

**Minutes of the Annual Meeting of the  
Fonn Villas Civic Association**

**January 18, 2017**

**1. Call to Order**

- a. The annual meeting of the Fonn Villas Civic Association was held on January 18, 2017 at the Pines Presbyterian Church.
- b. Board Members Present: Karl Holub, Christine Caulfield, Paul Dunne, Jim Gleaves, Janna Johnson, and Joanna Rose
- c. Board Members Absent: Pat Clynes, Makeea Grainger
- d. Greg Hattig resigned as a member of the Board, effective January 18, 2017, for personal reasons.
- e. President Karl Holub called the meeting of the Association to order at 7:19 pm.

**2. Review and Approval of Minutes – Christine Caulfield**

- a. Minutes of the January 11, 2016 Board Meeting are posted on the FVCA website.
- b. **Christine Caulfield made a motion to approve the minutes. Karl Holub seconded. The motion passed unanimously.**

**3. Treasurer's Report – Jim Gleaves**

- a. See attached report

**4. Architectural Standards Committee Report – Stefano Costantini**

- a. See attached report
- b. Stefano reported that the Association's first year using the application for major construction has gone smoothly, as has review of plans by third party Ed Rogers.
- c. The Board is in the process of considering whether to retain a third party to monitor resident compliance with the deed restrictions.

**5. Executive Committee Reports**

- a. Community Facilities – Pat Clynes (not present)
  - i. No report
- b. Security – Pat Clynes (not present)
  - i. Karl Holub reported that he is looking into lighting options for the lap pool.
- c. Memorial Super Neighborhood – Paul Dunne
  - i. See attached report

**6. Advisory Committee Reports**

- a. Restrictions and Architectural Neighborhood Standards Review
  - i. No report

- b. Community Facilities – Karl Holub
  - i. Karl Holub reported that the objective remains to have 100 outside memberships in order to offset maintenance expenses.
- c. TIRZ 17 – David Tresch
  - i. No meeting since last Board meeting. Next meeting is on Monday.
- d. Maintenance and Park – Makeea Grainger (not present)
  - i. Makeea provided the attached report for 2016.
- e. Social – Jana Johnson
  - i. Jana reported that the Community Facilities holiday party was successful and requested suggestions for future events.
- f. Directory – Sarah Valerius (not present)
  - i. Karl Holub reported that the Association is working toward an online directory accessible to residents only with limited copies available for those residents who would prefer a printed copy.
- g. Welcoming – Nete Sundt
  - i. See attached report
- h. Documentation – Nete Sundt
  - i. See attached report
- i. Citizen Patrol – Maurice Stadler
  - i. Volunteers logged 1 hour in December.
  - ii. Maurice explained the Citizen Patrol program run by the Houston Police Department and requested volunteers. Volunteers participate in a 1-2 hour training course with the HPD and then sign up to help monitor the neighborhood at their convenience. Any suspicious activity observed is reported to the HPD. Additional details available on the Association website.
- j. Website – Maurice Stadler
  - i. No report
- k. Newsletter – Maurice Stadler
  - i. Maurice thanked Luke Lackey for reliably delivering the Association newsletters.

**7. Business**

- a. Elect directors – Nete Sundt
  - i. Pat Clynes, Makeea Grainger, and Paul Dunne are rotating off the Board, and Greg Hattig resigned, effective January 18, 2017.
  - ii. A quorum of ballots was announced by Nete Sundt, Sergeant at Arms.
  - iii. Three new board members were elected:
    - Position 4 – Nete Sundt
    - Position 5 – Kyle Hill

Position 6 – Craig Muirhead

- b. Discuss (inviting member input) whether to support continuation of TIRZ 17 – Karl Holub
  - i. David Tresch reported that continuation of the TIRZ is currently approved through 2029 only. David discussed past and current projects of the TIRZ which will not be completed before 2029, including consideration of underground water detention at the Mack Hyke fields and possibly Bendwood Park. David asked residents to consider supporting the continuation of TIRZ if you are in favor of the proposed detention projects and/or to attend TIRZ meetings in order to learn more about the TIRZ and projects. If residents have input or questions concerning the TIRZ, please contact David Tresch or Karl Holub.

**8. Adjourn**

- a. Karl Holub adjourned the meeting at 7:53 pm.

## Annual meeting of members to be held January 18

December 16, 2016

Fonn Villas

The regular annual meeting of members will be held Wednesday, January 18, 7:15 P.M., at **Pines Presbyterian Church**, room W12. Here is the agenda:

1. Call to order
2. Review and approval of **minutes** – Caulfield
3. Treasurer report – Gleaves
4. Architectural Standards Committee report – Costantini
5. Executive committee reports
  1. **Community facilities** – Clynes
  2. Security – Clynes
  3. **Memorial Super Neighborhood** – Dunne
6. Advisory committee reports
  1. Restrictions and architectural and neighborhood standards review – Hattig
  2. Community facilities – Holub, Egger
  3. **TIRZ 17** – Tresch
  4. Maintenance and park – Grainger
  5. Social – Johnson
  6. Directory – Valerius
  7. Welcoming – Sundt
  8. Documentation – Sundt
  9. **Citizen Patrol** – Stadler
  10. Website – Stadler
  11. **Newsletter** – Stadler
7. Business
  1. Elect directors. Sundt
  2. Discuss (inviting member input) whether to support continuation of **TIRZ 17**. Holub
8. Adjourn

The board of directors meets the second Monday of each subsequent month except August:

February 13,  
 March 13,  
 April 10,  
 May 8,  
 June 12,  
 July 10,  
 September 11,  
 October 9,  
 November 13, and

### Fonn Villas Civic Association

Balance Sheet  
As of 12/31/16

Account	Description	Operating	Reserves	Other	Totals
<b>ASSETS</b>					
1002	Cash - Operating - Alliance	210,535.41			210,535.41
1007	EE Bonds Issued July 1992	49,056.00			49,056.00
1008	EE Bonds Issued May 1993	38,184.00			38,184.00
1009	Cash - Vanguard Fund	100,285.61			100,285.61
1300	Due from (to) Swim Club	(62,045.86)			(62,045.86)
1350	Due from (to) Maintenance			62,045.86	62,045.86
	<b>TOTAL CASH &amp; INVESTMENTS</b>	336,015.16	.00	62,045.86	398,061.02
1800	Swim Club Asset Merger Value			182,703.00	182,703.00
1850	Swim Club Accumulated Deprec.			(100,329.00)	(100,329.00)
	<b>TOTAL OTHER ASSETS</b>	.00	.00	82,374.00	82,374.00
	<b>TOTAL ASSETS</b>	336,015.16	.00	144,419.86	480,435.02
<b>LIABILITIES &amp; EQUITY</b>					
<b>CURRENT LIABILITIES:</b>					
2105	Prepaid Newsletter Printing	499.12			499.12
2130	Construction Deposits	26,500.00			26,500.00
2200	Prepaid Assessments	90,594.26			90,594.26
	<b>Subtotal Current Liab.</b>	117,593.38	.00	.00	117,593.38
<b>RESERVES:</b>					
	<b>Subtotal Reserves</b>	.00	.00	.00	.00
<b>EQUITY:</b>					
3900	Maintenance Fund	182,275.09			182,275.09
3904	Special Events Fund	22,386.25			22,386.25
3906	Swim Club Fund			156,025.52	156,025.52
	Current Year Net Income/(Loss)	13,760.44	.00	(11,605.66)	2,154.78
	<b>Subtotal Equity</b>	218,421.78	.00	144,419.86	362,841.64

### Fonn Villas Civic Association

Balance Sheet  
As of 12/31/16

Account	Description	Operating	Reserves	Other	Totals
	TOTAL LIABILITIES & EQUITY	336,015.16	.00	144,419.86	480,435.02
		=====	=====	=====	=====

# Fonn Villas Civic Association

## Income/Expense Statement

Period: 12/01/16 to 12/31/16

Account	Description	Current Period			Year-To-Date			Yearly Budget
		Actual	Budget	Variance	Actual	Budget	Variance	
<b>MAINTENANCE FUND REVENUE:</b>								
04001	Assessments - Maintenance F	.00	.00	.00	64,648.70	64,109.00	539.70	64,109.00
04002	Interest from July 1992 Bonds	.00	.00	.00	1,908.00	1,908.00	.00	1,908.00
04003	Interest from May 1993 Bonds	132.00	132.00	.00	1,488.00	1,488.00	.00	1,488.00
04004	Vanguard Interest/Capital Gai	69.70	138.00	(68.30)	2,722.46	1,884.00	838.46	1,884.00
04005	Alliance Bank Interest	14.03	15.00	(.97)	173.70	180.00	(6.30)	180.00
04010	Transfer Fees	120.00	100.00	20.00	920.00	1,200.00	(280.00)	1,200.00
04012	Refinance Fee	.00	35.00	(35.00)	540.00	420.00	120.00	420.00
04013	Construction Application Fee	.00	.00	.00	3,450.00	.00	3,450.00	.00
04015	HO Interest Income	.00	.00	.00	87.35	20.00	67.35	20.00
04020	HO Late Fees	.00	.00	.00	1,000.00	750.00	250.00	750.00
04100	Miscellaneous Income	.00	.00	.00	25.00	.00	25.00	.00
Subtotal Maintenance Fund		335.73	420.00	(84.27)	76,963.21	71,959.00	5,004.21	71,959.00
<b>SPECIAL EVENTS ACTIVITY</b>								
04510	Business Donations	.00	.00	.00	3,375.00	3,575.00	(200.00)	3,575.00
04520	Dues Revenue	545.00	.00	545.00	1,115.00	1,465.00	(350.00)	1,465.00
04590	Community Events	.00	.00	.00	(2,376.84)	(3,000.00)	623.16	(3,000.00)
04600	Directory Printing Expense	.00	.00	.00	(1,920.00)	(1,850.00)	(70.00)	(1,850.00)
Special Events Income		545.00	.00	545.00	193.16	190.00	3.16	190.00
<b>TOTAL MAINTENANCE FUND</b>		<b>880.73</b>	<b>420.00</b>	<b>460.73</b>	<b>77,156.37</b>	<b>72,149.00</b>	<b>5,007.37</b>	<b>72,149.00</b>
<b>MAINTENANCE EXPENSES</b>								
05100	Constable Patrol	.00	.00	.00	37,528.04	37,528.00	(.04)	37,528.00
05150	Entrance Landscaping	516.25	947.50	431.25	5,191.57	11,370.00	6,178.43	11,370.00
05200	Entrance Maintenance	.00	.00	.00	5,260.00	2,125.00	(3,135.00)	2,125.00
05250	Accounting & Admin	410.00	410.00	.00	4,920.00	4,920.00	.00	4,920.00
05300	Insurance - D&O Policy	.00	.00	.00	2,916.00	2,250.00	(666.00)	2,250.00
05500	Legal	.00	102.12	102.12	308.11	1,225.00	916.89	1,225.00
05550	Water	128.98	70.87	(58.11)	1,290.59	850.00	(440.59)	850.00
05600	Newsletter Delivery	60.00	60.00	.00	820.00	760.00	(60.00)	760.00
05650	Electricity	23.21	43.75	20.54	277.68	525.00	247.32	525.00
05720	Website	.00	175.00	175.00	165.37	700.00	534.63	700.00
05750	Post Office Box	.00	.00	.00	276.00	280.00	4.00	280.00
05800	Office Supplies & Postage	245.45	41.63	(203.82)	967.57	500.00	(467.57)	500.00
05850	Architectural Standards	225.00	.00	(225.00)	3,475.00	2,000.00	(1,475.00)	2,000.00

# Fonn Villas Civic Association

Income/Expense Statement  
Period: 12/01/16 to 12/31/16

Account	Description	Actual	Current Period Budget	Variance	Actual	Year-To-Date Budget	Variance	Yearly Budget
	TOTAL MAINTENANCE EXPE	1,608.89	1,850.87	241.98	63,395.93	65,033.00	1,637.07	65,033.00
	TOTAL MAINT SURPLUS/(DE	(728.16)	(1,430.87)	702.71	13,760.44	7,116.00	6,644.44	7,116.00
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FACILITIES/POOL REVENUE								
08100	Facilities Assessment-Full	.00	.00	.00	92,123.96	93,000.00	(876.04)	93,000.00
08150	Facilities Assessment-Senior	.00	.00	.00	9,994.90	10,000.00	(5.10)	10,000.00
08160	Facilities Assessment-Adj Sr.	.00	.00	.00	750.00	.00	750.00	.00
08175	Pool Memberships - Non Mem	.00	.00	.00	35,237.00	45,000.00	(9,763.00)	45,000.00
08200	Swim Team Dues	.00	.00	.00	10,588.65	16,000.00	(5,411.35)	16,000.00
08250	Facilities Rentals	.00	.00	.00	1,147.00	.00	1,147.00	.00
08300	Facility/Swim Concessions	.00	.00	.00	50.00	500.00	(450.00)	500.00
08350	Facility/Swim Sponsorships	.00	.00	.00	5,300.00	5,000.00	300.00	5,000.00
08400	Facilities Other Revenue	.00	.00	.00	775.00	2,080.00	(1,305.00)	2,080.00
	TOTAL FACILITIES/POOL RE	.00	.00	.00	155,966.51	171,580.00	(15,613.49)	171,580.00
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FACILITIES/POOL EXPENSES								
09100	Accounting & Admin	410.00	410.00	.00	5,170.00	4,920.00	(250.00)	4,920.00
09175	Printing & Postage	245.45	95.87	(149.58)	325.58	1,150.00	824.42	1,150.00
09250	Swim Team Expenses	.00	.00	.00	20,737.95	15,000.00	(5,737.95)	15,000.00
09275	Pool Salt System Contract	.00	525.00	525.00	791.13	6,300.00	5,508.87	6,300.00
09300	Pool Maintenance Contract	.00	.00	.00	48,796.70	48,308.00	(488.70)	48,308.00
09325	Pool/Facilities Supplies	.00	.00	.00	861.99	2,000.00	1,138.01	2,000.00
09350	Pool/Facilities Repairs	.00	.00	.00	28,978.73	42,500.00	13,521.27	42,500.00
09400	Facilities Landscape Maintena	958.75	688.00	(270.75)	8,495.26	8,256.00	(239.26)	8,256.00
09404	Swim Team Liability Insurance	.00	.00	.00	3,943.64	3,500.00	(443.64)	3,500.00
09408	Swim Team Benches	.00	.00	.00	3,507.00	8,000.00	4,493.00	8,000.00
09410	Facilities/Pool Liab Insuranc	.00	.00	.00	5,742.00	7,000.00	1,258.00	7,000.00
09425	Facilities/Pool Property Taxe	9,434.69	5,500.00	(3,934.69)	10,146.76	5,500.00	(4,646.76)	5,500.00
09450	Facilities/Pool Electricity	727.77	500.00	(227.77)	9,496.74	8,900.00	(596.74)	8,900.00
09475	Facilities/Pool WIFI/Phone	266.78	90.00	(176.78)	1,387.62	1,080.00	(307.62)	1,080.00
09500	Facilities/Pool Water	527.31	400.00	(127.31)	6,895.46	5,600.00	(1,295.46)	5,600.00
09510	Facilities Improvements	.00	.00	.00	3,568.13	10,000.00	6,431.87	10,000.00



# Fonn Villas Civic Association

Income/Expense Statement  
 Period: 12/01/16 to 12/31/16

Account	Description	Actual	Current Period		Actual	Year-To-Date		Yearly Budget
			Budget	Variance		Budget	Variance	
09520	Facilities Website	.00	200.00	200.00	499.00	1,700.00	1,201.00	1,700.00
09525	Facilities/Pool Other Expense	.00	341.63	341.63	8,228.48	4,100.00	(4,128.48)	4,100.00
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	TOTAL FACILITIES/POOL EX	12,570.75	8,750.50	(3,820.25)	167,572.17	183,814.00	16,241.83	183,814.00
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	FACILITIES/POOL SURPLUS/	(12,570.75)	(8,750.50)	(3,820.25)	(11,605.66)	(12,234.00)	628.34	(12,234.00)
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	TOTAL SURPLUS/(DEFICIT)	(13,298.91)	(10,181.37)	(3,117.54)	2,154.78	(5,118.00)	7,272.78	(5,118.00)
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# Architectural Control Committee Approval/Disapproval Record 2016

Address	Name	Description of Work	Submitted	Approved	Disapproved	Construction Deposit
607 Bendwood	Prewett	Fence, Driveway & Front Porch	12.07.15	01.21.16		
12718 Pebblebrook	Voinis	Addition and re-roof	01.30.16	02.10.16		02.14.16
12718 Taylorcrest	Fay	Re-roof	02.01.16	02.01.16		
12707 Broken Bough	Tingleaf	Addition & pool	02.08.16	03.09.2016		03.11.16
12715 Taylorcrest	Kantenberger	Re-roof	02.21.16	02.22.16		
12634 Taylorcrest	Ferrier	Addition & Remodel	02.27.16	04.13.13		
618 Hallie Dr	Frazier	New Construction	03.31.16	04.13.16		06.09.29
623 Hallie Dr	Hill	Fence replacement	04.24.16	04.24.16		
12606 Kimberly	Lamb	New Construction	05.04.16		Brick percentage	
12626 Taylorcrest	Flynn	New Construction	05.08.16		Incomplete	06.09.29
12723 Cobblestone	Snow	Addition	05.09.16			
12602 Kimberly	McTaggart	Chimney Reconstruction	05.09.16	05.09.16		
12646 Taylorcrest	Hughes	Re-roof	05.10.16	05.10.16		
622 Val Lena	Tippit	Re-roof	05.30.16	05.30.16		
12723 Taylorcrest	Caire	Re-roof	06.07.16	06.07.16		
12727 Pebblebrook	Brown	Driveway	06.20.16		06/22.16	
12610 Trail Hollow	Speight	Fence replacement	06.10.16	06.26.16		
622 Hallie	Drummond	New fence	06.29.16	07.25.16		
12703 Cobblestone	Stephens/Lawrence	Landscaping	09.19.16	09.19.16		
12650 Taylorcrest	Sanders	Driveway	09.20.16	09.20.16		
12727 Pebblebrook	Brown	Driveway	09.25.16	10.12.16		
12635 Rocky Meadow	Jerez	Pool	10.01.16	10.12.16		
12731 Trail Hollow	Johnson	House painting	10/17/16	10/18/16		
12634 Taylorcrest	Ferrier	New construction	10.26.16	11.30.16	Drainage plan	
12614 Trail Hollow	Stephens	Roof replacement	11/29/16	12/06/16		
12731 Trail Hollow	Johnson	Addition	01/03/17			

# MEMORIAL SUPER NEIGHBORHOOD 16 COUNCIL MINUTES

December 19, 2016

## I. Call to Order/Establish Quorum

The regular meeting of the Memorial Super Neighborhood 16 (Memorial SN) was called to order at 6:32 p.m. on December 19, 2016 at Memorial Drive United Methodist Church – The Gate by Memorial SN President, Greg Sergesketter. Ben Crocker, Communications Secretary, confirmed that a quorum was present with 22 out of the 29 members represented.

In Attendance:

President	Greg Sergesketter
Vice President	Randy Jones
Communications Secretary	Ben Crocker
Treasurer	Susan Thompson



## II. Law Enforcement Update – Constable Precinct Five (Sergeant Janice Grizzaffi)

30 Day Roll			
	10/17/16-11/15/16	11/16/16-12/15/16	
	Previous	Current	% Change
Murder	0	1	100.0%
Sexual Assault	1	0	-100.0%
Robbery	5	8	60.0%
Aggravated Assault	9	2	-77.8%
<b>Violent Crime</b>	<b>15</b>	<b>11</b>	<b>-26.7%</b>
Burglary Habitation	24	15	-37.5%
Burglary Building	16	20	25.0%
BMV	96	83	-13.5%
Theft	87	106	21.8%
Auto Theft	14	14	0.0%
<b>Non Violent Crime</b>	<b>237</b>	<b>238</b>	<b>0.4%</b>
<b>Part I Crime Total</b>	<b>252</b>	<b>249</b>	<b>-1.2%</b>

Two persons were murdered last week in our general area. At Nottingham Park, a person was killed by three gunshots in an apparent car-jacking. The alleged shooter took off in a 2015 black Nissan Altima 4-door (GSK 5233).

Make sure you are locking your vehicles, and do not leave valuables in your vehicle because it only tempts a potential thief. There has been an increase in auto burglaries and 90% have been because owners leave their vehicles unlocked. There has also been an increase in burglaries, robberies and thefts. Also, make sure you are setting your home alarms.

Call the non-emergency HPD number if you need a police officer at your home at 713.884.3131 or Harris County Constable at 281.463.6666 (dispatch).

If you have never visited the Harris County Constable website (<http://www.constablepct5.com>), it is recommended that you take a look. They host a variety of classes/programs such as Personal Safety, Self Defense classes, Child Safety Seats programs, and a Citizens Police Academy.

Another beneficial service is Crime Prevention (<http://www.constablepct5.com/crime-prevention/>). Deputy John Kovar will come to your home and provide a thorough evaluation and offer suggestions on where you can improve your security and crime tips. Once your home has passed inspection, you will receive a certification that could save you \$\$\$ on your home insurance. To sign up or obtain more information, please contact Deputy Kovar at 281.492.3677 or by email at [john.kovar@cn5.hctx.net](mailto:john.kovar@cn5.hctx.net).

Watch your surroundings when heading home; make sure you aren't being followed. If you feel that you are being followed, call either HPD or Harris County Constable for help.

The Houston Police Department hosts PIP Meetings every 3<sup>rd</sup> Thursday at 7:00pm at the Westside station at 3203 South Dairy Ashford. These meetings have guest speakers, refreshments and statistic/monthly information.

### III. Houston City Council Update (District G – Mark Kirschke)

1. *Memorial Drive Reconstruction (N-000798):*

- Two water and gas lines not on drawings has hampered some construction progress.
- Council Member Travis met with the contractor last week and read them the riot act about the construction zone; he asked for more orderly progression, better signage, quicker clean-up; he also has been after them to make it easier to get into businesses to support them during this critical holiday shopping season.

- Contact Information: for all calls and inquiries, please include the WBS (# N-00798) and/or refer to the Memorial Drive Reconstruction Project (Kirkwood to Eldridge).

- General Questions about the project: email [PWECIP@houstontx.gov](mailto:PWECIP@houstontx.gov) or call 832-395-2090.

- Complaints about the project, contact 311:

- Phone: 3-1-1 (or 713-837-0311)

- Email: [311@houstontx.gov](mailto:311@houstontx.gov)

- Online: [www.houston311.org](http://www.houston311.org)

- Download the Smartphone app from the Apple App site or the Google Play site

and use it to make reports directly to 311

- Contractor's Project Manager: Bart Adams 281-615-1449

- 24 Hour Emergency Contacts (loss of water or other emergencies requiring immediate attention):

- Tom Gould (project superintendent): 281-746-5776

- Yahya Alwan: 832-677-4024

2. *Nottingham Drainage and Paving Project (M-000247)*

- We will be presented PWE's finding and recommendations to our office early in the new year; we will then work on how to communicate their plan to the public (emails to Nottingham Task Force, eblasts to neighborhoods, another public meeting, meeting with NTF, etc.).

3. *Parking Citations:*

- We were recently alerted by area residents that Parking Management and the Mobility Response Team have been in several neighborhoods issuing parking citations.
- Our office is not able to stop them from ticketing illegally parked vehicles, nor are we able to "fix" parking tickets.
- Also, if there is any neighborhood or civic group that would like to have someone from Parking Management come out on a weekday evening and give a little presentation to go over this information, please let our office know and we will put you in touch with the appropriate persons.

4. *CM Travis Seeks Permission to Purchase 200 Bullet Proof Vests*

- Level 4 Heavy Duty Bullet Proof Vests for officers patrolling District G (Westside, Midwest, and part of the Central Patrol Divisions)

5. *Concrete Panel Replacement Kirkwood has Begun:*

- Council Member Greg Travis is pleased to announced that the concrete panel replacement project on Kirkwood Road is finally underway. He utilized nearly \$300,000 of his FY2016 Council District Service Fund (CDSF) for this project.

- The project covers minor roadway repairs in the 11500 block of Riverview and in the 1500 block of Kirkwood Road @ Lakeside Place (removal and replacement of 8"-10" concrete slab, 6" base and 6" curbs).

- Much more substantial concrete panel replacement will be conducted in the 1700-1900 blocks of Kirkwood Road (removal and replacement of 8"-10" slab, 6" base and 6" curb, saw cut in the northbound esplanade and gutter lanes, and replacement of nearly 11,500 cubic feet of concrete).

- The rehabilitations will also include utilization of approximately 2" of lift and stabilization using the Uretex Method, also known as polymer injection, in areas of excessive panel lift, subsidence or separation. This is the first time this new road rehabilitation technique will be used in Houston; it has been successful in several other cities. Just over 3,000 cubic feet of this new material will be injected under the roadway in the range of 1936-2022 Kirkwood Road to bring the separated panels back into grade and alignment.

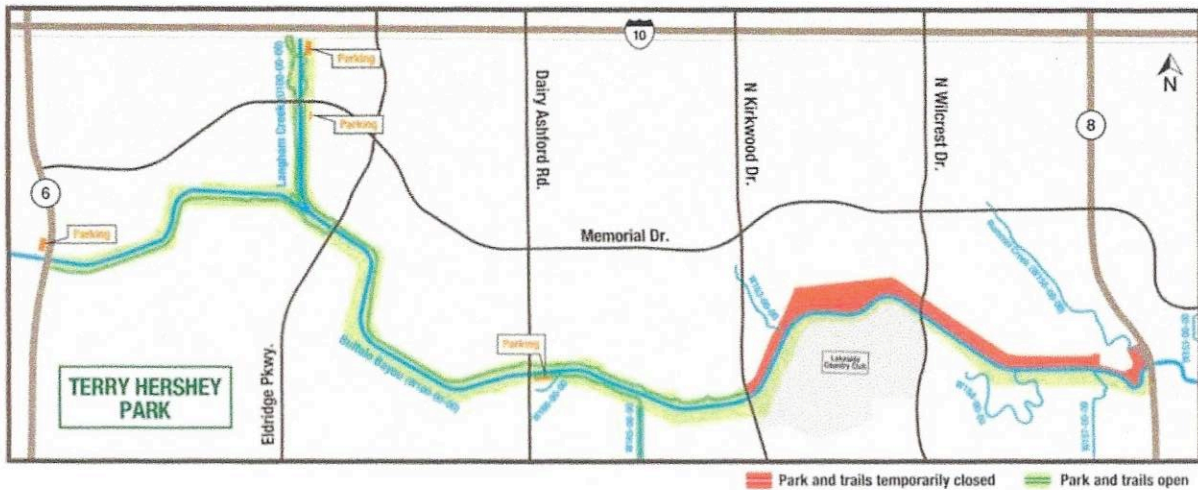
6. *Terry Hershey Park Closed on North Side between Kirkwood and Beltway 8:*

- The Harris County Flood Control District (HCFCD) has informed our office that it plans to close Terry Hershey Park from Kirkwood Rd. to Beltway 8 (Sam Houston Tollway) on the north side of Buffalo Bayou, effectively immediately, in order to finalize their emergency repair project.

- Unfortunately, an active construction site within open park space has led to dangerous situations involving pedestrians and bike riders on a daily basis. To minimize these risks moving forward, Terry Hershey Park will be partially closed for the duration of HCFCD's construction project. Other areas of Terry Hershey Park remain open. Specifically, the north side of Buffalo Bayou between Kirkwood Dr. and Highway 6; the entire park on the south side of Buffalo Bayou remains open from Beltway 8 to Highway 6.

- Closure in the repair area is effective immediately and will last until bank stabilization repairs are complete. Harris County Constables will be patrolling the closed area and issuing citations to trespassers. For your own safety, please completely avoid this area of Terry Hershey Park.

- For additional information, please visit their project website:  
<https://www.hcfcd.org/projects-studies/buffalo-bayou/terry-hershey-park-emergency-repair-project/>
- Questions? Contact the project line at 713-684-4040 or [ProjectCommunications@hcfcd.org](mailto:ProjectCommunications@hcfcd.org)



7. *Removal of Revenue Cap*

- Most probably the revenue cap that the voters put in place will be on the ballot for removal on November 7, 2017. Approval would have a negative impact on the ability of TIRZs to fund projects (as they are not subject to the revenue cap). For example, the CIP for Frostwood drainage would not go forward.

**IV. Treasurers Report & New Members – Susan Thompson**

Susan Thompson, Memorial SN Treasurer, reported that Memorial SN has a bank balance of \$1,673.94 as of the end of November.

Hudson Forest HOA has requested to join Memorial SN and its membership will be voted on at our January 2017 meeting. Delegate is Peter Anderson and Alternate is Connie Voss.

**V. Mayor’s Citizens’ Assistance Office – Rhonda Sauter, Department of Neighborhoods**

Rhonda Sauter with the Department of Neighborhoods, Citizens Assistance Office, is available to assist with neighborhood matters. If issues are not being resolved, she can be contacted to provide assistance. Her contact information is on the home page of Memorial SN’s website.

She also had available forms for HOAs and civic clubs to update their contact information for the Department of Neighborhoods.

Margaret Dunlop from METRO discussed bus ridership and directed us to look at Metro’s website for Super Bowl closures and routes. The Harrisburg overpass will soon be open for the East line.

**VI. Memorial Drive Reconstruction (N-000798) – Randy Jones**

The contractor progress meeting was held last Wednesday and the goal is to have concrete to Tully by the middle of January. The contractor would like to move to Phase 12 at Turkey Creek and then Phase 13 to the east to work on storm sewer issues. The speed limit in the construction zone is 20 m.p.h. (signs were not posted at the time, but now are). Fines are up to \$150 per mile over the speed limit. The project has reached the 240-day mark, which is roughly 30% of their contract time with approximately 600 days to go. It was noted that an issue has existed with drivers making illegal turns from Memorial

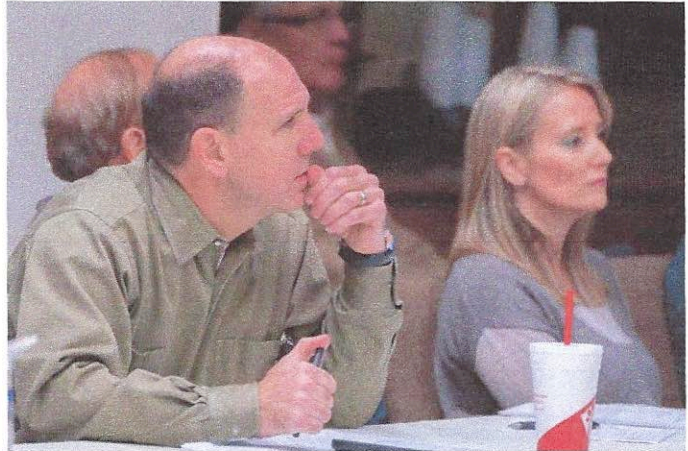
on to Kirkwood and Tully. Traffic reroutes, temporary lanes, signage, and signals are still in constant juggle, but it's something the contractor is working on.

**VII. Kirkwood Project – Fran Marintsch & David Mandery (Nottingham Task Force)**

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Fran and David gave an updated presentation on the project. The project was recently reworked by the City, but in effect it will take out all the trees in the medians. The Task Force has proposed an alternative plan to have a dual use sidewalk to minimize the loss of trees.

Upon motion duly made and seconded, it was unanimously approved that, "The Memorial Super Neighborhood Council endorses and supports the Nottingham Task Force Plan as the preferred alternative for the reconstruction of Kirkwood as part of the City of Houston CIP M-00247, Nottingham Drainage and Mobility Project." A letter to that effect would be sent to the City (which letter was signed on December 22<sup>nd</sup>.)



**VIII. Infrastructure – Rob Benz**

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Discussed Kirkwood project south of Buffalo Bayou and noted that Russ Poppe with Harris County Flood Control District had discussed detention related to the Frostwood area. Harris County is completing the tree inventory on Buffalo Bayou noting specimens, marginals and trash. In order for TIRZ 17 to be able to start and complete proposed detention projects, its life would have to be extended to ensure the funding authority to incur and pay off those projects' costs was adequate.

**IX. President's Report – Greg Sergesketter**

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Reminder that the calendar for next year is (occurs on the 4th Monday of every month except November and December due to holidays):

January 23	July (skip)
February 27	August 28
March 27	September 25
April 24	October 23
May 22	November 20
June 26	December 18

**X. Drainage – Jack Smart**

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Congress has passed a Water Infrastructure Improvement for the Nation Act, which includes as part of what Congressman Culberson pushed to expedite completion of the Braes Bayou project, which is intended to remove 29,000 homes from the 100-year flood plain. Xxx

If you would like to join a committee and help the community, please let either the committee chair or Greg Sergesketter know.

**XI. Adjourn to Communications Roundtable**

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Greg Sergesketter adjourned the meeting to the Communications Roundtable at 7:40 P.M. The next general meeting will be from 6:30-8:00 p.m. on January 23, 2017 at Memorial Drive United Methodist Church – The Gate at the Connection Center.

**XII. Communications Roundtable**

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It was first noted that Sec. 209.0051(e) of the Texas Property Code requires the following for notices of HOA meetings:

“Members shall be given notice of the date, hour, place, and general subject of a regular or special board meeting, including a general description of any matter to be brought up for deliberation in executive session.

The notice shall be:

- (1) mailed to each property owner not later than the 10th day or earlier than the 60th day before the date of the meeting; or
- (2) provided at least 72 hours before the start of the meeting by:
  - (A) posting the notice in a conspicuous manner reasonably designed to provide notice to property owners' association members:
    - (i) in a place located on the association's common property or, with the property owner's consent, on other conspicuously located privately owned property within the subdivision; or
    - (ii) on any Internet website maintained by the association or other Internet media; and
  - (B) sending the notice by e-mail to each owner who has registered an e-mail address with the association.”

The roundtable discussed various ways in which our member HOAs communicate with their members, including via e-mail, website, flyers and message boards. There was also a discussion about various management companies.



**Attendance (22 members out of 29):**

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1. Ashford Forest Civic Club (absent & removed)
2. Barker's Landing HOA
3. Brittwood HOA
4. Ethan's Glen (absent)
5. Fleetwood
6. Fonn Villas
7. Frostwood Community Imp Assn
8. Memorial Bend Civic Assn
9. Memorial Club Townhouses (absent)
10. Memorial Drive Acres
11. Memorial Forest
12. Memorial Thicket
13. Memorial Way
14. Non-HOA Residential
15. Non-Profit
16. Nottingham IV
17. Nottingham Civic Association
18. Nottingham Forest Civic Club
19. Nottingham Forest HOA (NF8)
20. Somerset Place Assn
21. Thornwood (absent)
22. Villa Verde TH Assn (absent)
23. West Bayou Oaks (absent)
24. Westchester Owners Committee
25. Westchester Villas
26. Wilchester
27. Winding Brook Acres (absent)
28. Woods On Memorial
29. Yorkshire Civic Assn

## Maintenance and Parks Advisory Committee Annual Report for 2016

Reported by Makeea Grainger

1. GreenPros was terminated and the Herrera Group was hired for landscape maintenance for all FV entrances, dead ends, and the area surrounding the community center.
2. Joann Lammons and the Morgan Group no longer adopting the grass along Memorial and the strip along the west side of Attingham.
3. Kyle Hill has been monitoring Bendwood Park.
4. The Holub family donated a flag to the park.
5. The brick at FV entrances and at the community center was power washed.
6. Improvements were attempted at the Barryknoll entrance but was abandoned. Completion is recommended for 2017.
7. Improvements to the ground lighting directed at the FV sign on the south side of Vindon entrance was not welcomed by Tallwood Baptist Church. Lighting mounted on the wall was mentioned as a solution.
8. Attempts were made again to improve the south side of the Kimberley entrance but was refused by the building owner, John Norkus.

Annual report for year 2016

Welcoming:

Only 5 new families were welcomed into the neighborhood

Documentation:

*One piece of new*

~~No~~ new documentation was put into board members' manuals







Nete Sundt

1-18-2017









FONN VILLAS CIVIC  
ASSOCIATION

BOARD OF DIRECTORS

DATE: 1-18-2017

Officers	Name	Position	Signature	Telephone
President	Karl Holub	7		713-972-1211
Vice President	Greg Hattig	1		713-443-7108
Treasurer	Jim Gleaves	3		713-346-1337
Member	Joanna Bono Rose	8		713-467-6130
Member	Paul Dunne	4		713-906-6127
Member	Makeea Grainger	5		713-464-5990
Sergeant-at-Arms	Nete Sundt	N/A		713-467-1795
Member/Secretary	Christine Caulfield	9		203-605-6292
Member	Jana Johnson	2		832-656-0353
Member	Pat Clynes	6		713-824-8480
Parliamentarian	John Baugher	N/A		713-249-2262

COMMITTEE CHAIRS

Committee	Name	Signature	Telephone
Architectural Standards	Stefano Costantini		713-818-9393
Documentation	Dick & Nete Sundt		713-467-1795
Citizen Patrol	Maurice Stadler		713-468-5369
Directory	Sarah Valerius		713-461-2868
Parks, Maintenance & Entrances	Makeea Grainger		713-464-5990
Newsletter	Maurice Stadler		713-468-5369
Security	Pat Clynes		713-824-8480
Social Committee	Jana Johnson		832-656-0353
Memorial City TIRZ Liaison	David Tresch		713-465-4097
Super Neighborhood Rep.	Paul Dunne		713-906-6127
Welcoming	Nete Sundt		713-467-1795
Webmaster	Maurice Stadler		713-468-5369
Maintenance Fund			

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Member	Nete Sundt	4	<i>Nete Sundt</i>	713-467-1795
Member	Kyle Hill	5	<i>See K Hill</i>	<i>713 899-3054</i>
Sergeant-at-Arms	Nete Sundt	N/A	<i>Nete Sundt</i>	713-467-1795
Member/Secretary	Christine Caulfield	9		203-605-6292
Member	Jana Johnson	2		832-656-0353
Member	Craig Muirhead	6	<i>Craig Muirhead</i>	<i>832 7468281</i>
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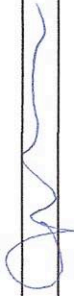

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Maintenance Fund			

# FONN VILLAS CIVIC ASSOCIATION

## BLOCK REPRESENTATIVES

DATE: 1-18-2017

Street	Name	Signature	Telephone
ATTINGHAM	Leslie Hattig		281-804-5820
BARRYKNOLL - EAST	Carey McCord		713-973-9913
BARRYKNOLL - WEST			
BENDWOOD	Tonya Wright		713-827-0680
BROKEN BOUGH	Diana Chenoweth		713-984-9592
COBBLESTONE	Karen Lee		713-647-9844
HALLIE - LOWER	Cindy Brown		713-464-7442
HALLIE - UPPER			713-
KIMBERLEY	Terri Lamb		713-467-5262
KINGSRIDE - EAST			
KINGS RIDE - WEST	Bob Atkinson		713-465-7655
LORNMEAD	Brandon Frank		713-201-3422
OLD OAKS	Beth Hackworth		713-464-1852
PEBBLEBROOK - EAST			
PEBBLEBROOK - WEST	Jana Johnson		713-505-1128
PINEROCK	Jennifer Pruett		713-827-1313
ROCKY MEADOW - EAST	Kara Barrow		713-464-8413
ROCKY MEADOW - WEST	Lee Mikes		713-859-6738
TAYLORCREST - EAST	Greg Shaw		713-467-1631
TAYLORCREST - WEST	Nete Sundt/Kim Frederking		713-467-1795
TRAIL HOLLOW - EAST			
TRAIL HOLLOW - WEST	Bina Lorfing		713-465-4048
VAL LENA	Charlotte Mitchell		713-722-0118
VINDON	Meredith Cooley		713-984-1786

