

**Minutes of the Regular Meeting of the  
Fonn Villas Civic Association**

**July 13, 2016**

**1. Call to Order**

- a. The regular monthly meeting of the Fonn Villas Civic Association was held on July 13, 2016 at the Pines Presbyterian Church.
- b. Board Members Present: Greg Hattig, Christine Caulfield, Paul Dunne, Jim Gleaves, Makeea Grainger, and Jana Johnson,
- c. Board Members Absent: Karl Holub Pat Clynes, and Joanna Rose
- d. Vice President Greg Hattig called the meeting of the Association to order at 7:15 pm.

**2. Review and Approval of Minutes – Christine Caulfield**

- a. Christine reported that she forgot to post the draft minutes to the FVCA website in advance of the meeting and, therefore, approval of the minutes is tabled until the September meeting.

**3. Treasurer’s Report – Jim Gleaves**

- a. See attached report
- b. Jim reported that there is only one homeowner who has not paid the assessment and that he has been in contact with that individual.

**4. Architectural Standards Committee Report – Stefano Costantini (not present)**

- a. No report

**5. Executive Committee Reports**

- a. Community Facilities – Pat Clynes (not present)
  - i. No report
- b. Security – Pat Clynes (not present)
  - i. No report
- c. Memorial Super Neighborhood – Paul Dunne
  - i. See attached report

**6. Advisory Committee Reports**

- a. Community Facilities – Karl Holub/Jim Egger (not present)
  - i. No report
- b. TIRZ 17 – David Tresh (not present)
  - i. See attached report

- c. Maintenance and Parks – Makeea Grainger
  - i. See report under Business
- d. Social – Jana Johnson
  - i. Jana requested input re: social activities at Community Facilities. She is waiting for cooler weather before the next event and considering an event for the beginning of the school year.
- e. Directory – Sarah Valerius
  - i. Sarah reported that the directories are ready for delivery, and Roberta Prazak volunteered to deliver the directories.
- f. Welcoming – Nete Sundt (not present)
  - i. No report
- g. Documentation – Nete Sundt (not present)
  - i. No report
- h. Citizen Patrol – Maurice Stadler (not present)
  - i. Volunteers logged 6 hours in June.
- i. Website – Maurice Stadler (not present)
  - i. No report
- j. Newsletter – Maurice Stadler (not present)
  - i. No report

**7. Business**

- a. Discuss changing landscape maintenance company, which may require approval to increase budget – Makeea Grainger
  - i. Makeea reported that Green Pros was bought out by a larger company and has notified her that it intends to increase fee to 60.8%, effective August 1<sup>st</sup>. She obtained bids from 3 other landscape companies for consideration by the Board and recommends working with Herrera Landscape & Irrigation. Board reviewed and discussed bids from Herrera, Yellow Rose Lawn Maintenance, and Lawn Management Company, Inc. and agreed with Makeea's recommendation. Makeea will provide Green Pros with required 30 days notice in order to terminate contract. As Green Pros was the company that was approved to install the sprinkler system at the Barryknoll entrance and will no longer be doing that work, Makeea recommended that we substitute Blue Water Irrigation to perform that work, consistent with the bid submitted previously. Blue Water has previously installed sprinkler systems at the other entrances.
  - ii. **Makeea Grainger made a motion to discontinue FVCA's association with Green Pros effective 30 days from the date she provides notice and to hire Herrera Landscape & Irrigation to do the landscape maintenance. Jim Gleaves seconded. The motion passed unanimously.**
  - iii. **Makeea Grainger made a motion to move forward with the sprinkler system at the Barryknoll entrance using Blue Water Irrigation, pending approval of the plans by neighboring property owners,**

**assuming Blue Water will honor their previous quote. Paul Dunne seconded. The motion passed unanimously.**

- b. Discuss how to prevent removal of trees near Fonn Villas – Paul Dunne
  - i. Paul obtained and is reviewing a copy of the plans for removal of trees at City Centre, but noted that the plans have already been approved.

**8. Adjourn**

- a. Greg Hattig adjourned the meeting at 7:57 pm.

# Board of directors to meet Wednesday, July 13

June 10, 2016

Fonn Villas

The board of directors will meet Wednesday, July 13, 7:15 P.M., at Pines Presbyterian Church, room W12. Here is the agenda:

1. Call to order
2. Review and approval of minutes – Caulfield
3. Treasurer report – Gleaves
4. Architectural Standards Committee report – Costantini
5. Executive committee reports
  1. Community facilities – Clynes
  2. Security – Clynes
  3. Memorial Super Neighborhood – Dunne
6. Advisory committee reports
  1. Community facilities – Egger
  2. TIRZ 17 – Tresch
  3. Maintenance and park – Grainger
  4. Social – Johnson
  5. Directory – Valerius
  6. Welcoming – Sundt
  7. Documentation – Sundt
  8. Citizen Patrol – Stadler
  9. Website – Stadler
  10. Newsletter – Stadler
7. Business
  1. Discuss changing landscape maintenance company, which may require approval to increase budget. Grainger
  2. Discuss how to prevent removal of trees near Fonn Villas. Dunne
8. Adjourn

This year, the board of directors meets the second Wednesday of each month except for August.

Remaining meeting dates this year are—

September 14,  
October 12,  
November 9, and  
December 14.

Next year, the regular annual meeting of members will be January 18. The board of directors meets the second Monday of subsequent months except August:

February 13,  
March 13,  
April 10,  
May 8,  
June 12,

July 10,  
September 11,  
October 9,  
November 13, and  
December 11.

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Article originally appeared on Fonn Villas (<http://fonnvillas.org/>).  
See website for complete article licensing information.

### Fonn Villas Civic Association

Balance Sheet  
 As of 06/30/16

Account	Description	Operating	Reserves	Other	Totals
<b>ASSETS</b>					
1002	Cash - Operating - Alliance	149,683.37			149,683.37
1006	Alliance Bank - Swim Club			10,383.83	10,383.83
1007	EE Bonds Issued July 1992	48,096.00			48,096.00
1008	EE Bonds Issued May 1993	37,308.00			37,308.00
1009	Cash - Vanguard Fund	99,709.23			99,709.23
1300	Due from (to) Swim Club	(78,597.66)			(78,597.66)
1350	Due from (to) Maintenance			78,597.66	78,597.66
	<b>TOTAL CASH &amp; INVESTMENTS</b>	256,198.94	.00	88,981.49	345,180.43
1800	Swim Club Asset Merger Value			182,703.00	182,703.00
1850	Swim Club Accumulated Deprec.			(100,329.00)	(100,329.00)
	<b>TOTAL OTHER ASSETS</b>	.00	.00	82,374.00	82,374.00
	<b>TOTAL ASSETS</b>	256,198.94	.00	171,355.49	427,554.43
<b>LIABILITIES &amp; EQUITY</b>					
<b>CURRENT LIABILITIES:</b>					
2105	Prepaid Newsletter Printing	528.38			528.38
2130	Construction Deposits	19,000.00			19,000.00
2200	Prepaid Assessments	609.67			609.67
	<b>Subtotal Current Liab.</b>	20,138.05	.00	.00	20,138.05
<b>RESERVES:</b>					
	<b>Subtotal Reserves</b>	.00	.00	.00	.00
<b>EQUITY:</b>					
3900	Maintenance Fund	182,275.09			182,275.09
3904	Special Events Fund	22,386.25			22,386.25
3906	Swim Club Fund			156,025.52	156,025.52
	<b>Current Year Net Income/(Loss)</b>	31,399.55	.00	15,329.97	46,729.52

**Fonn Villas Civic Association**

Balance Sheet

As of 06/30/16

Account	Description	Operating	Reserves	Other	Totals
	Subtotal Equity	236,060.89	.00	171,355.49	407,416.38
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>256,198.94</b>	<b>.00</b>	<b>171,355.49</b>	<b>427,554.43</b>
		=====	=====	=====	=====

# Fonn Villas Civic Association

## Income/Expense Statement Period: 06/01/16 to 06/30/16

Account	Description	Actual	Current Period		Actual	Year-To-Date		Yearly Budget
			Budget	Variance		Budget	Variance	
<b>MAINTENANCE FUND REVENUE:</b>								
04001	Assessments - Maintenance Fi	.00	.00	.00	64,456.24	64,109.00	347.24	64,109.00
04002	Interest from July 1992 Bonds	.00	.00	.00	948.00	948.00	.00	1,908.00
04003	Interest from May 1993 Bonds	.00	120.00	(120.00)	612.00	732.00	(120.00)	1,488.00
04004	Vanguard Interest/Capital Gai	.00	137.00	(137.00)	2,146.08	1,057.00	1,089.08	1,884.00
04005	Alliance Bank Interest	14.96	15.00	(.04)	97.28	90.00	7.28	180.00
04010	Transfer Fees	.00	100.00	(100.00)	280.00	600.00	(320.00)	1,200.00
04012	Refinance Fee	60.00	35.00	25.00	300.00	210.00	90.00	420.00
04013	Construction Application Fee	.00	.00	.00	3,450.00	.00	3,450.00	.00
04015	HO Interest Income	.00	.00	.00	65.09	20.00	45.09	20.00
04020	HO Late Fees	.00	.00	.00	850.00	750.00	100.00	750.00
Subtotal Maintenance Fund		74.96	407.00	(332.04)	73,204.69	68,516.00	4,688.69	71,959.00
<b>SPECIAL EVENTS ACTIVITY</b>								
04510	Business Donations	.00	.00	.00	3,375.00	3,575.00	(200.00)	3,575.00
04520	Dues Revenue	.00	.00	.00	570.00	1,465.00	(895.00)	1,465.00
04590	Community Events	.00	.00	.00	(2,324.38)	(3,000.00)	675.62	(3,000.00)
04600	Directory Printing Expense	.00	.00	.00	.00	.00	.00	(1,850.00)
Special Events Income		.00	.00	.00	1,620.62	2,040.00	(419.38)	190.00
TOTAL MAINTENANCE FUNCI		74.96	407.00	(332.04)	74,825.31	70,556.00	4,269.31	72,149.00
<b>MAINTENANCE EXPENSES</b>								
05100	Constable Patrol	9,382.01	9,382.00	(.01)	28,146.03	28,146.00	(.03)	37,528.00
05150	Entrance Landscaping	322.51	947.50	624.99	2,804.06	5,685.00	2,880.94	11,370.00
05200	Entrance Maintenance	.00	.00	.00	3,110.00	2,125.00	(985.00)	2,125.00
05250	Accounting & Admin	410.00	410.00	.00	2,460.00	2,460.00	.00	4,920.00
05300	Insurance - D&O Policy	.00	.00	.00	2,916.00	2,250.00	(666.00)	2,250.00
05500	Legal	55.46	102.08	46.62	308.11	612.48	304.37	1,225.00
05550	Water	257.16	70.83	(186.33)	664.13	424.98	(239.15)	850.00
05600	Newsletter Delivery	60.00	60.00	.00	380.00	380.00	.00	760.00
05650	Electricity	20.43	43.75	23.32	148.79	262.50	113.71	525.00
05720	Website	.00	.00	.00	165.37	175.00	9.63	700.00
05750	Post Office Box	.00	.00	.00	.00	.00	.00	280.00
05800	Office Supplies & Postage	7.99	41.67	33.68	473.27	250.02	(223.25)	500.00
05850	Architectural Standards	1,275.00	1,166.65	(108.35)	1,850.00	2,000.00	150.00	2,000.00



# Fonn Villas Civic Association

## Income/Expense Statement

Period: 06/01/16 to 06/30/16

Account	Description	Actual	Current Period		Actual	Year-To-Date		Yearly Budget
			Budget	Variance		Budget	Variance	
	TOTAL MAINTENANCE EXPE	11,790.56	12,224.48	433.92	43,425.76	44,770.98	1,345.22	65,033.00
	TOTAL MAINT SURPLUS/(DE	(11,715.60)	(11,817.48)	101.88	31,399.55	25,785.02	5,614.53	7,116.00

### FACILITIES/POOL REVENUE

08100	Facilities Assessment-Full	.00	500.00	(500.00)	91,748.96	93,000.00	(1,251.04)	93,000.00
08150	Facilities Assessment-Senior	.00	.00	.00	9,994.90	10,000.00	(5.10)	10,000.00
08160	Facilities Assessment-Adj Sr.	.00	.00	.00	750.00	.00	750.00	.00
08175	Pool Memberships - Non Mem	3,725.00	9,000.00	(5,275.00)	34,450.00	45,000.00	(10,550.00)	45,000.00
08200	Swim Team Dues	121.08	4,000.00	(3,878.92)	10,727.98	16,000.00	(5,272.02)	16,000.00
08250	Facilities Rentals	150.00	.00	150.00	702.00	.00	702.00	.00
08300	Facility/Swim Concessions	.00	.00	.00	.00	.00	.00	500.00
08350	Facility/Swim Sponsorships	.00	.00	.00	5,300.00	5,000.00	300.00	5,000.00
08400	Facilities Other Revenue	.00	1,000.00	(1,000.00)	50.00	2,080.00	(2,030.00)	2,080.00
	TOTAL FACILITIES/POOL RE	3,996.08	14,500.00	(10,503.92)	153,723.84	171,080.00	(17,356.16)	171,580.00

### FACILITIES/POOL EXPENSES

09100	Accounting & Admin	410.00	410.00	.00	2,710.00	2,460.00	(250.00)	4,920.00
09175	Printing & Postage	.00	95.83	95.83	80.13	574.98	494.85	1,150.00
09250	Swim Team Expenses	6,317.68	2,000.00	(4,317.68)	19,388.95	15,000.00	(4,388.95)	15,000.00
09275	Pool Salt System Contract	.00	525.00	525.00	791.13	3,150.00	2,358.87	6,300.00
09300	Pool Maintenance Contract	488.25	.00	(488.25)	48,796.70	48,308.00	(488.70)	48,308.00
09325	Pool/Facilities Supplies	609.99	250.00	(359.99)	609.99	750.00	140.01	2,000.00
09350	Pool/Facilities Repairs	2,300.00	7,500.00	5,200.00	28,738.73	42,500.00	13,761.27	42,500.00
09400	Facilities Landscape Maintena	1,032.18	688.00	(344.18)	4,055.58	4,128.00	72.42	8,256.00
09404	Swim Team Liability Insurance	3,943.64	3,500.00	(443.64)	3,943.64	3,500.00	(443.64)	3,500.00
09408	Swim Team Benches	.00	.00	.00	3,507.00	8,000.00	4,493.00	8,000.00
09410	Facilities/Pool Liab Insuranc	.00	.00	.00	5,742.00	7,000.00	1,258.00	7,000.00
09425	Facilities/Pool Property Taxe	.00	.00	.00	712.07	.00	(712.07)	5,500.00
09450	Facilities/Pool Electricity	711.36	900.00	188.64	4,825.08	3,700.00	(1,125.08)	8,900.00
09475	Facilities/Pool WIFI/Phone	314.57	90.00	(224.57)	674.79	540.00	(134.79)	1,080.00
09500	Facilities/Pool Water	539.28	500.00	(39.28)	2,725.68	2,100.00	(625.68)	5,600.00
09510	Facilities Improvements	1,078.13	5,000.00	3,921.87	3,568.13	7,500.00	3,931.87	10,000.00
09520	Facilities Website	.00	500.00	500.00	499.00	1,000.00	501.00	1,700.00
09525	Facilities/Pool Other Expense	2,007.26	341.67	(1,665.59)	7,025.27	2,050.02	(4,975.25)	4,100.00

**Fonn Villas Civic Association**

Income/Expense Statement

Period: 06/01/16 to 06/30/16

Account	Description	Actual	Current Period		Actual	Year-To-Date		Yearly Budget
			Budget	Variance		Budget	Variance	
	TOTAL FACILITIES/POOL EX	19,752.34	22,300.50	2,548.16	138,393.87	152,261.00	13,867.13	183,814.00
	FACILITIES/POOL SURPLUS	(15,756.26)	(7,800.50)	(7,955.76)	15,329.97	18,819.00	(3,489.03)	(12,234.00)
	TOTAL SURPLUS/(DEFICIT)	(27,471.86)	(19,617.98)	(7,853.88)	46,729.52	44,604.02	2,125.50	(5,118.00)
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# MEMORIAL SUPER NEIGHBORHOOD COUNCIL

## Regular Monthly Council Meeting

June 27, 2016

13194 Memorial – Memorial Dr. United Methodist Church – The Gate at the Connection Center

### AGENDA

<u>START TIME</u>	<u>DURATION (MINUTES)</u>	<u>AGENDA ITEM</u>
6:30	5	I. Call to Order / Establish Quorum
6:35	10	ii. Law Enforcement Update – Constable Precinct Five Sergeant Janice Grizzaffi
6:45	15	iii. Houston City Council Update Mark Kirschke, Director of Communications, District G
7:00	20	iv. Developing and Implementing Drainage and Flooding Strategies Stephen Costello, Chief Resilience Officer, City of Houston
7:20	5	V. Treasurer's Report <i>Susan Thompson</i>
7:25	15	vi. Kirkwood Construction & BW8 Shared Use Path <i>Rob Benz</i>
7:40	5	XVII. Mayor's Citizens' Assistance Office Rhonda Sauter, Department of Neighborhoods
7:45	5	viii. President's Report / Approve March & April Minutes <i>Greg Sergesketter</i>
7:50	10	IX. Committee Reports Memorial Drive Reconstruction – <i>Randy Jones</i> Drainage – <i>Jack Smart</i>
8:00		X. Adjourn

Next Regularly Scheduled Meeting of the Council:  
Monday, August 22, 2016, 6:30 PM  
(No Meeting in July)

(13194 Memorial – Memorial Drive United Methodist Church – The Gate at the Connection Center)

Web Site: [www.memorialsn.org](http://www.memorialsn.org)  
Email: [memorialsn16@gmail.com](mailto:memorialsn16@gmail.com)

# Fonn Villas Civic Association

## *Executive Committee Report*

### *Memorial Super Neighborhood Council*

The following is a summary of the items discussed at the Memorial Super Neighborhood Meeting held on **27Jun16**. Official Minutes of the Meeting can be found on the organization's website – [www.memorialsn.org](http://www.memorialsn.org)

Item No.	Description
1	<p><b>Law Enforcement Update – Constable – Sgt. Janice Grizzaffi</b></p> <ul style="list-style-type: none"> <li>• A brief summary of the Memorial Day incident on Memorial Dr. was presented. No questions were taken as the event is still an active investigation</li> <li>• Several events are planned for those injured in the incident:               <ul style="list-style-type: none"> <li>○ July 9-10 – blood drive at the Refuge facility near TJMaxx for Denise Slaughter</li> <li>○ July 2 – Landscaping and painting work starting at 8AM at 606 Wycliffe for gentlemen shot during the event. All supplied donated.</li> </ul> </li> <li>• The Super Neighborhood Council recognized the efforts of all first responders and offered best wishes for all residents injured in the event</li> <li>• Burglaries of vehicles is up substantially in the area. Please lock all vehicles upon leaving and MOST IMPORTANTLY – do no leave valuables in plain site inside your car.</li> <li>• Vacation Watch is available for those leaving town. This service can be arranged via the Constable's website.</li> <li>• Recommendation for app from UPS that allows you to notify driver to deliver package to nearest UPS store if you will not be at home. No extra cost for service.</li> </ul>
2	<p><b>Houston City Council Update – Greg Travis, City Council Representative, District G</b></p> <ul style="list-style-type: none"> <li>• Councilman spoke at length in addressing several points associated with the planned Kirkwood drainage project.</li> <li>• As he has stated in past meetings, his office is always available to receive comments. He strongly suggested that anyone with concerns to complete a comment card and submit to his office or to Public Works prior to the closing of comment window in early July.</li> <li>• A second public meeting on the project is planned for 12Jul16 as place TBD.</li> </ul>
3	<p><b>Main Speaker – Steve Costello, Chief Resilience Officer, City of Houston – Developing and Implementing Drainage and Flooding Strategies</b></p> <ul style="list-style-type: none"> <li>• Mr. Costello described his newly created position in the city government. He will report directly to the mayor.</li> </ul>

	<ul style="list-style-type: none"> <li>• He is proposing an immediate solution approach to local solvable flooding problems. As part of this approach, he will join forces with a local contractor, engineer, and other team members to help remediate barriers to eliminate obvious flooding problems..</li> <li>• He is willing to come visit local Civic Associations and speak.</li> </ul>
4	<p><b>Standard Business</b></p> <ul style="list-style-type: none"> <li>• The following standard business conducted. <ol style="list-style-type: none"> <li>1. Approval of the April Minutes of Meeting</li> <li>2. Treasure's Report</li> <li>3. By-Laws Report</li> <li>4. Beautification Report</li> <li>5. Drainage Report</li> <li>6. Infrastructure Report</li> </ol> </li> </ul>
5	<p><b>President's Report</b></p> <ul style="list-style-type: none"> <li>• No pertinent items in the report –</li> </ul>
6	<p><b>BW8 Shared Use Path and Kirkwood Drainage Project</b></p> <ul style="list-style-type: none"> <li>• Short presentation was made on plans for a shared use path from Memorial Drive to Bayou on the east side. It will connect with Hershey Park entrance on the east side.</li> <li>• Fall 2017 construction planned. Estimated to be 6-8 months of work with potential constrictions on the BW8 feeder road northbound.</li> <li>• Public Meeting is planned for around 15 Aug16 with location TBD.</li> <li>• Financed by TxDot, TIRZ17, and HGAC.</li> <li>• Second topic was the drainage project planned for Kirkwood.</li> <li>• Recently held a public meeting re: this CIP. Many questions from the audience re: items discussed at that meeting. Questions addressed lane sized, need for turn lanes, and potential loss of numerous trees.</li> <li>• Some questions addressed by Councilman Travis</li> <li>• For details re: the project see the postings at the Super Neighborhood website</li> <li>• Comment period ends on 19July16.</li> </ul>
7	<p><b>Meeting was called to order at 6:37 PM and was adjourned at 8:12 PM</b></p>

TIRZ Board Meeting – June 23, 2016

- Lumpkin Road & Briar Branch detention basins will be maintained by TIRZ17 for next several years as HCFCFCD is now balking at taking the maintenance over on these 2 projects.
- Lumpkin project is now completed

Attended the RAF annual board meeting on June 29, 2016

- Nothing to report

Have heard several positive comments about Mr. John Rickel being retained on the TIRZ17 board. His term is up July 20, 2016. He had a meeting with Councilmember Travis and Mayor Turner. Positive feedback from these meetings. While it remains to be seen if he will be reappointed the possibility is much higher than it was 1 month ago.