007@gmail.com>
To: jorose01@yahoo.com, "<ghattig@sbcglobal.net>" <ghattig@sbcglobal.net>, "<Paul.Dunne@fluor.com>" <Paul.Dunne@fluor.com>, **James Gleaves** <james.gleaves@worthaminsurance.com>, **Jana Johnson** <jana.h.johnson@gmail.com>, **Karl Holub** <kholub123@gmail.com>, **Makeea Grainger** <makeeagrainger@gmail.com>, "ptclynes@aol.com" <ptclynes@aol.com>,
Date: **04/28/2016 09:25 AM**
Subject: **IMPORTANT - PLEASE REVIEW MOTION AND VOTE BY REPLYING TO THIS EMAIL**

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[Quoted text hidden]

[Quoted text hidden]

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Any views expressed in this message are those of the individual sender and may not necessarily reflect the views of the company.

Christine Caulfield <ccaufield007@gmail.com> Thu, Apr 28, 2016 at 4:34 PM
To: jorose01@yahoo.com, Jana Johnson <jana.h.johnson@gmail.com>, "ptclynes@aol.com" <ptclynes@aol.com>
Cc: James Gleaves <james.gleaves@worthaminsurance.com>

Hi Joanna, Jana, Pat -

Would you please respond to this email with your vote on the umbrella insurance motion?

Thanks,
Christine

[Quoted text hidden]

Jana Johnson <jana.h.johnson@gmail.com>

Thu, Apr 28, 2016 at 4:37 PM

To: Christine Caulfield <ccaufield007@gmail.com>

Cc: "jorose01@yahoo.com" <jorose01@yahoo.com>, "ptclynes@aol.com" <ptclynes@aol.com>, James Gleaves <james.gleaves@worthaminsurance.com>

Sorry, thought my last reply counted. I am a yes.

[Quoted text hidden]

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Take care,
Jana Johnson

Sent from my cell, thus the typos :)

jorose01 <jorose01@yahoo.com>

Thu, Apr 28, 2016 at 4:56 PM

To: Christine Caulfield <ccaufield007@gmail.com>, Jana Johnson <jana.h.johnson@gmail.com>, "ptclynes@aol.com" <ptclynes@aol.com>

Cc: James Gleaves <james.gleaves@worthaminsurance.com>

I vote yes.

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Christine Caulfield <ccaufield007@gmail.com>

Date: 4/28/16 4:34 PM (GMT-06:00)

To: jorose01@yahoo.com, Jana Johnson <jana.h.johnson@gmail.com>, ptclynes@aol.com

Cc: James Gleaves <james.gleaves@worthaminsurance.com>

Subject: Re: IMPORTANT - PLEASE REVIEW MOTION AND VOTE BY REPLYING TO THIS EMAIL

Hi Joanna, Jana, Pat -

Would you please respond to this email with your vote on the umbrella insurance motion?

Thanks,
Christine

On Thu, Apr 28, 2016 at 9:25 AM, Christine Caulfield <ccaufield007@gmail.com> wrote:

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ptclynes@aol.com <ptclynes@aol.com>

Thu, Apr 28, 2016 at 4:58 PM

To: Christine Caulfield <ccaufield007@gmail.com>

Cc: "jorose01@yahoo.com" <jorose01@yahoo.com>, Jana Johnson <jana.h.johnson@gmail.com>, James Gleaves <james.gleaves@worthaminsurance.com>

Sorry. I thought I already voted. YES

Pat Clynes 713-824-8480

[Quoted text hidden]

Christine Caulfield <ccaufield007@gmail.com>

Thu, Apr 28, 2016 at 5:18 PM

To: Terri Clynes <ptclynes@aol.com>

Cc: "jorose01@yahoo.com" <jorose01@yahoo.com>, Jana Johnson <jana.h.johnson@gmail.com>, James Gleaves <james.gleaves@worthaminsurance.com>, Karl Holub <kholub123@gmail.com>

Thanks for getting back to me so quickly. James - all set, we have unanimous consent on the motion.

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