

**Minutes of the Regular Meeting of the  
Fonn Villas Civic Association**

**October 8, 2018**

**1. Call to Order**

- a. The regular monthly meeting of the Fonn Villas Civic Association was held on October 8, 2018 at the Pines Presbyterian Church.
- b. Board members present: Craig Muirhead, Jim Gleaves, Jonathan Patrick, Alisa Williams, Nete Sundt, and Kyle Hill.
- c. Board members absent: Toni Meason
- d. Craig Muirhead called the meeting to order at 7:15 p.m.

**2. Approval of Minutes**

Jim Gleaves made a motion to approve the minutes of the September 10, 2018 meeting. Nete Sundt seconded. Motion passed.

**3. Treasurer's Report**

- a. Through nine months the financial results continue to compare favorably with the budget in virtually all areas except the shortfall of Facilities/Pool revenue (due to lower swim team and non-resident membership revenue) and the Facilities Improvements (pool replastering, which is essentially a one-time event).
- b. The board discussed the insurance for mechanical breakdown coverage. Cost would be \$400 with a \$1,000 deductible. After discussion Craig Muirhead moved to not add the coverage, Kyle Hill seconded the motion and the motion passed unanimously.

**4. Architectural Standards Report**

The Architectural Control Committee has held two meetings since the last FVCA meeting, and after due consideration and some rejections, has passed on a number of requests for new construction and renovation.

**5. Executive Committee Reports**

- a. Community Facilities - Kyle Hill reported that the freezer at the pool has failed and food spoiled. A new freezer will need to be purchased.
- b. Security - Jonathan Patrick reported that he now has access to the bank account for the constable payments. He had no incidents to report.
- c. Super Neighborhood - At the August meeting a vote was taken and passed to provide a letter of support to the HGAC from Super Neighborhood 16. The purpose of the letter is to show TXDOT that we are in support of two safety and construction projects along Memorial Drive. This includes \$3 million of bond proposal money for maintenance and improvement of the W-153 ditch. For detailed information on the presentation by the Army Corps of Engineers, please go to [memorialsn.org](http://memorialsn.org).

During the September meeting, Rep. Jim Murphy gave a detailed report about the next legislative session. They will be working on three major issues. They will discuss how to fund a 3<sup>rd</sup> reservoir, how we address school funding, and how we can draw more industry to Texas. He indicated the legislature will consider around 5,000 bills and likely pass about 1,000 of them. The report given on City Council District G gave detailed information about the upcoming election and the propositions included. For information on this and other specifics, please go to [memorialsn.org](http://memorialsn.org). The MSN 16 delegates will be discussing our endorsement of the Buffalo Bayou Conveyance Advocacy for Funding at the next meeting. At this point, 17 delegates have voted in favor of providing a letter of support. A summary of the Buffalo Bayou Conveyance Advocacy for Funding presentation is posted on the website.

The next meeting of the Memorial SN will be Monday, October 22, 2018.

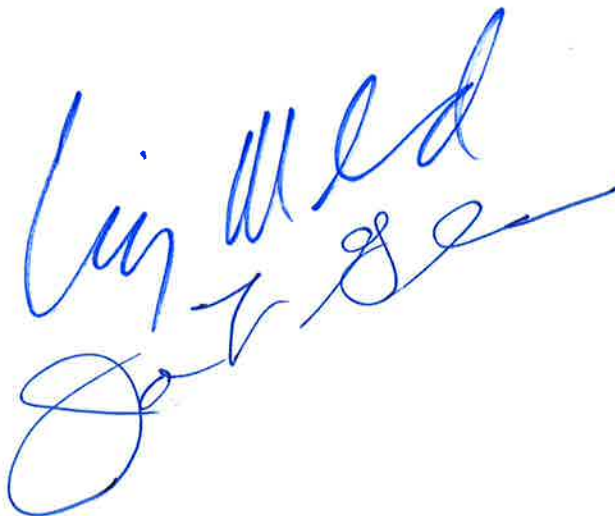
## 6. Advisory Committee Reports

- a. Community Facilities Report-Kyle Hill-no report other than that covered under his previous report.
- b. TIRZ- David Tresch-No TIRZ meeting held since last FVCA meeting.
- c. Social - Alisa Williams reported that she is working on the plans for the Christmas party.
- d. Pedestrian Safety - Allison Marshall distributed a traffic study and proposed sidewalk route map. She is working with the City to develop more details. Questions also relate to maintenance expense coverage.
- e. Welcoming - Nete Sundt-no report this month
- f. Documentation - Nete Sundt-no report this month
- g. Citizen on Patrol - Maurice Stadler – citizens logged 4 hours this past month.
- h. Website-Maurice Stadler-no report.

## 7. Business

No further business was discussed.

## 8. Meeting adjourned 8:14 p.m.



FONN VILLAS BOARDMEETING  
OCTOBER 8<sup>TH</sup> 2018

FONN VILLAS BOARDMEETING

OCTOBER 8<sup>TH</sup> 2018

WELCOMING: NO REPORT

DOCUMENTATION: NO REPORT


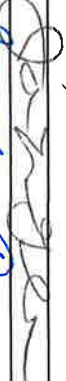





*Wete Sæundb*




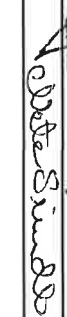





FONN VILLAS CIVIC ASSOCIATION

BOARD OF DIRECTORS

DATE: October 8, 2018

Officers	Name	Position	Signature	Telephone
President	Craig Murhead	1		832-746-8281
Vice President	Vacant	6		
Treasurer	Jim Gleaves	3		713-346-1337
Member	Jonathan Patrick	8		713-208-9448
Member	Vacant	2		
Member	Kyle Hill	5		713-899-3054
Sergeant-at-Arms	Nete Sundt	4N/A		713-467-1795
Member/Secretary	Toni Meason	7		713-464-5698
Member	Alisa Williams	9		281-723-4120
Parliamentarian	John Baugher	N/A		713-249-2262

COMMITTEE CHAIRS

Committee	Name	Signature	Telephone
Architectural Standards	Stefano Costantini		713-818-9393
Documentation	Nete Sundt		713-467-1795
Citizen Patrol	Maurice Stadler		713-468-5369
Directory	Jill Erwin		713-464-3948
Parks, Maintenance & Entrances	Kyle Hill		713-899-3054
Newsletter	Lauri Gleaves		713-291-3380
Security	Jonathan Patrick		713-208-9448
Social Committee	Alisa Williams		281-723-4120
Memorial City TIRZ Liaison	David Tresch		713-465-4097
Super Neighborhood Rep.	Jonathan Patrick		713-208-9448
Welcoming	Nete Sundt		713-467-1795
Webmaster	Maurice Stadler		713-468-5369

# Fonn Villas Civic Association

Income/Expense Statement  
Period: 09/01/18 to 09/30/18

Account	Description	Actual	Current Period		Actual	Year-To-Date		Yearly Budget
			Budget	Variance		Budget	Variance	
<b>MAINTENANCE FUND REVENUE:</b>								
04001	Assessments - Maintenance F	.00	.00	.00	70,713.79	70,714.00	(.21)	70,714.00
04002	Interest from July 1992 Bonds	.00	.00	.00	2,064.00	1,980.00	84.00	1,980.00
04003	Interest from May 1993 Bonds	132.00	120.00	12.00	1,200.00	1,140.00	60.00	1,524.00
04004	Vanguard Interest/Capital Gai	.00	138.00	(138.00)	358.95	1,586.00	(1,227.05)	2,000.00
04005	Alliance Bank Interest	68.90	33.33	35.57	778.24	299.97	478.27	400.00
04010	Transfer Fees	.00	66.67	(66.67)	1,880.00	600.03	1,279.97	800.00
04012	Refinance Fee	60.00	20.83	39.17	480.00	187.47	292.53	250.00
04013	Construction Application Fee	.00	.00	.00	3,000.00	750.00	2,250.00	750.00
04015	HO Interest Income	.00	.00	.00	25.58	50.00	(24.42)	50.00
04016	HO DR Certified Letter Fees	.00	.00	.00	150.00	.00	150.00	.00
04020	HO Late Fees	.00	.00	.00	275.00	750.00	(475.00)	750.00
04100	Miscellaneous Income	.00	.00	.00	150.00	.00	150.00	.00
Subtotal Maintenance Fund		260.90	378.83	(117.93)	81,075.56	78,057.47	3,018.09	79,218.00
<b>SPECIAL EVENTS ACTIVITY</b>								
04510	Business Donations	.00	.00	.00	1,225.00	1,475.00	(250.00)	3,475.00
04520	Dues Revenue	.00	.00	.00	.00	.00	.00	750.00
04590	Community Events	(311.35)	(500.00)	188.65	(5,091.31)	(5,350.00)	258.69	(5,350.00)
04600	Directory Printing Expense	.00	.00	.00	(2,060.00)	(1,850.00)	(210.00)	(1,850.00)
Special Events Income		(311.35)	(500.00)	188.65	(5,926.31)	(5,725.00)	(201.31)	(2,975.00)
<b>TOTAL MAINTENANCE FUNCI</b>		<b>(50.45)</b>	<b>(121.17)</b>	<b>70.72</b>	<b>75,149.25</b>	<b>72,332.47</b>	<b>2,816.78</b>	<b>76,243.00</b>
<b>MAINTENANCE EXPENSES</b>								
05100	Constable Patrol	9,663.47	9,663.50	.03	38,653.88	38,654.00	.12	38,654.00
05150	Entrance Landscaping	516.75	458.33	(58.42)	4,394.75	4,124.97	(269.78)	5,500.00
05200	Entrance Maintenance	.00	375.00	375.00	2,000.00	3,375.00	1,375.00	4,500.00
05250	Accounting & Admin	410.00	437.50	27.50	3,690.00	3,937.50	247.50	5,250.00
05275	DR Enforcement	1,456.00	750.00	(706.00)	7,469.12	6,750.00	(719.12)	9,000.00
05300	Insurance - D&O Policy	.00	.00	.00	2,980.00	3,100.00	120.00	3,100.00
05450	Insurance - Crime	.00	.00	.00	595.00	600.00	5.00	600.00
05500	Legal	.00	.00	.00	2,162.20	1,000.00	(1,162.20)	1,000.00
05550	Water	137.08	100.00	(37.08)	1,346.97	900.00	(446.97)	1,200.00
05600	Newsletter Delivery	40.00	61.67	21.67	560.00	555.03	(4.97)	740.00
05650	Electricity	22.56	33.33	10.77	210.65	299.97	89.32	400.00
05720	Website	.00	.00	.00	162.00	162.00	.00	162.00
05730	Gifts	.00	.00	.00	131.05	.00	(131.05)	.00

**Fonn Villas Civic Association**

Income/Expense Statement  
Period: 09/01/18 to 09/30/18

Account	Description	Current Period			Year-To-Date			Yearly Budget
		Actual	Budget	Variance	Actual	Budget	Variance	
05750	Post Office Box	.00	.00	.00	.00	.00	.00	280.00
05800	Office Supplies & Postage	3.76	83.33	79.57	278.67	749.97	471.30	1,000.00
05850	Architectural Standards	.00	270.83	270.83	395.00	2,437.47	2,042.47	3,250.00
<b>TOTAL MAINTENANCE EXPE</b>		<b>12,249.62</b>	<b>12,233.49</b>	<b>(16.13)</b>	<b>65,029.29</b>	<b>66,645.91</b>	<b>1,616.62</b>	<b>74,636.00</b>
<b>TOTAL MAINT SURPLUS/(DE</b>		<b>(12,300.07)</b>	<b>(12,354.66)</b>	<b>54.59</b>	<b>10,119.96</b>	<b>5,686.56</b>	<b>4,433.40</b>	<b>1,607.00</b>

**FACILITIES/POOL REVENUE**

08100	Facilities Assessment-Full	.00	.00	.00	88,124.10	88,875.00	(750.90)	88,875.00
08150	Facilities Assessment-Senior	.00	.00	.00	9,299.64	9,800.00	(500.36)	9,800.00
08160	Facilities Assessment-Adj Sr.	.00	.00	.00	5,000.00	3,250.00	1,750.00	3,250.00
08175	Pool Memberships - Non Mem	.00	.00	.00	23,950.00	35,000.00	(11,050.00)	35,000.00
08200	Swim Team Dues	.00	.00	.00	7,776.56	11,500.00	(3,723.44)	11,500.00
08250	Facilities Rentals	.00	.00	.00	.00	750.00	(750.00)	750.00
08300	Facility/Swim Concessions	.00	.00	.00	409.27	250.00	159.27	250.00
08350	Facility/Swim Sponsorships	.00	.00	.00	5,250.00	4,500.00	750.00	4,500.00
08400	Facilities Other Revenue	.00	.00	.00	25.00	500.00	(475.00)	500.00
<b>TOTAL FACILITIES/POOL RE</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>139,834.57</b>	<b>154,425.00</b>	<b>(14,590.43)</b>	<b>154,425.00</b>

**FACILITIES/POOL EXPENSES**

09100	Accounting & Admin	410.00	437.50	27.50	3,690.00	3,937.50	247.50	5,250.00
09175	Printing & Postage	.00	62.50	62.50	55.11	562.50	507.39	750.00
09225	Membership Expense	.00	.00	.00	500.00	.00	(500.00)	.00
09250	Swim Team Expenses	.00	.00	.00	17,394.36	18,000.00	605.64	18,000.00
09300	Pool Maintenace Contract	2,232.45	3,000.00	767.55	42,135.77	51,000.00	8,864.23	60,000.00
09325	Pool/Facilities Supplies	.00	350.00	350.00	35.00	2,100.00	2,065.00	2,500.00
09350	Pool/Facilities Repairs	.00	.00	.00	13,119.51	10,000.00	(3,119.51)	10,000.00
09400	Facilities Landscape Maintena	958.25	1,000.00	41.75	10,480.25	9,000.00	(1,480.25)	12,000.00
09410	Facilities/Pool Liab Insuranc	.00	.00	.00	9,600.00	12,250.00	2,650.00	12,250.00
09425	Facilities/Pool Property Taxe	.00	.00	.00	.00	.00	.00	6.00
09450	Facilities/Pool Electricity	718.88	1,000.00	281.12	5,123.00	7,300.00	2,177.00	9,500.00
09475	Facilities/Pool WIFI/Phone	97.31	145.83	48.52	1,359.01	1,312.47	(46.54)	1,750.00
09500	Facilities/Pool Water	1,417.48	1,100.00	(317.48)	10,049.00	7,400.00	(2,649.00)	10,000.00
09510	Facilities Improvements	.00	.00	.00	30,717.48	7,500.00	(23,217.48)	7,500.00

## Fonn Villas Civic Association

### Income/Expense Statement Period: 09/01/18 to 09/30/18

Account	Description	Actual	Current Period		Actual	Year-To-Date		Yearly Budget
			Budget	Variance		Budget	Variance	
09520	Facilities Website	.00	.00	.00	.00	.00	.00	1,000.00
09525	Facilities/Pool Other Expense	.00	.00	.00	3,565.06	3,500.00	(65.06)	3,500.00
<b>TOTAL FACILITIES/POOL EX</b>		5,834.37	7,095.83	1,261.46	147,823.55	133,862.47	(13,961.08)	154,006.00
<b>FACILITIES/POOL SURPLUS</b>		(5,834.37)	(7,095.83)	1,261.46	(7,988.98)	20,562.53	(28,551.51)	419.00
<b>TOTAL SURPLUS/(DEFICIT)</b>		(18,134.44)	(19,450.49)	1,316.05	2,130.98	26,249.09	(24,118.11)	2,026.00



# Fonn Villas Civic Association

## Balance Sheet As of 09/30/18

Account	Description	Operating	Reserves	Other	Totals
<b>ASSETS</b>					
1002	Cash - Operating - Alliance	4,472.66			4,472.66
1003	Cash - Money Mkt - Alliance	102,523.44			102,523.44
1007	EE Bonds Issued July 1992	53,100.00			53,100.00
1008	EE Bonds Issued May 1993	40,920.00			40,920.00
1009	Cash - Vanguard Fund	102,773.95			102,773.95
1300	Due from (to) Swim Club	(46,303.37)			(46,303.37)
1350	Due from (to) Maintenance			46,303.37	46,303.37
	<b>TOTAL CASH &amp; INVESTMENTS</b>	257,486.68	.00	46,303.37	303,790.05
1800	Swim Club Asset Merger Value			182,703.00	182,703.00
1850	Swim Club Accumulated Deprec.			(100,329.00)	(100,329.00)
	<b>TOTAL OTHER ASSETS</b>	.00	.00	82,374.00	82,374.00
	<b>TOTAL ASSETS</b>	257,486.68	.00	128,677.37	386,164.05
<b>LIABILITIES &amp; EQUITY</b>					
<b>CURRENT LIABILITIES:</b>					
2105	Prepaid Newsletter Printing	34.19			34.19
2130	Construction Deposits	22,500.00			22,500.00
2200	Prepaid Assessments	1.00			1.00
	<b>Subtotal Current Liab.</b>	22,535.19	.00	.00	22,535.19
<b>RESERVES:</b>					
	<b>Subtotal Reserves</b>	.00	.00	.00	.00
<b>EQUITY:</b>					
3900	Maintenance Fund	202,252.12			202,252.12
3904	Special Events Fund	22,579.41			22,579.41
3906	Swim Club Fund			136,666.35	136,666.35
	Current Year Net Income/(Loss)	10,119.96	.00	(7,988.98)	2,130.98
	<b>Subtotal Equity</b>	234,951.49	.00	128,677.37	363,628.86

**Fonn Villas Civic Association**

Balance Sheet  
As of 09/30/18

Account	Description	Operating	Reserves	Other	Totals
	TOTAL LIABILITIES & EQUITY	257,486.68	.00	128,677.37	386,164.05
		=====	=====	=====	=====

## Pedestrian Safety Committee October 2018 Report

KeepFVWalking@gmail.com

- Met once this month
- Sent out Survey 10/3
- Survey will close 10/10
- Will review continue to review feedback and plan to meet again next week
- Have discussed pursuing city funding for blocks eligible. Needs 75% approval of homeowners on route
- Would like to discuss with board provisions for maintenance.

