

**Minutes of the Regular Meeting of the
Fonn Villas Civic Association**

March 18, 2019

1. Call to Order

- a. The regular monthly meeting of the Fonn Villas Civic Association was held on March 18, 2019 at the Pines Presbyterian Church.
- b. Board Members present: Craig Muirhead, Allison Marshall, Charles Sturm, Silvio Teixeira, Toni Meason, Tonya Wright, Kyle Hill.
- c. Board Members absent: Jonathan Patrick, Nete Sundt, Alisa Williams.
- d. Craig Muirhead called the meeting of the Association to order at 7:15 p.m.

2. Approval of Minutes

- a. Craig Muirhead made a motion to approve the January 14 minutes. Allison Marshall seconded the motion. The motion passed.
- b. Craig Muirhead made a motion to approve the February 19 minutes. Tonya Wright seconded the motion. The motion passed.

3. Treasurer's Report

- a. Silvio reported that we are on pace with the budget for the year.

4. Architectural Standards Report

- a. New construction plans are being reviewed and modified.

5. Executive Committee Reports

- a. Community Facilities-Kyle Hill-March 25 thru April 5 from 4:00-7:00 the pool is rented to Dad's Club for \$3000 payment. We hire life guards at \$750 a week. Restrooms needs \$3000 in repairs. Siding, paint, hanging 4 fans, wooden dividers in women's bathroom need to be nice cabinetry. Discussion of making facility more multi-purpose. Entrance lamps may need replacing. Five lounge chairs, 10 chairs and 2 tables need replacing. Craig Muirhead made a motion to proceed with repairs on swim club building and facilities. Authorized \$4000. Alisa seconded. Motion passed. Discussed replacing all lamps on subdivision entrances. Kyle will check on replacing.
- b. Security-Jonathan Patrick-no report.

6. Advisory Committee Reports

- a. Community Facilities-Kyle Hill-no report.
- b. TIRZ17-David Tresch-no report.
- c. Maintenance and Park-Kyle Hill-no report.
- d. Memorial Super Neighborhood-Tonya Wright-Texas Central High Speed Rail between Houston and Dallas at Northwest Mall location. February meeting reports about Harvey funding, new funds from HUD for HOA's regarding vacant lots and how maintained or abandoned. Next meeting March 25 from 6:30-8:30 at Memorial Drive United Methodist Church, and at the West

compartments with closures on Eldridge and Dairy Ashford as needed on streets and foot paths tunnel under Houston to ship channel for flood waters as mentioned.

- e. Social-Alisa Williams reported Easter Party, April 14.
- f. Pedestrian Safety-Allison Marshall-asked Randall's to not drive trucks through neighborhood. Discussed pet waste stations years ago, and Allison suggested dog waste signs. Also talking with Junior High about pedestrian safety.
- g. Welcoming-Nete Sundt-no report.
- h. Documentation-Nete Sundt-no report.
- i. Newsletter-Laurie Gleaves-no report.
- j. Citizens on Patrol-Maurice Stadler reported one hour patrol this month.
- k. Website-Maurice Stadler-no report.

7. Business

- a. Car stickers for residents was discussed. Two inch by two inch are \$216 for 1000 stickers. Need to be on outside of glass to help constables patrol neighborhood. Board will move forward with details figuring design and cost. Kyle Hill will get quote.
- b. Insurance Policy-Best Fit-no insurance policy to protect our money. Cost \$398 for a year for us to buy insurance. Silvio recommended getting insurance for one million dollar coverage with existing insurance company. Silvio made a motion. Craig seconded. Motion passed.



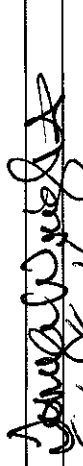

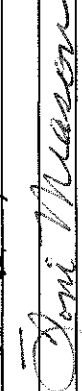
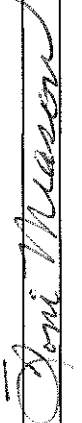

8. Meeting adjourned at 8:15 p.m.

Liz Med
Joni Mason



FONN VILLAS CIVIC ASSOCIATION

BOARD OF DIRECTORS

DATE: March 18, 2019

Officers	Name	Position	Signature	Telephone
President	Craig Muirhead	4		832-746-8281
Vice President	Allison Marshall	1		832-257-1051
Treasurer	Silvio Teixeira	2		832 837 9109
Member	Jonathan Patrick	8		713-208-9448
Member	Tonya Wright	3		281-658-0156
Member	Kyle Hill	5		713-899-3054
Sergeant-at-Arms	Nete Sundt	6N/A		713-467-1795
Member/Secretary	Toni Meason	7		713-464-5698
Member	Alisa Williams	9		281-723-4120
Parliamentarian	Charles Sturm	N/A		

COMMITTEE CHAIRS

Committee	Name	Signature	Telephone
Architectural Standards	Stefano Costantini		713-818-9393
Documentation	Nete Sundt		713-467-1795
Citizen Patrol	Maurice Stadler		713-468-5369
Directory	Jill Erwin		713-464-3948
Parks, Maintenance & Entrances	Kyle Hill		713-899-3054
Newsletter	Lauri Gleeves		713-291-3380
Security	Jonathan Patrick		713-208-9448
Social Committee	Alisa Williams		281-723-4120
Memorial City TIRZ Liaison	David Tresch		713-465-4097
Super Neighborhood Rep.	Jonathan Patrick		713-208-9448
Welcoming	Nete Sundt		713-467-1795
Webmaster	Maurice Stadler		713-468-5369

Fonn Villas Civic Association

Balance Sheet As of 03/31/19

Account	Description	Operating	Reserves	Other	Totals
ASSETS					
1002	Cash - Operating - Alliance	65,239.80			65,239.80
1003	Cash - Money Mkt - Alliance	177,977.47			177,977.47
1007	EE Bonds Issued July 1992	54,156.00			54,156.00
1008	EE Bonds Issued May 1993	41,736.00			41,736.00
1009	Cash - Vanguard Fund	105,657.25			105,657.25
1300	Cash Owed from (to) Swim Club	(113,510.96)			(113,510.96)
1350	Cash Owed from (to) Maintenan			113,510.96	113,510.96
	TOTAL CASH & INVESTMENTS	331,255.56	.00	113,510.96	444,766.52
1800	Swim Club Asset Merger Value			182,703.00	182,703.00
1850	Swim Club Accumulated Deprec.			(100,329.00)	(100,329.00)
	TOTAL OTHER ASSETS	.00	.00	82,374.00	82,374.00
	TOTAL ASSETS	331,255.56	.00	195,884.96	527,140.52
LIABILITIES & EQUITY					
CURRENT LIABILITIES:					
2130	Construction Deposits	49,000.00			49,000.00
2200	Prepaid Assessments	288.91			288.91
	Subtotal Current Liab.	49,288.91	.00	.00	49,288.91
RESERVES:					
	Subtotal Reserves	.00	.00	.00	.00
EQUITY:					
3900	Maintenance Fund	209,637.47			209,637.47
3904	Special Events Fund	22,579.41			22,579.41
3906	Swim Club Fund			110,284.78	110,284.78
	Current Year Net Income/(Loss)	49,749.77	.00	85,600.18	135,349.95
	Subtotal Equity	281,966.65	.00	195,884.96	477,851.61
	TOTAL LIABILITIES & EQUITY	331,255.56	.00	195,884.96	527,140.52

Fonn Villas Civic Association

Income/Expense Statement
Period: 03/01/19 to 03/31/19

Account	Description	Actual	Current Period		Actual	Year-To-Date		Yearly Budget
			Budget	Variance		Budget	Variance	
MAINTENANCE FUND REVENUE:								
04001	Assessments - Maintenance F	1,217.72	1,250.00	(32.28)	69,646.72	69,750.00	(103.28)	71,000.00
04002	Interest from July 1992 Bonds	.00	.00	.00	1,056.00	1,000.00	56.00	2,000.00
04003	Interest from May 1993 Bonds	132.00	133.33	(1.33)	408.00	399.99	8.01	1,600.00
04004	Vanguard Interest/Capital Gai	1,063.22	83.33	979.89	2,520.64	249.99	2,270.65	1,000.00
04005	Alliance Bank Interest	121.57	62.50	59.07	276.53	187.50	89.03	750.00
04010	Transfer Fees	.00	125.00	(125.00)	220.00	375.00	(155.00)	1,500.00
04012	Refinance Fee	.00	20.83	(20.83)	60.00	62.49	(2.49)	250.00
04013	Construction Application Fee	.00	.00	.00	1,550.00	1,500.00	50.00	3,000.00
04015	HO Interest Income	12.42	20.00	(7.58)	26.18	40.00	(13.82)	50.00
04016	HO DR Certified Letter Fees	25.00	.00	25.00	150.00	.00	150.00	.00
04020	HO Late Fees	187.00	150.00	37.00	537.00	500.00	37.00	500.00
04040	HO Legal/Atty Fees	330.00	.00	330.00	330.00	.00	330.00	.00
04100	Miscellaneous Income	.00	.00	.00	100.00	.00	100.00	.00
Subtotal Maintenance Fund		3,088.93	1,844.99	1,243.94	76,881.07	74,064.97	2,816.10	81,650.00
SPECIAL EVENTS ACTIVITY								
04510	Business Donations	.00	.00	.00	.00	.00	.00	1,500.00
04520	Dues Revenue	.00	.00	.00	.00	.00	.00	250.00
04590	Community Events	.00	.00	.00	(505.49)	(500.00)	(5.49)	(7,000.00)
04600	Directory Printing Expense	.00	.00	.00	.00	.00	.00	(2,100.00)
Special Events Income		.00	.00	.00	(505.49)	(500.00)	(5.49)	(7,350.00)
TOTAL MAINTENANCE FUND		3,088.93	1,844.99	1,243.94	76,375.58	73,564.97	2,810.61	74,300.00
MAINTENANCE EXPENSES								
05100	Constable Patrol	9,663.47	9,663.50	.03	19,326.94	19,327.00	.06	38,654.00
05150	Entrance Improvements/Lndsc	165.00	192.08	27.08	465.00	576.24	111.24	2,305.00
05200	Entrance Monthly Maintenance	516.75	516.25	(.50)	1,550.25	1,548.75	(1.50)	6,195.00
05250	Accounting & Admin	410.00	458.33	48.33	1,230.00	1,374.99	144.99	5,500.00
05275	DR Enforcement	779.05	833.33	54.28	1,594.05	2,499.99	905.94	10,000.00
05300	Insurance - D&O Policy	.00	.00	.00	.00	.00	.00	3,100.00
05450	Insurance - Crime	.00	.00	.00	.00	.00	.00	600.00
05500	Legal	.00	125.00	125.00	.00	375.00	375.00	1,500.00
05550	Water	129.62	125.00	(4.62)	418.70	375.00	(43.70)	1,500.00
05600	Newsletter Delivery	140.00	63.33	(76.67)	300.00	189.99	(110.01)	760.00

Fonn Villas Civic Association

Income/Expense Statement
Period: 03/01/19 to 03/31/19

Account	Description	Current Period			Year-To-Date			Yearly Budget
		Actual	Budget	Variance	Actual	Budget	Variance	
05650	Electricity	24.59	29.17	4.58	77.80	87.51	9.71	350.00
05720	Website	.00	.00	.00	.00	.00	.00	162.00
05730	Gifts	.00	.00	.00	.00	.00	.00	50.00
05750	Post Office Box	.00	.00	.00	.00	.00	.00	280.00
05800	Office Supplies & Postage	.00	66.67	66.67	163.07	200.01	36.94	800.00
05850	Architectural Standards	.00	.00	.00	1,500.00	1,500.00	.00	1,500.00
TOTAL MAINTENANCE EXPE		11,828.48	12,072.66	244.18	26,625.81	28,054.48	1,428.67	73,256.00
TOTAL MAINT SURPLUS/(DE		(8,739.55)	(10,227.67)	1,488.12	49,749.77	45,510.49	4,239.28	1,044.00
FACILITIES/POOL REVENUE								
08100	Facilities Assessment-Full	1,920.00	2,000.00	(80.00)	87,779.79	87,500.00	279.79	90,000.00
08150	Facilities Assessment-Senior	.00	300.00	(300.00)	8,800.00	9,100.00	(300.00)	9,100.00
08160	Facilities Assessment-Adj Sr.	.00	.00	.00	5,000.00	4,250.00	750.00	4,250.00
08175	Pool Memberships - Non Mem	525.00	1,000.00	(475.00)	525.00	1,000.00	(475.00)	25,000.00
08200	Swim Team Dues	.00	.00	.00	.00	.00	.00	8,000.00
08250	Facilities Rentals	.00	.00	.00	.00	.00	.00	500.00
08300	Facility/Swim Concessions	.00	.00	.00	.00	.00	.00	500.00
08350	Facility/Swim Sponsorships	1,250.00	1,500.00	(250.00)	2,500.00	2,500.00	.00	5,000.00
08400	Facilities Other Revenue	.00	.00	.00	.00	.00	.00	250.00
TOTAL FACILITIES/POOL RE		3,695.00	4,800.00	(1,105.00)	104,604.79	104,350.00	254.79	142,600.00
FACILITIES/POOL EXPENSES								
09100	Accounting & Admin	410.00	416.67	6.67	1,230.00	1,250.01	20.01	5,000.00
09175	Printing & Postage	158.50	54.17	(104.33)	393.76	162.51	(231.25)	650.00
09250	Swim Team Expenses	.00	1,250.00	1,250.00	.00	1,250.00	1,250.00	17,000.00
09300	Pool Maintenance Contract	1,154.25	1,150.00	(4.25)	3,462.75	3,450.00	(12.75)	50,000.00
09325	Pool/Facilities Supplies	.00	.00	.00	.00	.00	.00	2,250.00
09350	Pool/Facilities Repairs	.00	.00	.00	5,412.00	6,000.00	588.00	12,500.00
09400	Facilities Landscape Maintena	958.25	1,083.33	125.08	2,874.75	3,249.99	375.24	13,000.00
09410	Property/Casualty Insurance	.00	.00	.00	.00	.00	.00	10,500.00
09425	Facilities/Pool Property Tax	.00	.00	.00	.00	.00	.00	6.00
09450	Facilities/Pool Electricity	643.25	250.00	(393.25)	1,894.66	750.00	(1,144.66)	7,500.00
09475	Facilities/Pool WIFI/Phone	99.41	154.17	54.76	296.14	462.51	166.37	1,850.00
09500	Facilities/Pool Water	1,055.24	850.00	(205.24)	2,880.18	2,450.00	(430.18)	13,000.00

Fonn Villas Civic Association

Income/Expense Statement
 Period: 03/01/19 to 03/31/19

Account	Description	Actual	Current Period		Actual	Year-To-Date		Yearly Budget
			Budget	Variance		Budget	Variance	
09510	Facilities Improvements	.00	.00	.00	.00	.00	.00	5,000.00
09525	Facilities/Pool Other Expense	560.37	750.00	189.63	560.37	750.00	189.63	4,000.00
TOTAL FACILITIES/POOL EX		5,039.27	5,958.34	919.07	19,004.61	19,775.02	770.41	142,256.00
FACILITIES/POOL SURPLUS;		(1,344.27)	(1,158.34)	(185.93)	85,600.18	84,574.98	1,025.20	344.00
TOTAL SURPLUS/(DEFICIT)		(10,083.82)	(11,386.01)	1,302.19	135,349.95	130,085.47	5,264.48	1,388.00